

## **Boston University Henry M. Goldman School of Dental Medicine (GSDM) Visitor Policy**

As part of its educational mission and business need, GSDM permits individuals to visit GSDM and enter its buildings for various reasons. A Visitor is defined as "any individual entering GSDM buildings who is not an employee (faculty or staff), or a currently enrolled student/resident." Visitors include but are not limited to guest lecturers, applicants, patients, and volunteers.

All Visitors are required to be invited by a GSDM Host\*. A Host is defined as "the Office of Global and Population Health (GPH) AND the relevant GSDM office/department requiring or inviting an individual to visit GSDM for a limited period of time." The Host is responsible for ensuring adherence to the requirements listed in the companion document, *GSDM Visitor Procedures*.

All Visitors must agree to comply with the safety protocols and guidelines established by GSDM and Boston University before being allowed into any GSDM building, clinic, office, or research laboratory, even if the protocols are modified after the initial visit approval. If applicable, Visitors will be notified in advance of any changes to these guidelines and any new required actions. The length of visit and visitor activities must be determined in advance, as protocols differ depending on these parameters.

In order to maintain proper protocol adherence, GSDM has created the following three classifications of Visitors:

1. Non-clinical visitors: Visitor activities are limited to office spaces, classrooms, research laboratories or shared/common areas (no entry into clinical treatment spaces).
2. Clinical Visitors: Visitor activities are limited to office spaces, classrooms, research laboratories or shared areas, as well as clinic tours. This classification of Visitor will not enter operatories or observe chairside.
3. Clinical Observers: Visitor activities may include any of the above, plus entering operatories and/or observing chairside for any length of time.

The specific steps and procedures for inviting a Visitor to GSDM, obtaining any necessary approvals, maintaining compliance, and other procedures related to the specific activities of each classification of Visitor can be found in the companion document *GSDM Visitor Procedures*. To start the approval process for a pending Visitor or obtain a current copy of the *GSDM Visitor Procedures*, please contact GPH at [gph@bu.edu](mailto:gph@bu.edu).

*\*Patients and delivery persons are exempt from invitation requirements*