Pre-Thesis Advisory Committee Meeting Update Form

This form is to be completed by the student and provided to each committee member at least 1-week prior to the TAC meeting.

Student Name: ____________________________
Program Entry Date: ________________________
Advisor(s): ________________________________

Aims updates
Please provide a brief one-sentence summary for each aim and a few sentences about progress since the last committee meeting.

Aim 1
Summary: (one-sentence aim summary)
___________________________________________________________________
___________________________________________________________________
Last year: (aim status at last meeting)
___________________________________________________________________
___________________________________________________________________
This year: (progress made since last meeting)
___________________________________________________________________
___________________________________________________________________

Aim 2
Summary:
___________________________________________________________________
___________________________________________________________________
Last year:
___________________________________________________________________
___________________________________________________________________
This year:
___________________________________________________________________
___________________________________________________________________

Aim 3
Summary:
___________________________________________________________________
___________________________________________________________________
Last year:_________________________________________________________________
_________________________________________________________________

This year:_________________________________________________________________
_________________________________________________________________

**Accomplishments**
Please list any papers submitted or published, or presentations given, since the last committee meeting.

**Papers**
1.

**Presentations**
1.

**Collaborations**
Please list any collaborations or collaborative projects you participate in outside of your main thesis work.
_________________________________________________________________
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**Problems encountered**
Please list any problems encountered since the last committee meeting that have impacted your thesis work.
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Bioinformatics Program Thesis Advisory Committee Report Form A

This form must be completed by the committee chair following the student’s annual Thesis Advisory Committee (TAC) meeting. A copy will be provided to the student and to the Bioinformatics Program.

Student Name: ________________________  Student ID#: __________________________

Meeting Date: _________________________

Research Advisor: ______________________  Committee Chair: _______________________

Other Committee Members (mark Co-advisor, if any, with an asterisk*):
____________________________________
____________________________________
____________________________________
____________________________________

Student Skills and Achievement. Please evaluate relative to the student’s stage of graduate training.

<table>
<thead>
<tr>
<th></th>
<th>Outstanding</th>
<th>Very Good</th>
<th>Acceptable</th>
<th>Unsatisfactory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self-reliance and independence</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Perseverance in pursuing goals</td>
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<tr>
<td>Critical thinking</td>
<td></td>
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<tr>
<td>Computational and algorithmic skills</td>
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<tr>
<td>Statistical and mathematical skills</td>
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<tr>
<td>Reproducibility and record keeping habits</td>
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<tr>
<td>Familiarity with domain specific research literature</td>
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<tr>
<td>Familiarity w/ domain specific computational techniques</td>
<td></td>
<td></td>
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<tr>
<td>Written communication (papers, posters, grants, etc.)</td>
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<td></td>
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<tr>
<td>Oral communication (talks, posters, etc.)</td>
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<tr>
<td>Interaction with collaborators/advisors</td>
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<tr>
<td>Productivity (aims, papers, talks, posters, grants, etc.)</td>
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<tr>
<td>Mentoring &amp; teaching students (undergrads, MS, other PhDs, etc.)</td>
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</tbody>
</table>
Please comment on any components above (required for those rated Unsatisfactory)
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Has the student made acceptable progress during the past year?

☐ Yes
☐ Marginal
☐ No

Please provide a brief evaluation of the student’s progress.
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Please provide a brief comment on the computational innovation in the project
_______________________________________________________________________________
_______________________________________________________________________________
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Has the student met regularly with the computational co-advisor (if there is one)?

☐ Yes
☐ No
☐ NA (Dissertation advisor is computational advisor)
Is the student on track to complete the PhD in a timely fashion (approximately 5 years from starting the program)?

☐ Yes
☐ No

If No, please note obstacles and approximate time to completion.

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Please provide the student with feedback and recommendations for going forward

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Bioinformatics Program Thesis Advisory Committee Report Form B

Questions to be discussed with the student WITHOUT the Dissertation Advisor present

Student Name: ________________________  Student ID#: ______________________________

Meeting Date: ________________________

Did the committee meet with the student without the Dissertation Advisor present?

☐ Yes  ☐ No

Is the student receiving sufficient mentoring in terms of the following:

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Overall guidance on the dissertation project?</td>
<td></td>
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<tr>
<td>Time devoted to the student by the Dissertation Advisor?</td>
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<tr>
<td>Interactions with the student by the Computational Co-Advisor (if any)? (Mark yes if there is no Computational Co-Advisor)</td>
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<tr>
<td>Development of computational skills, approaches, and innovation?</td>
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<td></td>
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</tbody>
</table>

Did the committee meet with the student without the Dissertation Advisor present?

☐ Yes  ☐ No

Please summarize the student's comments/concerns and committee recommendations
_______________________________________________________________________________
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