



Application for a National Visa

This application form is free

Glue a passport-size photo here.
Must be an official passport-size photo with white background on photo paper.

1. Surname(s) ¹ ex: Smith-Jones <i>Must match last name(s) on your passport</i>			FOR OFFICIAL USE ONLY <i>Leave blank</i>	
2. Surname(s) at birth (previous surname(s)) ² <i>Leave blank unless you have previously had a different last name</i>			Date of birth: _____	
3. Forename(s) ³ ex: Jane Annabel <i>Must match first and middle name(s) on your passport</i>			Visa application number: _____	
4. Date of birth (day-month-year) ex: 23-Oct-1996	5. Place of birth ex: Boston, Massachusetts	7. Current nationality ex: United States		Documents presented: <input type="checkbox"/> Travel document <input type="checkbox"/> Government authorization <input type="checkbox"/> Request for government authorization <input type="checkbox"/> Means of livelihood <input type="checkbox"/> Proof of accommodation <input type="checkbox"/> Medical certificate <input type="checkbox"/> Criminal record certificate <input type="checkbox"/> Travel medical insurance <input type="checkbox"/> Note verbale <input type="checkbox"/> Others:
	6. Country of birth ex: United States	Nationality at birth, if different: <i>Leave blank unless applicable</i>		
8. Sex <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female <i>Check the appropriate box</i>	9. Marital status <input checked="" type="checkbox"/> Single/a <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Others (please specify) <i>Check the box for single</i>		File processed by: _____	
10. For minors: surname(s), forename(s), address (if different from that of applicant) and nationality of person who exercises parental responsibility or legal guardian <i>Leave blank</i>			Decision on visa: <input type="checkbox"/> Refused <input type="checkbox"/> Issued:	
11. Spanish National Identity Document Number, where applicable <i>Leave blank</i>			Valid from until	
12. Type of travel document <input checked="" type="checkbox"/> Ordinary passport <input type="checkbox"/> Diplomatic passport <input type="checkbox"/> Service passport <input type="checkbox"/> Official passport <input type="checkbox"/> <input type="checkbox"/> Other travel document (please specify) <i>Check the box for ordinary passport</i>			Number of entries: <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Over Two	
13. Number of travel document ex: 123456789	14. Date of issue ex: 21-Aug-2012	15. Valid until ex: 20-Aug-2022	16. Issued by ex: US Dept. of State	
17. Postal and e-mail address of applicant ex: 20 Cottontail Trail Springfield, MA 02215, USA ex: jasmithjones@email.com			Telephone number(s) ex: (555) 555-1221 (555) 555-2112	
country other than the country of current nationality <i>Leave blank, unless applicable</i>				
e permit or equivalent No. Valid until				
* 19. Current Profession Student <i>Write "Student"</i>				

Use your permanent address and contact info, regardless of whether it is in the jurisdiction of the Consulate at which you are applying

1 To be completed according to data which appears in travel document.
2 To be completed according to data which appears in travel document.
3 To be completed according to data which appears in travel document.

20. Principal purpose of journey:	
<input type="checkbox"/> Residence without work permit <input type="checkbox"/> Residence – Family reunion <input type="checkbox"/> Residence – Employee <input type="checkbox"/> Residence – Self-employed	<input type="checkbox"/> Residence – Temporary <input checked="" type="checkbox"/> Studies <input type="checkbox"/> Research (within a research centre) <input type="checkbox"/> Accreditation
<div style="border: 1px solid black; padding: 5px; text-align: center;">Check the box for studies</div>	
21. Date of intended entry into Spain XX-Jan-2017	Number of entries requested: <input type="checkbox"/> one <input type="checkbox"/> two <input checked="" type="checkbox"/> more than two <div style="border: 1px solid black; padding: 5px; text-align: center;">Check the box for “more than two”</div>
23. Postal address of applicant in Spain	
<div style="border: 1px solid black; padding: 5px; text-align: center;">Use this address → exactly as it is written here</div> <div style="border: 1px solid black; padding: 5px; text-align: center;"> Boston University in Madrid – International Institute of Spain C/ Miguel Ángel 8, 28010, Madrid </div>	
24. Spanish Foreign National Identity Number (NIE)	25.- Date of notification of decision issued by competent body for non-nationals
26. Data of the individual resident in Spain in case of applying for a residence visa for family reunion	
Surname (Family name) and first name(s) (Given name(s)) of the resident individual in Spain	
<div style="border: 2px solid red; width: 100%; height: 100%; background-color: #f0f0f0; display: flex; align-items: center; justify-content: center;"> Leave blank </div>	
Family relationship (of the applicant with the individual resident)	
<input type="checkbox"/> Spouse <input type="checkbox"/> Registered partner <input type="checkbox"/> Child (of the individual resident or the spouse)	
Date of birth	Nationality
Individual resident's address in Spain	
Individual resident's telephone	
Individual resident's e-mail address	
27. Data of the employer or the company in case of applying for a residence visa for employees, self-employed or temporary work	
Surname (Family name) and first name(s) (Given name(s)) of the employer or name of the company and surname (Family name) and first name(s) (Given name(s)) of the contact person in the company	
Employer or company's address	
Employer or company's telephone	
Employer or company's e-mail address	
Spanish Alien's Identity Number (NIE) or number of the Spanish National Identity Card (DNI) of the employer or of the contact person in the company	
Company's Spanish Tax Identification Code (CIF)	

