



MATRICULATION CHECKLIST – DMD 2029

To Do:

Deadline:

- | | |
|--|---|
| <input type="checkbox"/> Set up your BU.EDU computing log-in and email account
All official communications from GSDM and the University will be sent to your BU email. To set up your Outlook 365 BU email address , please refer to the link and instructions sent from BU Information Services and Technology (BU IS&T). <ul style="list-style-type: none">• Activate your BU email as soon as possible and check it regularly.• A BU email address is required to access MyBU Student, Patient Connect, and other important university websites and portals. Email ithelp@bu.edu or call 617-353-HELP (4357) for other IT and access questions. | As soon as possible |
| <input type="checkbox"/> Secure Housing
For more information, please go to BUMC Housing Resources . | As soon as possible |
| <input type="checkbox"/> Submit Dean's Certification
A Dean's Certification is required for each institution from where you earned a degree. Your acceptance letter includes a link to the Dean's Certification Form online. If you have issues, please email applydmd@bu.edu . | Friday, May 30, 2025 |
| <input type="checkbox"/> Keep or waive Student Health Insurance Plan (SHIP)
A health insurance charge is automatically assessed to all student accounts each fall term. Entering students are enrolled in the Aetna Student Health Basic Plan . Students with United States-based medical insurance that meets or exceeds the Student Health Insurance Plan (SHIP) may waive SHIP. <ul style="list-style-type: none">• If you want to keep the BU Student Health Insurance Plan, no action is required.• Adding spouse or dependents to your plan To waive the BU plan, complete the following AFTER the waiver function is available on MyBU Student . | When the waiver option is activated on MyBU Student Portal (around mid- to late-June) |
| <input type="checkbox"/> Complete Incoming Student Info Form from Student Affairs
A link will be emailed to you in early June. | Monday, June 30, 2025 |
| <input type="checkbox"/> Submit Immunizations records and Health History information
Review Incoming Health Requirements for students; enter your required information and upload documents into Patient Connect | Monday, June 30, 2025 or as soon as possible |
| <input type="checkbox"/> Submit official, final degree-conferring transcript(s) <ul style="list-style-type: none">▪ An earned bachelor's degree is required for matriculation. If you were enrolled in an advanced degree program during the admissions cycle, successful completion of that degree is required.▪ Official transcript(s) must state the type of degree conferred and the date the degree was awarded. Official electronic transcript(s) issued by your school's Registrar should be email directly to GSDM Admissions at applydmd@bu.edu . | Tuesday, July 1, 2025 |
| <input type="checkbox"/> Complete Certiphi Background Check Report <ul style="list-style-type: none">• Review email received from Certiphi; Initiate background check and pay fee; Review report provided by email from Certiphi.• <i>Certiphi will inform GSDM Admissions of the outcome of the background check. DO NOT SEND REPORT TO GSDM.</i> Questions? Contact jswan@bu.edu and cc applydmd@bu.edu . | Tuesday, July 1, 2025 |
| <input type="checkbox"/> Complete Loupes Selection Form
Link and information about selecting your dental loupes will be sent to your BU email address in late June/early July. | Tuesday, July 15, 2025 |



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☐ **Settle Your Student Account**

Tuesday, July 15, 2025

Please note: Starting July 28, 2025 (your program start date) you will be considered an enrolled student at Boston University and subject to the GSDM tuition refund schedule.

Your Student Account E-Bill notification for fall 2025 will be sent to your BU email in or around June and will include an established payment deadline.

- View your balance via the [MyBUStudent](#) after you receive your e-bill.
- Payments must be made to [Student Accounting Services by approved methods](#)
- [Documentation is required for methods other than direct payment](#)

Want to grant access to your student account/e-bill to someone else?

Go to [MyBUStudent](#) → My Bill & Aid or contact [Student Accounting Services](#), 617-353-2264

Questions about financial aid, loans, etc? Contact [Lauryn Smith](#) in Student Financial Services or email OSFS-SDM@bu.edu.

☐ **Upload Photo for Terrier Card (BU ID)**

Tuesday, July 15, 2025

- You will receive an email in July from Student Affairs with more details and instructions.
- You will receive your BU ID at matriculation check-in on Monday, July 28, 2025.
- If you do not upload photo by the deadline, you will have to go to the Medical Campus ID office and have your photo taken in person.

☐ **Update your local address, phone numbers and Emergency Contact Information in [MyBUStudent](#)**

Friday, July 25, 2025

☐ **[Record your name pronunciation in Namecoach](#)**

Friday, July 25, 2025

Use your BU email address when creating your recording.

☐ **[Complete GSDM Photo/Video Release](#)**

Friday, July 25, 2025

☐ **Complete Scrub and White Coat Sizing Form**

Friday, July 25, 2025

Link and information will be sent to your BU email address in early July.

☐ **Complete Trainings in GSDM Portal**

Wednesday, July 30, 2025

All required trainings will be assigned to you in the GSDM Portal according to your role and program of study in late June/early July. In July, please refer to these [instructions](#) on how to complete the trainings that have been assigned to you. Questions? Email gsdmcomp@bu.edu.

☐ **Complete online ISSO Check-in (for international students)**

Within 5 days of arrival in Boston

All students who are on F-1, J-1, H1-B, etc visas are required to complete an *Initial ISSO Check-In* after they have arrived in the US. [Contact ISSO with any questions.](#)

☐ **Download the Guidebook app to your mobile device**

When notified by GSDM Student Affairs in mid-July

Guidebook is the official digital space of GSDM and is the “one-stop-shop” to access important information on your mobile device – matriculation and class schedules included!