

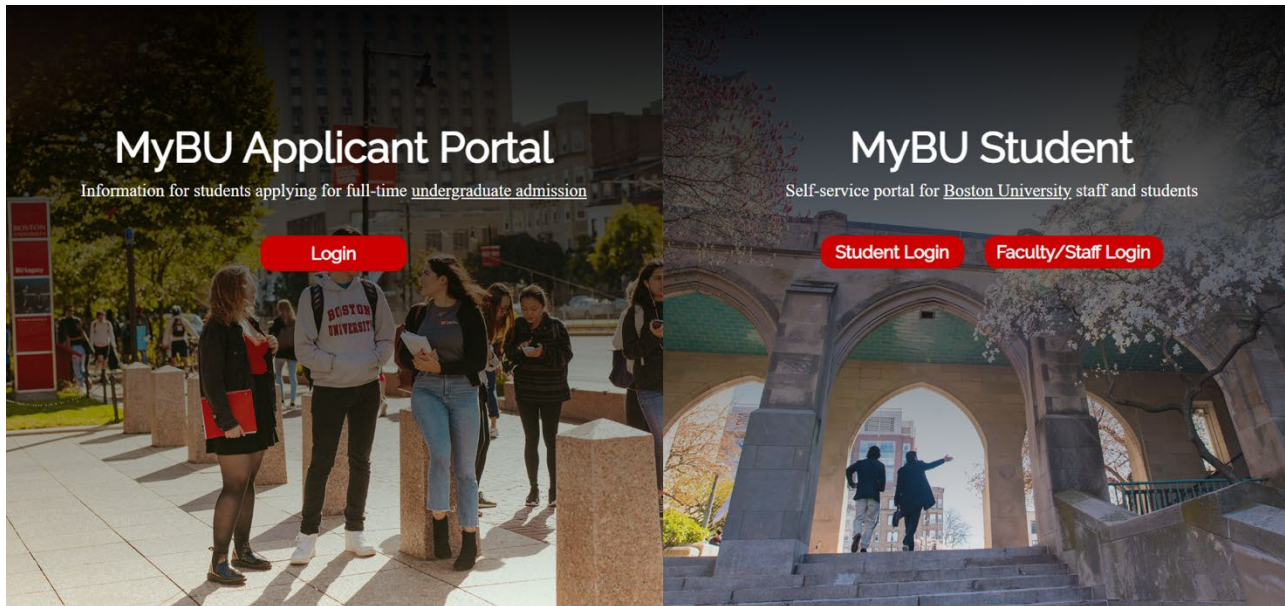


Boston University Global Programs
Center for English Language & Orientation Programs

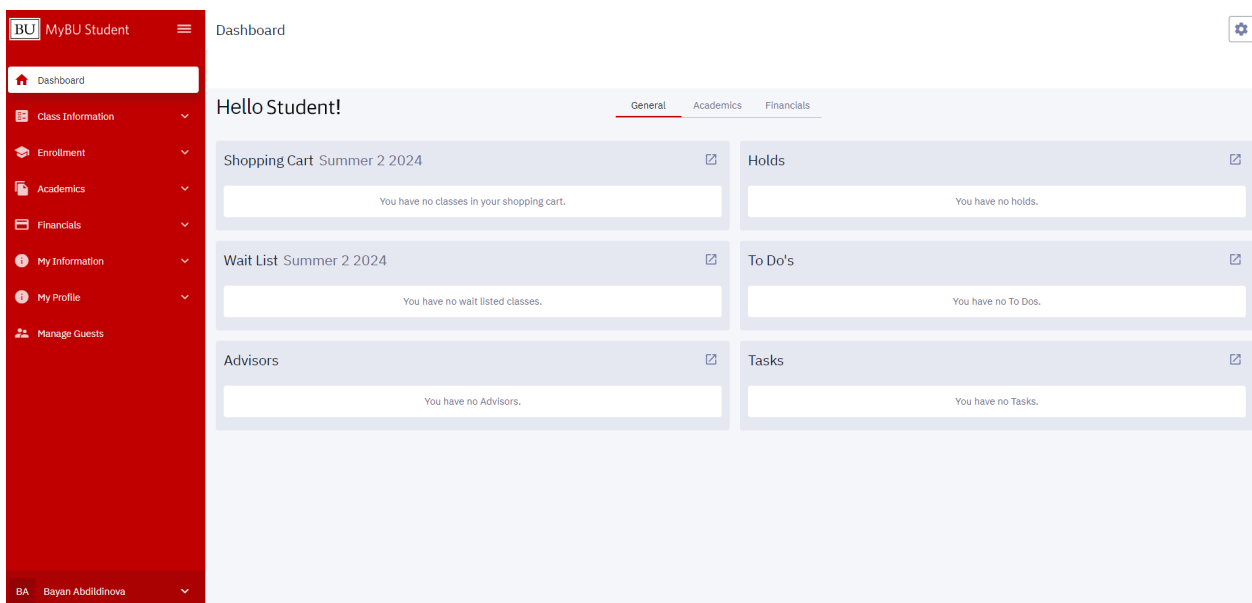
Boston University CELOP Payment Guide

Step 1: Login to your MyBU Student Portal

Click [here](#) to access your MyBU Student. Under MyBU Student click **Student Login** to access your account.

