

## SAMPLE

September 14, 2016

Mr. Joe Smith **ABC Company** 123 Any Street Any Town, XX, XXXXX

Re: Account validation – BOSTON UNIVERSITY

Dear Mr. Smith,

Please allow this letter to serve as validation and confirmation for the account held by BOSTON UNIVERSITY. The account information is below.

Legal Account Title: Trustees of Boston University

Account Number: XXXXXX225868 (ideally the letter would have full account number) This has been truncated

for protection of sensitive data being delivered electronically

ACH ABA: 011000138 WIRE ABA: 026009593 Wire Swift Code: BOFAUS3N

881 COMMONWEALTH AVE Mailing Address:

BOSTON MA 02215-1300

Open Date: 6/30/93

Account Type: Commercial Checking

Current Status: Open & Active

The account can receive EFT/ACH credit and debit transactions using the above ACH ABA/routing number. Additionally, the account can receive incoming wire payments using the above Wire ABA and/or Wire Swift code.

Should you require further information, please do not hesitate to contact me at 508-770-7141.

Sincerely,

Denine M. Weldon

Assistant Vice President

Denine M. Ukldor

Senior Treasury Solutions Analyst