



## Equipment Request Form\*

Project:		Principal Investigator:	
Equipment Request dates (inclusive):			
From:		To:	
Instrument(s) requested. Please list instrument by type and model. Borrower shall assume responsibility for all instrument components for the lending period:			
Intended application of instrument(s):			
Means of transport:			
Funds allocated to cover equipment use costs (projects must also be able to cover the \$250 domestic or \$2,500 insurance deductible):			
Principal operator(s) of the instrument(s) in the field:			
Please outline/attach a brief outline of the operator's previous experience/training in using this/other equipment.			
By signing, we agree to the loan of the listed equipment in working order for the specified period according to the GIS & RS Equipment Policy Statement and take full responsibility for the equipment's transport and condition as well as for costs related to any necessary maintenance and repairs:			
Archaeology Faculty Sponsor		Date	
Project Representative		Date	
BU Archaeology Program Representative		Date	
Approval: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Conditional			
Payment Method: <input type="checkbox"/> Cash <input type="checkbox"/> Check payable to "Boston University-Archaeology" <input type="checkbox"/> BU Account # _____			
Payment of \$ _____ received on _____			

\* Please refer to the [Equipment Policy Statement](#) for Geophysical and Remote Sensing Field Equipment when completing this form.