

1

TURN ON THE MEDIA SYSTEM & SELECT SOURCE:

- Touch the screen to activate.
- Choose **COMPUTER SOURCES**, **BLURAY** or **CABLE TV** along the bottom of the control panel. The projector will turn on and the electric projection screen will lower automatically
- **COMPUTERS:** Select DESKTOP to use the built-in computer. To utilize the VGA or HDMI Cable on top of the teaching station, select the LAPTOP option. To connect wirelessly, select the AirMedia option and follow the instructions on the screen
- **BLURAY:** Insert your DVD or Blu-ray disc into the Blu-ray player in the A/V cabinet
- **CABLE TV:** Select desired channel using the preset icons, or navigate using the number keypad.



2


ADJUST VOLUME:

- Select the VOLUME button along the lower menu, then use the “Volume Up/Down” buttons to adjust the Program or Speech Volume levels.
- Be sure that “Volume Mute” is not highlighted
NOTE: Program Volume controls the volume for Computer Audio, DVD and television sources. Speech Volume controls wireless and podium microphone volume. Remember to check the volume on your laptop.



4

TURN OFF THE SYSTEM AFTER USE:

- Touch the POWER button on the bottom right. 
- When asked, confirm that you want to turn the system off.
- The electric projection screen will automatically return to the raised position and the projector will power down.
NOTE: During this 2 minute cool down process, system restart cannot occur

5

QUESTIONS OR EQUIPMENT PROBLEMS?:

- For immediate assistance, please call LETS at (617) 353-3227
- Send an email to classrooms@bu.edu to report equipment issues

