Boston University
Academic Immersion Program (AIM)

Program Information
&
Guidelines

Summer 2016

755 Commonwealth Avenue
Room B05
Boston, MA 02215
T: 617-353-1378
F: 617-358-0646
www.bu.edu/summer/highschool
summerhs@bu.edu
This booklet provides you with all the information you need to prepare yourself for this summer at Boston University. It includes the rules and guidelines of the program as well as information about how to fill out the essential forms that need to be sent back to our office to ensure enrollment in the program and placement in the dorm. Please read through this booklet carefully before filling out the attached paperwork and arriving on campus.

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ARRIVAL AND DEPARTURE

Arrival:
Students must arrive between 1 and 4 pm on Sunday, July 24. Students who arrive earlier than 1 pm may wait in the dormitory lobby on the fourth floor, but may not check in until 1 pm. Students should arrive no later than 4 pm for the mandatory student orientation, which begins promptly at 4:30 pm. If you are not able to check in by 4 pm because of flight restrictions, you must inform our program staff via email (summerhs@bu.edu) at least one week before the program begins so that arrangements can be made.

Check-in Location:
Check-in is located on the 4th floor of Warren Towers, Boston University’s largest residence hall, which is located at 700 Commonwealth Avenue. You will be given your program folder, textbooks, room location, keys, and a mailbox number when you check in. Because most of the rooms are doubles, the majority of our students will be assigned a roommate. However, some students may be assigned to singles or triples. Please note that you will not receive your roommate assignment prior to check-in. Parking and access to the elevator is available on the third floor of the Warren Towers parking garage. Enter the garage on Hinsdale Mall (first right turn after Warren Towers heading inbound).

Transportation:
Logan Airport is approximately twenty minutes by taxi to Boston University and usually costs $40-$50. For students arriving by train or bus, exiting South Station or Back Bay station is about the same distance and price. You may also use the MBTA, Boston’s public transportation system. Warren Towers is located off the Green Line (B train) at the Boston University East stop. On departure days, our Program Assistants will be available to help students call for cabs. Please note that Boston University Summer Term High School Programs does not provide transportation to/from campus on check-in and departure days.

Hotel and Taxi Companies close to campus:
Boston Cab: 617-536-5010
City Cab: 617-266-4800
Metro Cab: 617-782-5500
Buckminster Hotel, Kenmore Square: 617-236-7050
Courtyard Marriot, Brookline: 617-734-1393
Double Tree Guest Suites, Boston: 617-783-0090
Holiday Inn, Brookline: 617-277-1200
Hotel Commonwealth, Kenmore Square: 617-933-5000
Hyatt Regency, Cambridge: 617-492-1234
Residence Inn Boston Back Bay-Fenway: 617-236-8787
Sheraton Hotel, Boston: 617-236-2000

Directions for those driving:
Directions are included with the forms in the acceptance packet. Detailed maps are accessible at http://www.bu.edu/maps.
Departure:
Students may leave after the completion of their final morning Friday, August 12. Students with travel restrictions may stay overnight in the dorm until 10 am on the following Saturday morning.

NOTE: Students staying overnight on Friday must adhere to all program guidelines. Failure to do so may result in Program and/or University sanctions.

HOUSING AND DINING

Residences:
You will be living in the Warren Towers dormitory-style residences at 700 Commonwealth Avenue, which is centrally located on Boston University’s campus and close to the buildings in which your morning classes will be held. Warren Towers is made up of three separate towers of dormitory rooms that are connected by common areas on the fourth floor. Several different high school programs will be using Warren Towers as their residences this summer. One tower is reserved exclusively for men and another tower is reserved exclusively for women. Students are only permitted to enter their own tower. The rooms are not air-conditioned and can become hot. A fan is STRONGLY recommended.

Meals:
All meals are served in the Fresh Food Company at Warren Towers. All students receive three meals each weekday and two on each weekend day. For more information about the dining facilities, please visit http://www.bu.edu/summer/high-school-programs/academic-immersion/housing-dining.shtml.

Laundry:
There are double load washers and dryers on the fourth floor of Warren Towers. The washers and dryers cost $1.50 per load and only accept quarters. You will need to provide your own laundry detergent.

In Your Room You Will Find:
- A dresser for each occupant
- A desk and chair for each occupant
- A bed frame with a mattress for each occupant

WHAT TO BRING

Linens:
You will need to bring your own sheets, blankets, towels, pillows, and hangers. The beds in the dorm are 80 inches long (twin extra-long). If you do not want to bring linens or forget to pack them, you can purchase items at the Barnes and Noble @ Boston University bookstore or at Bed, Bath, and Beyond (both are a 15 minute walk from Warren Towers).

