

# **Internships and Work Opportunities:**

Getting Credit, \$\$, and Experience  
Through BU

# Preparing to Search

Get your resume ready!

- Remember that you gain experience through more than just jobs and internships
- Articulate the transferable skills you have gained through your studies
- Use resources at the CCD, and ask for advice from friends, faculty, Beth, and anyone else who you think would help

Communicate Your Skills by Emily Worden

# Preparing to Search

Reach Out!

- If you're not finding positions through searching, take charge!
- Find a company/studio/organization/gallery/artist you are interested in, and ask for an informational interview
- This might not lead to an internship, but will be good networking and could help in the future

Informational Interviewing by Emily Worden

# Preparing to Search

Don't be Shy!

- Searching for opportunities is scary for all of us
- Have confidence in yourself and your abilities!

Imposter Syndrome by Emily Worden

# Places to Find Internships

## Words of Mouth

Weekly newsletter (visit to subscribe)

## Studio Institute

Paid positions in Boston and several other cities

## Handshake

BU Center for Career Development job board

## BUGD Slack

Faculty and Alumni post lots of opportunities

## AIGA Design Jobs

## We the Makers

## Jobs.art

More jobs than internships, good for finding studios/orgs to follow

## Hire Culture

Positions in MA

## New York Foundation for the Arts

Sometimes has positions outside of NY as well

## Collective

Positions in CA

## State and Regional Arts Councils

Find your state or region-most have job boards!

## GoinGlobal

Resources for international job/internship seeking, access it through the Resource Library on Handshake.

## Word of Mouth!

Ask your faculty, friends, family, high school art teachers....

# Getting Credit for an Internship Through SVA

To qualify for credit through CFA AR572(2cr), internships must:

- Be related to the student's course of study or career goals
- Include 80-150 hours of work over a span of 6-14 weeks
- Feature mentorship by a supervisor at the internship site and opportunities for a student to develop their professional skills

The student's internship site supervisor should work with the student on goals, learning objectives, and deliverables for the position.

Students will receive a letter grade based on their final presentation and reflective documentation of their internship experiences.

## Getting Credit for an Internship Through SVA

1. Find placement-yay!
2. Complete Internship Proposal form with your supervisor
3. Fill out CFA Add/Drop form to register for CFA AR572
4. Document your experiences throughout your internship with a journal or digital log
5. Check in with AR572 instructor during your internship
6. Ask supervisor to complete internship evaluation form at the end of your internship
7. Arrange for your final presentation with the AR572 instructor

# Getting \$\$\$ for an Internship through BU!

## Yawkey Funded Internship Program


- Available to Boston University sophomores and juniors in good academic standing
- Provides funding to students who complete unpaid internships for nonprofit organizations
- Stipends are awarded based on number of hours completed:
  - 300 hours; \$4,500 stipend (summer only)
  - 150 hours; \$2,250 stipend
  - 75 hours; \$1,125 stipend

*Students cannot receive academic credit in addition to funding through the Yawkey Program*



# Getting \$\$\$ for an Internship through BU

## Eligible Internships for the Yawkey Program

- Position cannot receive any financial compensation from employer, no matter how small
- Hours: Meet the minimum hours of the chosen stipend tier
- Supervision: Be supervised by a full-time employee, who is not a member of the intern's family or currently enrolled as a student
- Modality: Be in-person, remote, or hybrid
- Organization Type: Be at a nonprofit organization, which must have official status in the state in which it operates, or equivalent if outside the United States
- The organization's mission must be aligned with one of six broad areas: **Arts & Culture** , Youth & Amateur Athletics, Education, Human Services, Conservation & Wildlife, Healthcare

# Getting \$\$\$ for an Internship through BU

## First Steps for the Yawkey Program

- Attend a Funded Internships 101 Workshop through BU CCD, or watch the recorded session on Handshake
- Find placement-yay!
- Determine your hours/stipend level
- [Apply to the Yawkey Program](#)

# Getting \$\$\$ for an Internship through BU

## Newbury Center Summer Fund

- Open to current first-gen undergrads at BU in good academic standing
- Provides a living allowance stipend of \$4,500
  - Hours: Earn at least 300 hours during the summer.
  - Supervision: Be supervised by a full-time employee, who is not a member of the student's family and not another student.
  - Position: Be an experiential learning opportunity instead of a summer job. Examples of experiential learning opportunities include – internships, research, student teaching as part of a practicum, fieldwork related to your career goals, and fellowships.
- Learn more and apply

# Don't forget about Student Employment!

## On Campus Jobs are a great way to gain experience

- They provide you with transferable skills
- They help you network and gain connections
- They can provide a path to leadership opportunities

Some examples are:

- Tutoring through the Writing Center
- Working for SVA/CFA ❤️
- Working for Orientation (these summer positions come with room and board!)
- Working for various departments on campus
- Being an RA

Some positions require Work Study, but not all. International students can work most on campus jobs without needing work authorization.

[Search the Student Job Board](#)

**Questions?**