Bioinformatics Program Thesis Advisory Committee Report Forms

Both of the below forms (A & B) are to be completed by the committee chair following the student’s annual Thesis Advisory Committee (TAC) meeting. Once completed, a copy of both forms should be emailed to the student and the Bioinformatics Program Coordinator.

Bioinformatics Program Thesis Advisory Committee Report ***Form A***

This form must be completed by the committee chair following the student’s annual Thesis Advisory Committee (TAC) meeting.   A copy will be provided to the student and to the Bioinformatics Program.

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Other Committee Members (mark Co-advisor, if any, with an asterisk\*):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Student Skills and Achievement. Please evaluate relative to the student's stage of graduate training.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Outstanding** | **Very Good** | **Acceptable** | **Unsatisfactory** |
| Self-reliance and independence | ❏ | ❏ | ❏ | ❏ |
| Perseverance in pursuing goals | ❏ | ❏ | ❏ | ❏ |
| Critical thinking | ❏ | ❏ | ❏ | ❏ |
| Computational and algorithmic skills | ❏ | ❏ | ❏ | ❏ |
| Statistical and mathematical skills | ❏ | ❏ | ❏ | ❏ |
| Reproducibility and record keeping habits | ❏ | ❏ | ❏ | ❏ |
| Familiarity with domain specific research literature | ❏ | ❏ | ❏ | ❏ |
| Familiarity w/ domain specific computational techniques | ❏ | ❏ | ❏ | ❏ |
| Written communication (papers, posters, grants, etc.) | ❏ | ❏ | ❏ | ❏ |
| Oral communication (talks, posters, etc.) | ❏ | ❏ | ❏ | ❏ |
| Interaction with collaborators/advisors | ❏ | ❏ | ❏ | ❏ |
| Productivity (aims, papers, talks, posters, grants, etc.) | ❏ | ❏ | ❏ | ❏ |
| Mentoring & teaching students (undergrads, MS, other PhDs, etc.) | ❏ | ❏ | ❏ | ❏ |

Please comment on any components above (required for those rated Unsatisfactory)

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Has the student made acceptable progress during the past year?

Yes

Marginal

No

Please provide a brief evaluation of the student’s progress.

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Please provide a brief comment on the computational innovation in the project

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Has the student met regularly with the computational co-advisor (if there is one)?

Yes

No

NA (Dissertation advisor is computational advisor)

Is the student on track to complete the PhD in a timely fashion (approximately 5 years from starting the program)?

Yes

No

If No, please note obstacles and approximate time to completion.

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Please provide the student with feedback and recommendations for going forward

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Bioinformatics Program Thesis Advisory Committee Report ***Form B***

Questions to be discussed with the student WITHOUT the Dissertation Advisor present. This form must be completed by the committee chair following the student’s annual Thesis Advisory Committee (TAC) meeting. A copy will be provided to the student and to the Bioinformatics Program, but not to the student’s advisor(s).

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Meeting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did the committee meet with the student without the Dissertation Advisor present?

Yes

No

Is the student receiving sufficient mentoring in terms of the following:

|  |  |  |
| --- | --- | --- |
|  | **Yes** | **No** |
| Overall guidance on the dissertation project? | ❏ | ❏ |
| Time devoted to the student by the Dissertation Advisor? | ❏ | ❏ |
| Interactions with the student by the Computational Co-Advisor (if any)? (Mark yes if there is no Computational Co-Advisor) | ❏ | ❏ |
| Development of computational skills, approaches, and innovation? | ❏ | ❏ |

Please summarize the student's comments/concerns and committee recommendations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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