



Project Manager

Full-Time Position – *Immediate Opening*

DIAGNOSE CTE Research Project

Boston University's Alzheimer's Disease and CTE Centers, Boston University School of Medicine

The **Project Manager** for the [DIAGNOSE CTE Research Project](#) is responsible for the overall management and day-to-day coordination of a NIH-funded, 7-year, multi-center, multidisciplinary, longitudinal clinical research study of chronic traumatic encephalopathy (CTE). The primary goals of the project are to: develop methods of diagnosing CTE during life, refine and validate diagnostic criteria for the clinical diagnosis of CTE, and investigate genetic and head impact exposure risk factors for CTE.

The **Project Manager** reports directly to the lead principal investigator (PI), Dr. Robert Stern at Boston University School of Medicine (BUSM), and communicates regularly with all Co-PIs (Dr. Jeffrey Cummings, Cleveland Clinic; Dr. Eric Reiman, Banner Alzheimer's Institute; Dr. Martha Shenton, Brigham & Women's Hospital) and investigators and staff at performance sites in Arizona, Las Vegas, and NYC, and at other participating institutions nationwide.

Responsibilities

- Oversees Study Coordinating Center (located at BUSM)
- Manages project operations, assures quality control for all standard operating procedures
- Coordinates research staff and training across all sites
- Manages FDA and NIH regulatory submissions and reporting
- Supervises recruitment staff and assures adequate enrollment of study participants, including former NFL players, former college football players, and controls
- Coordinates activities across all Study Teams (i.e., Neuroimaging, Fluid Biomarkers, Clinical Outcomes, Diagnostic Criteria, Risk Assessment, and Data)

Qualifications

- Master's degree (or equivalent) in Management, Neuroscience, Public Health, Psychology/Neuropsychology, Sports Medicine, or related field
- Strong leadership and project management experience
- Exceptional organizational and communication/interpersonal skills
- Experience in a clinical research setting is a plus

To Apply

Email a cover letter and resume to: Nicole Gullotti, Assistant to Dr. Robert Stern:
ngullott@bu.edu

References will be requested and an in-person interview will be scheduled for top applicants only.

www.sternneurolab.org • <http://diagnosecte.com>