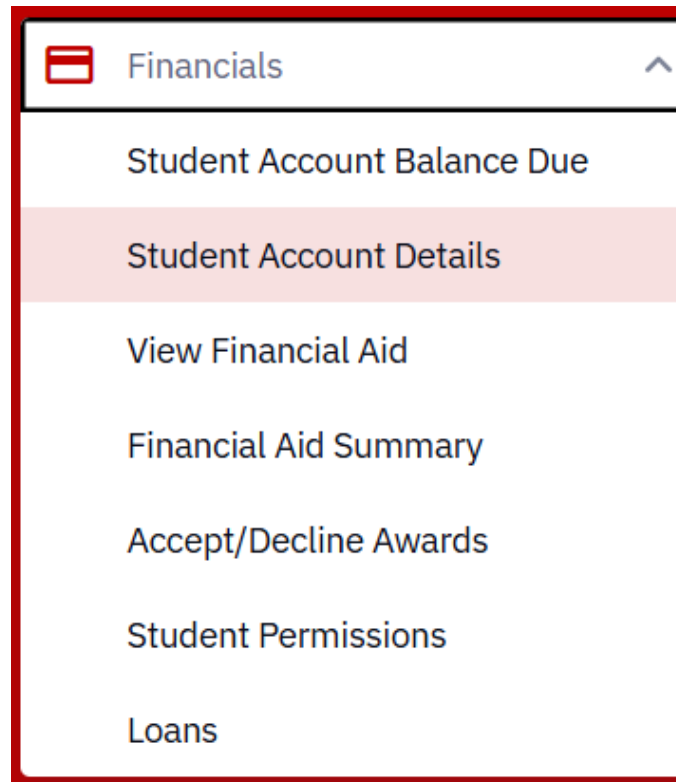


Once you are logged into your MyBU Student account, you will be redirected to your dashboard.





On the left-hand side of the menu, there is a section called **Financials**, click on the arrow to see all its options.

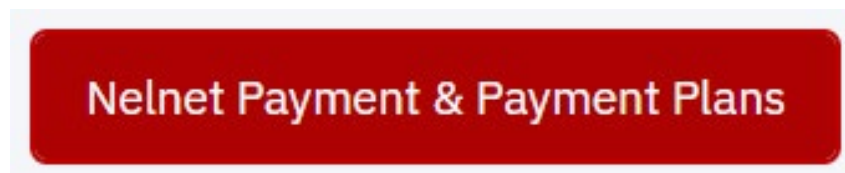




Under **Financials**, you can check your balance owed under **Student Account Balance**. Under **Student Account Details** you can see a breakdown of your account charges. CELOP students will have four or five categories in their balance – Tuition, CELOP Program fee, Student Services fee, Student Health Insurance Plan, and Residence Charges if you are living on-campus.

Activity				
DESCRIPTION	ACTIVITY TYPE	DATE ▼	TERM	AMOUNT
CELOP Program Fee	CHARGE	05/27/2024	Summer 2 2024	\$60.00
Student Services Fee-Summer	CHARGE	05/27/2024	Summer 2 2024	\$60.00
Tuition	CHARGE	05/27/2024	Summer 2 2024	\$4,080.00
Health Insurance-BASC Smr-6wk	CHARGE	06/04/2024	Summer 2 2024	\$412.00

To make a payment, click **Nelnet Payment & Payment Plans** in the top-right corner of your screen. From there click **Make Payment** on the left-hand side of the page.



Message Board

- Payment Profiles
- Manage Refunds
- User Preferences
- Make Payment
- Transaction History
- Payment Plan
- Messages



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After clicking **Make Payment**, you will be taken to the page shown below. Your Boston University ID number will be filled automatically:

Make Payment

1 Payment Information 2 Payment Method 3 Payment Confirmation

Paying BU Student Account
Required fields are marked with an *

Payment Amount *
\$ 0.00

Student ID
U

Amount Due
\$

Total amount to pay: \$0.00

Next - Payment Method

In the box shown, enter the amount you would like to pay toward your balance, then click **Next – Payment Method**.

Select A Payment Method

Credit / Debit
Card transactions for Boston University are processed by Nelnet Campus Commerce, USA.
+ enter credit / debit information

eCheck
+ enter eCheck information

You can then select if you would like to pay via Credit/Debit or eCheck.



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After typing your payment details, confirm your BU email address and your payment amount. Click **Submit Payment** to finish the payment process. A receipt will be sent to your email. You have now completed the payment process.

Payment Information Recap

Contact Information

Email Address *

[Add Another Email](#)

Total Amount

Paying THIRD PARTY PAYMENT

\$0.01

Authorization

By checking the Authorize Payment checkbox, you authorize the Merchant, or its Agent, to initiate a debit entry to the account indicated above and to debit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. Law.

☐ Authorize Payment

Note: Once you submit the above payment, it will be processed on the date indicated. Should you decide to cancel the payment once submitted, you are responsible for contacting your financial institution to request a Stop Payment Order. Please be aware that the Stop Payment Order must reach your financial institution prior to your account having been debited.

Total amount to pay:

[Cancel](#)

Submit Payment for