



Henry M. Goldman School of Dental Medicine

Report of Alleged Academic Misconduct

Please fill out this form to report incidents of alleged academic misconduct in your GSDM course.

Your case will be reviewed in a timely manner and you will receive confirmation that your case is being reviewed.

Instructor Name (print): _____ Email: _____

Course Number and Name: _____ Date of Incident: _____

Student Name (print): _____ BU ID#: _____

GSDM Affiliation (circle one): Student / Resident Class / Program: _____

Alleged violation (please check all that apply):

- ☐ **Cheating**: Any attempt to gain an unfair academic advantage or to alter one's performance on an examination, assignment, assessment, or other academic exercise in violation of stated or commonly understood rules.
- ☐ **Plagiarism**: Representing the words, ideas, data, or work of another as one's own, or using such material without appropriate acknowledgment of the source. Plagiarism may occur through acts of commission or omission.
- ☐ **Theft or Unauthorized Disclosure of Examination Materials**: Accessing, obtaining, distributing, or disclosing the contents of an examination or assessment prior to its administration, or sharing prior examinations that are not intended for distribution
- ☐ **Misrepresentation or Falsification of Academic Work or Data**: Any intentional misrepresentation, falsification, or fabrication related to academic work, research, or interactions with members of the Boston University community.
- ☐ **Research Misconduct**: Fabrication, falsification, or plagiarism in proposing, performing, reviewing, or reporting research. Research misconduct does not include honest errors or differences of scholarly opinion.
- ☐ **Allowing Misrepresentation of One's Work**: Knowingly permitting another student to represent one's academic work as their own, including providing papers, assignments, data, or other work products without explicit instructor authorization.
- ☐ **Work Submission in Multiple Courses**: Submitting the same or substantially similar academic work for credit in more than one course without the prior written consent of all instructors involved.
- ☐ **Alteration or Destruction of Another's Work or Records**: Altering or destroying academic records, patient records, research data, or another individual's academic work, or otherwise interfering with the academic or research activities of others without authorization.
- ☐ **Violation of Rules Governing Teamwork**: When students engage in collaborative or group work for academic credit, unless otherwise specified by the instructor: No team member may intentionally restrict another member's access to meetings, materials, or work in progress without instructor approval. All team members are equally responsible for the content and integrity of all work submitted for evaluation.
- ☐ **Forgery, Alteration, or Misuse of Official Documents**: Forgery, alteration, or misuse of official academic or professional documents, including but not limited to transcripts, letters of recommendation, degrees or certificates,

examinations, quizzes, submitted academic work, or patient records (written or electronic).

- Unauthorized Use of Artificial Intelligence (AI): Use of artificial intelligence tools or technologies at any point during a course—or during any academic requirement demonstrating competency for course credit or degree completion (e.g., capstone projects, theses, dissertations)—without explicit authorization from the course instructor.
- Unprofessional Conduct in Field, Clinical, or Off-Campus Assignments: Conduct in professional, clinical, or field-based assignments that violate Boston University policies or the rules and standards of the host institution, organization, or agency. This includes failure to meet the ethical, behavioral, and professional standards of the dental profession.
- Violation of Patient Confidentiality: Failure to protect patient confidentiality in accordance with ethical, legal, and institutional standards. Prohibited conduct includes, but is not limited to: Violation of all HIPAA policies or rules and standards of Boston University, GSDM, or off-campus host institution, organization, or agency; Providing professional services through electronic media (e.g., handheld devices, cellular phones, email, video conferencing, etc.) without official authorization; Discussing or referencing patients or their treatment without their permission in any form of communication, including online or social media; Non-compliance with GSDM's social media policy
- Falsifying Credentials: Providing false, misleading, or deceptive information regarding education, training, competence, licensure, or professional status, including misrepresentation of academic degrees or professional titles not yet earned.
- Violation of Public Law: Conduct that violates public law, whether occurring on or off campus, that directly affects the student's academic or professional standing after civil or criminal sanctions have been imposed
- Improper Influence of Academic or Professional Credentials: Any attempt to improperly influence the awarding of academic credit, grades, honors, or recognitions.
- Intentional False Statements: Knowingly providing false or misleading information to faculty, staff, administrators, or the GSDM Academic Conduct Code Hearing Committee in connection with an academic conduct inquiry or proceeding.
- Unprofessional, unethical, or inappropriate treatment of patients in academic or clinical settings: This includes, but is not limited to, the following:
 - Providing patient/client care without appropriate authorization or required faculty supervision, or in unauthorized clinical settings.
 - Providing patient care without appropriate consents or signed treatment plans.
 - Engaging in financial misconduct related to patient/client care, including accepting personal monetary payment for services, waiving patient payment obligations without authorization, or otherwise violating patient-related contracting and financial policies.
 - Failing to comply with established policies and procedures related to patient/client care, including accepted protocols for infection prevention and control and applicable OSHA standards and CDC guidelines.
 - Providing patient/client care while under the influence of alcohol, illicit substances, or other impairing drugs.
 - Overt or covert discrimination against or refusal to provide care to any patient/client on the basis of gender, race, color, religion, national origin, financial status, or disability.
 - Abandoning a patient/client or otherwise failing to provide appropriate continuity of care.
 - Violating patient/client rights to confidentiality, including the improper disclosure of confidential patient information.
 - Falsifying patient/client records in any manner, including altering prior entries, making false entries, or forging signatures, with or without intent to defraud, injure, or deceive.
 - Failing to maintain demonstrable and timely progression towards achievement of clinical competencies.
- Failure to Comply with Sanctions: Failure to comply with sanctions or requirements imposed under the authority of this Academic Conduct Code.
- Violation of GSDM policies: Conduct that violates any GSDM policy, including but not limited to, GSDM's Social

Media policy and GSDM's Substance Abuse policy.

☐ Other: Please list details here. _____

Have you discussed this academic misconduct allegation with the student?

☐ Yes

☐ No

Proposed Penalty (please check all that apply):

☐ Grading penalty: _____

☐ Other _____

Please write a brief statement explaining the alleged academic misconduct that occurred in your course and identify the supporting evidence on which you have relied:

Please explain the student's response to the charges and attach any written response or documentation submitted by the student:

Please submit completed form to Dr. Gail McCausland, Associate Dean for Academic Affairs (gaillmc@bu.edu).
Thank you for your cooperation.