4 Essential when a decision has been previously issued by competent body for non-nationals in which applicant has received authorisation to reside or work

5 Essential when a decision has been previously issued by competent body for non-nationals in which applicant has received authorisation to reside or work

28. Data of the educational establishment or research centre in case of applying for a student or research visa	
Name of educational establishment or research centre Boston University in Madrid – Amalia Perez-Juez	
Postal address of educational establishment or research centre Miguel Ángel 8, 28010, Madrid	Telephone number of educational establishment or research centre 34-91-319-1458
	E-mail address of educational establishment or research centre amaliapj@bu.edu
Intended starting date for study or research XX-Jan-2017 <i>Use the program's start date</i>	Intended finishing date for study or research XX-May-2017 <i>Use your program's end date</i>
In case of temporary stay of children with the purpose of studying in Spain within the framework of a program of a Public Administration, a non-profit organisation or a charity or other establishment or persons who do not hold their parental authorities/are not their legal guardians:	
Surname (Family name) and first name(s) (Given name(s)) of the person responsible or name of the organisation and surname (Family name) and first name(s) (Given name(s)) of the contact person	
Address of the person responsible or organisation	
Spanish Alien's Identity Number (NIE) or number of the Spanish National Identity Card (DNI) of the person responsible or of the contact person in the organisation	
<p>I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph are obligatory for the visa application to be examined. Any personal data concerning me which appears on the visa application form, as well as my photograph, will be supplied to the relevant authorities and processed by those authorities for the purposes of deciding on my visa application. Such data as well as the decision taken on my application will be entered into and stored in a database. The authority responsible for its processing is the</p> <p>Consular Post at which the visa application was submitted. Data shall be accessible to those authorities competent to carry out checks on visas at external borders and in Spain, immigration and asylum authorities for the purposes of verifying whether the conditions for the legal entry, stay and residence in the territory of Spain are fulfilled, for identifying persons who do not or who no longer fulfil these conditions, for examining asylum applications and for determining responsibility for such examination.</p> <p>I am aware that I may exercise my rights of access, rectification, opposition and deletion of my personal data, pursuant to the provisions of Organic Law 15/1999, of 13 December, on Protection of Personal Data, by writing to: Dirección General de Asuntos y Asistencia Consulares del Ministerio de Asunto Exteriores y de Cooperación; calle Ruiz de Alarcón 5, 28071 Madrid.</p>	

I declare that to the best of my knowledge and belief all particulars supplied by me are correct and complete. I am aware that any false statements shall lead to my application being refused or to the annulment of a visa already granted.

I am aware that once the visa request has been submitted, a copy of this form, stamped to indicate the date and place of reception, shall be returned to the applicant and that arrangements may be made with the applicant as to the channel for requesting corrections or the supply of documents or certificates required, as well as for serving notice of summons and for notifying him/her of the decision adopted.

Notices and requests shall be made by telephone or fax to the contact number provided by the interested party or his legal representative. If these go unanswered, they shall be served in writing to the domicile set out in the application, which must be located within the consular district.

Summons and requests served must be complied with within a period not exceeding ten days, unless personal attendance is required, in which case the deadline is fifteen days.

Once all the possibilities of serving a notice have been exhausted, it shall be carried out by means of an announcement posted on the relevant notice board of the Consular Post for ten days.

If no reply is received to a request or summons within the time period, the applicant shall be deemed to have withdrawn his/her request and he/she shall be notified of the decision establishing this to be the case.

Decisions on a visa application shall be notified within a maximum period of one month, which cannot be extended, counting from the day following the date the application was submitted at the competent Consular Post for processing, except in the case of residence visas without work permit in which case the maximum period shall be three months. In this latter case, the application for the relevant residence authorisation which must be issued by the corresponding Government Department Office or Provincial Government Office shall put a hold on this time period until this authorisation is notified to the Consular Post.

Once the visa is granted it must be collected within a month, unless it is a visa for a family reunion or a visa for study purposes; in these cases, the period for collection is two months. If a visa is not collected within the aforesaid periods, the applicant shall be deemed to have renounced the visa granted and the application and accompanying documentation will be archived.

I am aware that the visa fee is not refundable if the visa is refused

27. Place and date

ex: 1-Oct-2016
ex: Boston, Massachusetts

28. Signature (for minors, signature of person exercising parent responsibility or legal guardian)



*Write the date you signed this document
and the city and state where you signed it.*

Don't forget to sign!