

How to Use Firsthand

Firsthand is a career engagement platform that provides students with personalized career guidance. Students can access employers, mentors, career guides, virtual career fairs, and other unique resources tailored specifically to a student's field(s) of interest.

Step 1: BEGIN

Log in or sign up for a **<u>Firsthand</u>** account using your BU credentials

• Set up your profile by completing the Firsthand survey upon sign in

Step 2: EXPLORE

Navigate to "The Library" section

- Select Explore Careers for more information about potential options within an industry
- Select Get the Job once you're ready to start your search in a specific career

Step 3: RESEARCH

Navigate to the "Careers" section

- Review Rankings, Company Profiles, detailed information on Professions, Industry outlooks, and Internship opportunities
- Select the subsection that best fits your needs in career exploration or job search process

Step 4: SEARCH

Navigate to the "Jobs" section

- Select "Mentors" for a curated list of mentors that match your profile and interests
 - Note: Mentors on Firsthand offer services such as career conversations, mock interviews, and resume/cv reviews but <u>these are services you must pay for</u>
- Select "Jobs" for a list of open positions filterable by type of role, location, employer, etc.

ADDITIONAL RESOURCES

Firsthand user support and training