

TOBIAS K. NINSON

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INSTRUCTOR & PROGRAM LEADER – INTERNATIONAL CULTURE

African Language & Heritage Expertise | Program Development Experience | Trusted Administrator

Proven program manager, with a track record of working with a wide range of stakeholders to implement programs designed to advance global citizenship and intercultural literacy goals. Seasoned instructor and collaborator, with a history of building partnerships with students and teachers as well as academic and social services teams, to support students with diverse and international backgrounds in their personal, academic, and professional growth. Trusted problem solver, skilled at building strong relationships in a culture of service, professionalism, and understanding.

KEY ACCOMPLISHMENTS

- **As Lecturer in African Language & Cultural Heritage at Boston University:** Coordinate programming with administrators as well as the African Studies and Languages departments; Increase enrollment in studies that advance global citizenship goals
- **Starting Spring term, 2023:** Develop an online tool to assess and foster students' Akan Twi language skills for students planning to study or work in Ghana
- **As Homeroom Advisor, Orientation Advisor, & DEI Coordinator at Xavier High School:** Helped resolve personal and academic behavioral issues for diverse students, including students with 504 plans and IEPs; Served DEI Coordinator for students and staff
- **As Teacher & Coach at St. Francis Preparatory School:** Doubled enrollment in the Social Justice course
- **As Non-Catholic Colleges Chaplain at the Order Of Friars Minor Conventuals:** Performed missionary work coordinating services for refugees in Italy and planning retreats in Lukasa, Zambia

AREAS OF EXPERTISE

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| • Program Development & Administration | • Customer Service | • Creative Problem Solving |
| • College & High School Teaching | • 504s & IEPs, & Social Services Coordination | • Training & Mentoring |
| • Ghanaian Language & Customs | • Educational Leadership | • <i>Missionary Work:</i> Retreat Planning & Refugee Services |
| | • Diversity, Equity, & Inclusion | • Fluent Akan Twi, Professional Fluency in Italian |
| | • Orientation & Onboarding | |
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PROFESSIONAL EXPERIENCE

FREDERICK S. PARDEE SCHOOL OF GLOBAL STUDIES, BOSTON UNIVERSITY

Boston, MA

Lecturer – African Language & Cultural Heritage

September 2022 to present

- Teach two sections of African Languages to 15 students, freshmen to seniors, and one post-doc, including first-generation Americans learning Ghanaian language and culture, in fulfillment of Global Citizenship and Intercultural Literacy goals
- Work with students of African heritage who want to keep a connection through language; Coach students on Ghanaian heritage and customs
- Inherited and turned around the program, generating positive feedback and strong interest among students, doubling enrollment from previous years
- Accompany and mentor college students, supporting personal and academic growth
- Attend conferences and symposia on African Languages
- Coordinate with administrators as well as African Studies and African Languages faculty to develop programs such as a self-directed online language learning program for K-16 students
- *Starting Spring term 2023:* Develop an online tool for the Akan Twi language to assess and improve language skills for students planning to study or work in Ghana

XAVIER HIGH SCHOOL

New York, NY

Homeroom Advisor & DEI Coordinator

June 2019 to June 2022

- Served as an academic and personal counselor for students at a private Catholic high school for boys
- Observed students' behavior and designed interventions, acting as a liaison between students, parents, and guidance counselors, to make sure that students were represented in decision making
- Worked closely with deans and counselors addressing behavior issues that affected academic progress, rooted in family economic and health crises as well as other domestic situations
- Trained and supervised about 40 orientation guides for 400 incoming freshmen; Assisted with the planning and facilitation of freshmen orientation and student assemblies
- Prepared and presented homeroom advisement activities to allow students to form strong bonds; Participated in a panel following the 2020 George Floyd protests
- Coordinated services for students with economic disadvantages and gender identity issues, as well as students on 504 plans and IEPs, helping maintain an atmosphere conducive to growth

Committee work included:

- *Diversity & Equity committee:* Planned and led school-wide diversity and equity workshops, as well as providing resources for students and faculty
- *Disciplinary Review Board:* Coordinated with the office of the Dean of Students on student discipline decisions

