

First-Year Student Outreach Project (FYSOP) Staff Leader

Applications will be accepted on a rolling basis. Priority will be given to applicants who submit their materials by Friday, April 4.

Overview:

FYSOP is a service program for first-year Boston University students to learn about service opportunities and social justice issues while they acclimate to their new home in Boston. This year FYSOP is partnering with orientation and is considered a “track” that students can choose to participate in during their second half of orientation. During FYSOP, Staff Leaders serve as program facilitators and mentors to first-year student participants. The FYSOP Staff Leader serves as a member of the CSC team, reporting to the CSC director, assistant director, graduate interns, and FYSOP program managers.

Position Responsibilities:

- Work alongside co-staff leaders to guide and mentor a group of approximate 15 new students through the FYSOP experience. Staff are expected to provide details about daily activities and schedule, monitor group attendance and wellness, address crises and conflicts, and help students navigate the physical, emotional, and social experiences of FYSOP
- Facilitate team-building activities, educational workshops, service days, and reflection conversations throughout the FYSOP experience
- Provide accurate, thoughtful, and individualized information on university and city resources to new students, including Community Service Center and Boston University rules and policies.
- Adhere to FYSOP's **zero-tolerance policy, prohibiting use of alcohol and non-prescribed drugs** (even for those who are of legal age) for the entire duration of FYSOP staff leader training and FYSOP
- FYSOP is hosting multiple events and service opportunities throughout the semester. Staff leaders are required to work during orientation 2025 from August 22, 2025- August 29, 2025 (dates subject to change). Staff leaders are also required to work an additional common ground activity September 13th as well as coordinate an additional date with their FYSOP group to attend another day of service facilitated by the Community Service Center.

Qualifications:

- Full time, returning undergraduate students who have a graduation date no earlier than December 2025
- Good academic, financial, and judicial standing with the university with no cases pending against them
- Demonstrate strong communication, collaboration, teamwork, communication, and problem-solving skills
- Passion for service, civic engagement, and social justice
- Students need to either have a Charles River Campus Fall 2025 housing assignment or have a local residence for the week of training and FYSOP
- Ability to commit to all required dates of attendance for FYSOP Staff Leaders
- Ability to complete summer training modules and/or attend virtual training over zoom
- No prior FYSOP experience is necessary to serve as a Staff Leader
- Students with academic-year work study awards are preferred

Appointment:

FYSOP Staff Leaders are **expected to participate in all FYSOP programming starting August 22 and finishing no later in the month of December 2025**. This includes all ceremonies, education and reflection programs, service days, and social events. Additionally, staff leaders are encouraged to maintain continued, regular engagement with assigned first-year students throughout the 2025-2026 academic year. Students in BU Bands, Residence Life, General Orientation, and Athletics are likely ineligible. Please consult your schedules, supervisors, and coaches.

Required Training & Events:

- Virtual Summer Training and/or an in-person training session during the Month of Spring 2025
- Staff Leader Training (August 23-26, 2025)
- First-Year Student Outreach Project (August 27-28, 2025)
- Common Ground Activity on September 13.
- Additionally scheduled day of service with FYSOP group.

Appointment Includes:

- Paid \$15.00/hr up to 40 hrs/wk
- Students who have Charles River campus residential housing agreements for the Fall 2025 semester can move in on Friday, August 22 (tentative date). ***Students living off-campus for the Fall 2025 semester will be responsible for making their own housing arrangements.***
- All meals from dinner on Friday, August 22 through dinner on Thursday, August 28 are provided
- All program supplies, and transportation are covered by the CSC

Application Checklist:

- Complete the Staff Leader Application through Qualtrics
- Upload Resume/CV
- Provide 3 references (Name, Department, Contact Information)