



## Graduate Research Abroad Fellowship Application Form

Departments or Programs should submit nominations to the Graduate School by November 1 or March 21 for fellowships to be used through the following academic or calendar year.

|                     |               |                    |
|---------------------|---------------|--------------------|
| _____               | _____         | _____              |
| Student's name      | Email address | Department/Program |
| _____               | _____         |                    |
| Student's signature | Date          |                    |

I am applying for a (check one): Short-term award \_\_\_\_\_ or Long-term award \_\_\_\_\_

➤ Short term GRAF awards cover up to 3 months of travel; long term GRAF awards are for trips lasting 4 or more months

**Title of Project** \_\_\_\_\_

**Location of project** \_\_\_\_\_

**Proposed Length of Travel (please include dates)** \_\_\_\_\_

**Please indicate the approximate date when each of the following requirements has been or is expected to be completed.**

- |                           |                           |
|---------------------------|---------------------------|
| a. coursework _____       | c. language exam(s) _____ |
| b. qualifying exams _____ | d. prospectus _____       |

**Nominees** should provide an unofficial transcript and a proposal no longer than **3,000 words\*** (not counting works cited, budget tables, supporting documentation, references etc.) and written for reviewers who are not necessarily experts in their field, that:

- a) Describes the problem or question that the proposed research will address, links it to existing scholarship on the topic, and shows why the research will best allow for you to to answer or illuminate it. Remember that the review committee has a broad membership across disciplines.
- b) Provides:
  - approximate dates and locations of your intended travels
  - a list of specific archives or resources to be utilized
  - confirmation that permissions to access the material have been obtained (attach letters or e-mails as appropriate)
- c) Clarifies how the travel, including fieldwork and/or the use of archives, resources, and other data sources, will be used to answer the problem/question. Provides examples of the issues, words, images or items that you will be examining in order to answer the research question and contribute to extant scholarship.
- d) Contains a budget that shows how the requested funds are expected to be spent. A required budget template is available – please see attached.
- e) Describes all other sources of current or pending funding that will be used to support the researcher and the proposed research, including any fellowships awarded at the time of admission.

**\*Previous GRAF recipients** must include on an extra page a description of how they used the previous award, and how this new proposal builds upon and differs from the original proposal.

**Departments** should provide a one-page letter from the student's advisor or dissertation supervisor. Given that GRAF is a competitive fellowship, letters of recommendation should assess the significance and quality of the proposal, as well as the intellectual strengths, talents, and originality of the student. They should also address the following questions:

- a) Does the student possess the skills, including language skills, necessary to carry out the project?
- b) Is funding already available or likely to be available for this project or for the larger research program of which it may be a part?
- c) How does this research contribute to the student's success in meeting program milestones, such as qualifying exams and/or the dissertation thesis?

**Students must submit this nomination form, a budget, an unofficial transcript, and their proposal for consideration of nomination to their department, who will review all materials and send their three selected nominations to GRS.**

**Nominations should be submitted to GRS ([grsgs@bu.edu](mailto:grsgs@bu.edu)) via email by the DGS on behalf of their department/program.**

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Department Chair/Program Director or Director of Graduate Studies

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Date