Teacher & Coach

June 2019 to present

- Created lesson plans and taught three sections of Introduction to Scripture and two sections of Discipleship: Responding to Christ's call
- Served as Instructional Coordinator, overseeing the development of teaching materials and curriculum for a freshman religion course
- Prepared progress reports for over 150 students; Facilitated parent-teacher conferences
- Scheduled monthly meetings with level teachers to discuss curriculum, best teaching practices, and curriculum mapping; Prepared and presented reports on the freshman religion curriculum
- Supervised teachers security and monitoring duties in the cafeteria, corridors, and outside play areas
- Planned and led practices and organized tryouts for the Junior Varsity Boys soccer team; Worked closely with the Director of Athletics to schedule games, reserve fields, and acquire equipment and uniforms

ST. FRANCIS PREPARATORY SCHOOL

Queens, NY

Teacher & Coach

September 2016 to June 2019

- Created lesson plans and taught four sections of Introduction to Scripture, and two sections of Social Justice to juniors and seniors in a Catholic high school with 2,600 students including diverse and global populations
- Inherited and overhauled the Social Justice course, doubling the enrollment to 25-30 students per section
- Collaborated with Guidance and Counseling departments to ensure proper placement of international students; Developed close ties to social services counselors and guidance counselors
- Prepared and presented module lessons for Professional Learning Community (PLC) meetings
- Supervised the administration of the SAT and the Test for Admission into Catholic High Schools (TACHS)
- Chaperoned and facilitated parts of the sophomore retreats
- Coached the Junior Varsity Boys soccer team and the debate team

BOSTON COLLEGE

Chestnut Hill, MA

Graduate Technology Consultant

August 2014 to May 2016

- Provided local computing and communications support in human resources and in the libraries; Implemented and maintained university hardware, software, and networking standards
- Provided technical assistance with internet connectivity, access, and workshop presentations, among other things, as well as installing software updates
- Assisted freshmen in orientation programs, facilitating access to campus networks
- Collaborated with technology consultants on problems requiring more specialized technical skill; Assisted the technology consultants with special projects

ORDER OF FRIARS MINOR CONVENTUALS

Lusaka, Zambia

Non-Catholic Colleges Chaplain

September 2011 to May 2013

- Planned the annual spiritual activities calendar with student leaders; Organized retreats, recollections, and other spiritual activities as well as outreach programs and social events
- Worked with Catholic students in non-Catholic institutions, to foster connection to a ministry; Provided training for student leaders and facilitators; Prepared students for the Sacraments of Christian Initiation
- Served as a pastoral associate during church services; Organized logistics for social intervention programs
- Taught English reading and comprehension to middle-school and high school students including the girls at risk program

ORDER OF FRIARS MINOR CONVENTUALS

Ghana

Retreat Assistant

August 2009 to July 2011

- Assisted with administrative support tasks associated with facilities and property management; Scheduled meetings, prepared purchase orders, and drafted correspondence
- Conducted missionary work in Rome and South Africa
- In Italy, coordinated outreach to African migrants, acting as a conduit for the community, distributing donations, centralizing channels for services, and ensuring needs were met
- Responded to public inquiries, answered the telephone and attended to the needs of retreatants; Created and maintained inventory records, property records, and project records
- Gave reflections and talks; Accompanied youth groups on retreats

EDUCATION & PROFESSIONAL DEVELOPMENT

Boston College, Chestnut Hill, MA

Master Of Theological Studies, 2015

Pontifical Antonianum University

Bachelor Of Arts, Philosophy, 2013

PROFESSIONAL CERTIFICATIONS & MEMBERSHIP

Diversity & Inclusion certificate, Cornell University, expected 2023

Member, Northeast Regional Consortium for Programs in African Languages (NERCPAL)

Advanced Certificate In School Building Leadership, St. John's University, July 2021

SOFTWARE AND PLATFORMS

Google Suite | Microsoft Office | Canvas Software | PlusPortals | PowerSchool

AWARDS

- **Catholic Educator Grant**, St. John's University, 2019
- **Fellowship**, Institute for Religious Education and Pastoral Ministry, Boston College, 2014