

# COM / Graduate Directed Study Request Form

Students who wish to register for a Directed Study must find a full-time faculty member who will sponsor their project or study, evaluate their performance, and grade the results.

Name: \_\_\_\_\_ BU ID#: \_\_\_\_\_

Degree Program: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Semester:      Fall:      Spring:      Year: \_\_\_\_\_ Department: \_\_\_\_\_

Course #: \_\_\_\_\_ Credits: \_\_\_\_\_ Sponsoring Professor: \_\_\_\_\_

**Agreement:** It is expected that there will be regular discussion between the student and the sponsor to monitor the progress of the project. The student will submit to the sponsoring faculty member a formal proposal that outlines goals and a plan of action. The sponsoring instructor will monitor the student's performance throughout the project/study and will grade the final written report.

Student Signature: \_\_\_\_\_ Instructor Signature: \_\_\_\_\_

Please attach a typed description of your proposed Directed Study, including the following points:

- Explanation and justification of the objectives of the Directed Study
- Number of meetings/frequency of contact between student and instructor
- Number of assignments to be completed and when they will be due
- Any other pertinent information (e.g., readings, research, etc.)

Please be as thorough as possible. Remember that a Directed Study is considered a full academic course at Boston University and will be treated as such by the College.

## Chairperson's Approval:

Chairperson Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*This form must be signed by both the instructor and the chairperson of the Department\*  
Please return by email to [comgrad@bu.edu](mailto:comgrad@bu.edu).*