HOW TO CREATE A DIGITAL ID & ELECTRONICALLY SIGN A FORM

1. The form must be downloaded, the digital signature field is not available in the internet browser view. If using a Mac, you must open with Adobe Reader :
   https://acrobat.adobe.com/us/en/acrobat/pdf-reader.html

2. Select "A new digital ID I want to create now," unless you have already made a digital signature.

3. Select "New PKCS#12 digital ID file."

Questions? Please contact the Undergraduate Records Office, 44 Cummington Mall, Room 107 at engrec@bu.edu.

HOW TO CREATE A DIGITAL ID & ELECTRONICALLY SIGN A FORM

4. Complete, at minimum, the "Name" and "Email Address" fields.

5. Enter the location you would like your digital ID file to be stored on your computer, and create a password for your digital ID file. Under these credentials, your digital ID file may be used to electronically sign documents in the future.

Questions? Please contact the Undergraduate Records Office, 44 Cummington Mall, Room 107 at engrec@bu.edu.

HOW TO CREATE A DIGITAL ID & ELECTRONICALLY SIGN A FORM

6. Your digital ID will be visible in the signature field, stamped with relevant information validating the authorized signature.

BU College of Engineering

Declaration of Concentration in
Manufacturing Engineering

Completed forms are to be submitted to the Undergraduate Records Office at engrec@bu.edu.

Student Name: _____ BU I D# _____

Dept/Major: _____ Email Address: _____
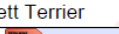
Advisor: _____ Class Year: _____

Instructions: Engineering students declaring a Concentration in Manufacturing Engineering should complete this form, obtain the signature of their Faculty Advisor below, and submit this form to the Undergraduate Records Office for processing at engrec@bu.edu. Please review the Instructions for the Declaration of Concentration in Manufacturing Engineering. Note: Students applying for the Concentration must have a declared major on record.

PROPOSED COURSES FOR CONCENTRATION	CREDITS	SATISFIES (Major Requirement)	OFFICE USE ONLY Sem/Yr	Grade
REQUIRED COURSES				
1. ENG ME 345 – Automated Manufacturing	4.0	Advanced Elective		
2. ENG EK 409 – Engineering Economy	4.0	Advanced Elective		
3. ENG ME 420 – Supply Chain Engineering	4.0	Advanced Elective		
ELECTIVE COURSE *(see list of courses on reverse)*				
4.	4.0	Advanced Elective		
EXPERIENTIAL COMPONENT *				
	0			
Total credits for Concentration:	16.0			

* In addition to the courses listed above, the Manufacturing Engineering Concentration requires a Manufacturing Experiential Component. A senior design project, laboratory research, industrial internship or a directed study can satisfy this requirement. A separate **Experiential Component Approval Form** is required and can be attached to this form or submitted separately.

Student Signature: _Rhett Terrier_ Digitally signed by Rhett Terrier Date: 2016.01.14 10:22:52 -05'00' Date: _____

Faculty Advisor Signature: _____ Date: _____

Office Use Only

_____ _____ _____

Hegis code   Records Office Verification   Date posted on UIS