

BOSTON UNIVERSITY | GRADUATE SCHOOL OF ARTS & SCIENCES

Faculty Report & Student Admission of Academic Misconduct

This document is designed to reflect and record the procedures under Section IV.A of the Graduate School of Arts and Sciences Academic Conduct Code.

To be completed by the reporting faculty member:

FACULTY NAME: _____ STUDENT NAME: _____
DATE OF OFFENCE: _____ STUDENT BU ID: _____
OFFENCE: _____
COURSE NUMBER AND TITLE (if applicable): _____

____ I have confirmed with the Graduate School that this incident is a first offense for the above student. If the student above admits to academic misconduct, I seek to sanction this student with the following grading penalty under Section IV.A. of the Graduate School Academic Conduct Code (if grading penalty is applicable):

F on assignment 0 on assignment F in the course Other: _____

____ I request this case be forwarded to the Academic Conduct Committee for a hearing.

By signing below, I agree that I have reviewed the procedures of the Graduate School Academic Conduct Code and understand that in following the procedure of a grading penalty for a first offense, I am waiving my right to bring this incident of misconduct against the named student to the Academic Conduct Committee for a hearing.

FACULTY SIGNATURE:

DATE:

To be completed by the student:

I have reviewed the Graduate School Academic Conduct Code and the charges against me. I understand the following conditions:

- I have a right to a hearing before the Academic Conduct Committee, and that my signature below signifies my waiver of this right.
- By signing this document, I am agreeing to accept the grading penalty determined by the faculty member.
- This document will remain in the Graduate School's internal files to be employed if subsequent academic misconduct charges are filed.
- In the case of a subsequent act of academic misconduct, my case will be presented in front of the Academic Conduct Committee in a formal hearing.
- This incident may need to be reported by the Graduate School in response to a direct question about past academic misconduct or disciplinary sanctions from a graduate or professional school to which I seek admission or from other authorized entities.
- I will receive an official letter of reprimand from the Department Chair/Program Director.
- I can void this document and request a hearing before the Academic Conduct Committee within 10 days from the date of my signature.

By signing this document, I agree to the conditions above and certify that I have never signed an Admission of Academic Misconduct Form nor have I been previously found guilty of or admitted to academic misconduct in any school or college within Boston University.

I, _____, admit to _____
(Print Name, BU ID) (nature of academic misconduct)

If you do not admit to the charges above, please indicate here that you wish to go to a hearing:

____ I do not admit to these charges and request that my case be heard by the Academic Conduct Committee in a formal academic conduct hearing.

STUDENT SIGNATURE:

DATE:

To be completed by the Department Chair/Program Director and submitted to the Graduate School Office.

____ This incident is a first offense. Faculty and student are authorized to enter into a grading penalty agreement.
____ This student has a previous offense and this incident must be presented to the Academic Conduct Committee in the form of a hearing.

SIGNATURE:

DATE: