

Study Coordinator

Immediate Opening – Full-Time Position

(may begin remotely due to COVID-19)

The Head Impact and Trauma Surveillance Study (HITSS)

Boston University (BU) Chronic Traumatic Encephalopathy (CTE) Center, BU School of Medicine

We are seeking a talented individual to serve as the Study Coordinator for a groundbreaking longitudinal research study, conducted entirely online. This new, multidisciplinary, NIH-funded study will examine the risk of long-term cognitive and neuropsychiatric impairment and dementia from previous repetitive head impact exposure in contact/collision sports. HITSS will recruit and study 1800 former soccer players (900 women, 900 men) and 1800 former American football players (all men), across levels of play (high school, college, or elite/professional), ages 40-75. HITSS participants will be co-enrolled in the existing internet-based Brain Health Registry (BHR) at the University of California, San Francisco (UCSF).

2-Year Minimum Commitment, 3-5 Years Preferred

Qualifications

- Bachelor's or Master's Degree in Psychology/Neuropsychology, Neuroscience, Public Health, Sports Medicine, or related field
- Two years of experience in a clinical research setting is preferred
- Project management experience
- Exceptional organizational, interpersonal, leadership, and oral and written communication skills
- Proven excellence as a team player

Responsibilities and Description

- Report directly to, and work closely with, study principal investigators
- Coordinate all aspects of study, working closely with investigators, IT staff, and data management team
- Coordinate efforts between BU and UCSF teams
- Responsible for regulatory (e.g., IRB), NIH, and related reports
- Work closely with Finance and Grants Administration team regarding budgetary issues
- Work closely with the HITSS Recruitment Coordinator to assure that all enrollment milestones are met
- Supervise Research Assistant/Interns

To Apply

Email a cover letter and resume to Dr. Robert Stern (HITSS Principal Investigator), c/o:
Alyssa Phelps, Clinical Research Coordinator, phelps@bu.edu

References will be requested and an in-person interview will be scheduled for top applicants only.

www.sterneurolab.org