

Guidelines for applying for a Chinese visa through BU

If you would like BU to represent you in applying for your Chinese visa, you must turn in the materials below to the BU Study Abroad Office by the given deadline. The BU representative (usually your Program Manager) will be in touch to arrange the return of your passport and visa, which will be sent to you via FedEx.

Visa checklist:

- Your valid and actual passport.** The passport must be valid for 6 months after the program end date, and have at least two blank visa pages in it.
- A completed visa application form.** You can find the blank form and a sample on the pre-departure forms hub page. **The Chinese visa application form must be typed on the computer and then printed out (single-sided, NOT double) and signed.** Please note that you'll have to complete the application in one sitting and print it out right away — you cannot save data typed into the form. You cannot leave any boxes blank either (write “N/A” where applicable).
- One passport-style photo** (colored, front-facing, hatless picture taken against a white background within the last 6 months). Staple the photo to the visa application form.
- The “Admission Notice” and “JW202” letters from Fudan signed by you.** These are issued after you have been accepted by Fudan; you will receive them from your program manager (in this packet).
- Money order** made out to the Chinese Consulate in New York- \$160 for U.S. citizens and \$50 for non-U.S. citizens (*fees subject to change*)

For 7-9, please read carefully and submit any additional materials if applicable.

- Proof of residency status.** Non-U.S. passport bearers shall provide documents that entitle them to reside or work for an extended period of time in the U.S. (e.g.: I-20; submit the original and a photocopy).
- Evidence of previous Chinese visa.** If you have received a Chinese visa before, please submit one copy each of the most recent Chinese visa and the picture page of the passport bearing the visa.
- If you are a **former Chinese citizen who is applying for a Chinese visa for the first time**, please e-mail me at kaelac@bu.edu to see what additional documents you may need to submit.

These instructions are valid as of April 2017 but are subject to change at the discretion of the Consulate General of the People's Republic of China in New York. Other consulates may have different or additional requirements. For the most up to date instructions, please visit the webpage of the consulate you plan to visit. Please note that although the BU Study Abroad staff in Boston can provide guidance for students, the visa application process is a Chinese government operation. Boston University can do little to help students who submit incorrect or late paperwork, and cannot guarantee that visas will be approved.