First-Year Student Outreach Project (FYSOP) Staff Leader

The Community Service Center (CSC) is Boston University’s welcoming space for leadership, service, education, and reflection initiated by students in solidarity with our neighbors and community partners.

The First-Year Student Outreach Project (FYSOP) begins with a week of community engagement, service, and education. With a small group of other new students and returning student leaders, participants will build connections with Boston, its spaces and people, community organizations, our campus, and each other.

Overview:
FYSOP Staff Leaders are the heart of the FYSOP experience. Their duty is to welcome and mentor incoming students to both Boston and Boston University, as well as utilize their training and knowledge as the program's primary facilitators. The FYSOP Staff Leader serves as a member of the CSC team, reporting to the CSC director, assistant director, graduate interns, and FYSOP Program Managers and Coordinators.

Qualifications:
● Full time, returning undergraduate students who have a graduation date no earlier than December 2022
● Good academic, financial, and judicial standing with the university with no cases pending against them.
● Passion for the community development and leadership mission and goals of the Community Service Center.
● Willingness to learn and grow while still centering the experience of first-year students.
● Strong abilities in or willingness to learn: collaboration, teamwork, communication, reflection, problem solving and crisis management, self-care, knowledge and dissemination of campus resources, vulnerability.
● No FYSOP experience is necessary to serve as a Staff Leader.
● Geared towards students who either have a Charles River Campus Fall 2022 housing assignment or have a local residence through the dates listed above

Position Responsibilities:
● Serve as a guide and mentor to a group of 10-15 new students throughout the week of FYSOP, alongside 1-2 co-staff leaders. Provide details about daily activities and schedules, monitor group attendance and wellness, address crises and conflicts, and help students navigate the physical, emotional, and social experiences of FYSOP.
● Facilitate team-building activities, education modules, service days, and reflection conversations throughout the FYSOP experience.
● Be knowledgeable of all rules, regulations, and processes of the Community Service Center and Boston University, as outlined in the Student Life Handbook.
● Provide accurate, thoughtful, and individualized information on University and city resources to new students.
● Adherence to FYSOP’s zero-tolerance policy, prohibiting use of alcohol and non-prescribed drugs (even for those who are of legal age) for the entire duration of FYSOP staff leader training and FYSOP.

Appointment:
FYSOP Staff Leaders are expected to participate in all FYSOP programming between Monday, August 22 and Friday, September 2, 2022, including all ceremonies, education and reflection programs, service days, and social events. Additionally, staff leaders are encouraged to maintain continued, regular engagement with
assigned first-year students throughout the 2022-23 academic year. Students in BU Bands, Residence Life, Orientation, and Athletics are likely ineligible. Please consult your schedules, supervisors, and coaches.

**Required Training & Events:**
- Staff Leader Meet-and-Greet (Summer, Dates TBD)
- Focus Area Trainings (Summer, Dates TBD)
- Staff Leader Training (August 22-28, 2022)
- First-Year Student Outreach Project (August 29 - September 2, 2022)

**Appointment Includes:**
- $14.25/hr up to 40 hrs/wk
- Housing provided from August 22 through September 2 for students who have Charles River campus residential housing agreements for the Fall 2022 semester*. **Students living off-campus for the Fall 2022 semester will be responsible for making their own housing arrangements.**
- All meals from dinner on August 22, 2022 through dinner on September 2, 2022 are covered by the CSC
- All other misc. fees associated with the program (shirts, transportation, etc) are covered by the CSC

*Students living on the Charles River campus for the fall semester will live in a temporary housing assignment August 22-29 during Staff Leader training. They will move into their fall housing assignment on Monday, August 29.

**Application Checklist:**
- [CORI Forms](#) (if you have not been CORI cleared through the CSC in the past 2 years)
- 1 required and 1 optional question prompt:
  - In the last year, how has your perspective of being an active member in your community changed?
  - Being a FYSOP Staff Leader means that you have to engage and reflect with incoming first year students. Through FYSOP week and beyond, what specific qualities do you possess that will contribute to your role as a mentor?
- Resume/CV
- Provide 3 references (Name, Department, Contact Information)
- Complete the [Staff Leader Application](#) through Qualtrics