

**Boston University Human Resources**

**TO:** Boston University Faculty and Staff  
**FROM:** Kenneth Freeman, Interim Vice President for Human Resources  
**DATE:** January 6, 2021  
**SUBJECT:** COVID-19 Testing Guidance for January Return to Campus

Dear Colleagues

We hope that you enjoyed a restful and safe intersession break.

Due to the ongoing and increasing prevalence of COVID-19, we must continue to prioritize the safety of ourselves and those around us. Please continue to wear a face covering, physically distance from others and avoid both large and small gatherings.

Important Additional Steps as You Return to Campus:

- Confirm your testing category with your manager.
  - Some COVID-19 testing categories were changed due to extended time away from campus (beyond the scheduled intersession) and it is important that your testing category accurately represents your on-campus presence and responsibilities.
  - Check your current category at [www.bu.edu/mybuworks](http://www.bu.edu/mybuworks). Information about testing categories can be found here: (<https://www.bu.edu/back2bu/student-health-safety/covid-19-screening-testing-contact-tracing/#categories>)
- Testing cadence **during** your first two weeks back on campus
  - If you are assigned to testing category 1, 2, or 3, please get tested on the first day you return to campus. **Please also add one additional COVID-19 test each week to your schedule for the first two weeks you are on campus.**
- Testing cadence **after** your first two weeks back on campus
  - If you are assigned to testing categories 1 and 2, you will resume testing once every 7 days consistent with the protocol followed during the fall semester.
  - If you are assigned to testing category 3, you will resume testing only on the weeks (7 day periods) you come to campus. During each of those 7-day periods, you are strongly encouraged to get tested on the first day on campus. Faculty and staff assigned to testing category 3 are not required to take a test during 7-day periods when you are not on campus at all.
- **Reminder:** If you are assigned to testing category 4, you are able to get tested through Sunday January 10, but not thereafter due to lab testing capacity constraints.
- Resume your daily health screening.
  - All faculty and staff assigned to testing category 1,2 or 3 must complete a daily health screen on scheduled workdays (scheduled days off do not require the completion of the screening).

Please contact BU COVID 19 Employee Support at [covidhelp@bu.edu](mailto:covidhelp@bu.edu) if you have any questions.

Welcome back and thank you for your commitment to keeping Boston University a healthy and safe community.

Sincerely,

Kenneth W. Freeman  
Vice President – Human Resources ad interim

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