Clothes:
Overall, the program is casual and most of the activities and the weather call for casual summer
clothes. We may have a semi-formal event one night of the program, such as going to a closing dance, so please bring something appropriate. You should also bring a warm sweatshirt for cool nights, comfortable walking shoes, a waterproof jacket, and an umbrella.

Please note: Students are required to wear the following when they are taking part in laboratory activities: long pants, skirts or dresses that cover the legs down to the ankles, and closed toe shoes such as durable sneakers or boots. Students are not allowed to wear short sleeve shirts, tank tops, shorts, short skirts, short dresses, sandals, open toe shoes, or any footwear that does not cover the entire foot. Please pack accordingly for your laboratory time.

Supplies:
The *Barnes and Noble @ Boston University* bookstore is a good place to buy supplies such as notebooks, pens, and hangers for your room. There are also convenience stores on campus that carry school supplies, hygiene items, laundry detergent, and snacks. Former students have also recommended flip-flops for the shower and some sort of shower caddy to organize and carry all of your toiletries.

Appliances:
Because the residences are not air-conditioned, we STRONGLY recommend that you bring a fan. If a fan is too cumbersome to pack, you can purchase one at the stores located on campus. A portable air conditioner is not allowed in the dorm. You may also want to bring a desk lamp and an alarm clock. Items such as blow dryers and curling irons are permitted in the residence hall. If you would like a refrigerator you can rent one through Boston University Vending Services when you arrive to check in. The BU microfridge is a combination refrigerator and microwave. This is the only microwave you are allowed to have in your room -- you cannot bring one from home. There is cable access in the room, but we do not recommend bringing a television as there will be one in the common room.

Photo ID:
You will need to bring photo identification with you to obtain your Boston University Terrier Photo ID card. You need to bring either a driver’s license or a passport. If you do not have one of these then bring a birth certificate AND a high school photo ID. You can bring photocopies of these forms if you prefer not to bring the originals.*

*NOTE: International students must have their original passport and any other immigration paperwork with them. Photocopies are not acceptable.

Spending Money:
We suggest $50-$100 per week depending on your spending habits. If you are interested in going out for dinners and/or shopping, you may want to bring more money. Students can have an enjoyable summer on much less. Personal out-of-state checks, money orders, and cashier's checks will not be honored and our office does not provide a banking service. You are fully responsible for the cash that you bring. There are a number of ATM machines throughout the BU campus including Bank of America, Sovereign Bank, and Citizens Bank, so accessing cash should not be a problem. **In an emergency, parents can wire money to their student.**

We recommend using *MoneyGram* or *Western Union*. 
The nearest MoneyGram service location is on-campus:

CVS #480
730 Commonwealth Avenue
Boston, MA 02215
617-731-4556

The nearest Western Union service location is off-campus:

Walgreens #2933
841 Boylston St.
Boston, MA 02116
617-236-1692

Program Assistants are available to accompany students to CVS and Walgreens. If you need assistance, please contact our office at 617-353-1378 or summerhs@bu.edu.

**Musical Instruments:**
If you play an instrument and would like to keep up with your practice over the summer, feel free to bring your instrument. The Boston University College of Fine Arts at 855 Commonwealth Avenue has practice rooms for you to use during your free time. If you are interested in using a practice room this summer, please send back the Music Practice Room Request Form with your other forms. This will allow us to set up your access before you arrive on campus so you can start practicing right away. Musical instruments must be stored in your dormitory room.
RESIDENCE KEYS AND CHECK-OUT PROCEDURES

Keys will be provided to you at check-in. Please keep your key with you at all times and do not lend it to anyone. Always keep your dorm room locked when you leave, even if you leave for a short period of time. The dorm room doors do not lock automatically. Make sure to keep your valuables and your roommate’s valuables safe.

Lockout and Lost Keys:
During normal business hours, students should immediately report lockouts and lost or stolen keys to the Office of Residence Life on the fourth floor of Warren Towers in addition to their Program Assistant (PA). Outside of business hours, students should contact both the Resident Assistant (RA) on-call and their PA. The RA’s number is posted outside of the Office of Residence Life. Students will be charged up to $130 for a lock change and replacement keys. There is an additional $40 charge for replacement BU Photo Terrier Identification Cards.

Checkout Procedures

The following must be completed when students move out:

- Remove all personal belongings and trash from the room
- Close and lock all windows
- Leave the room in a clean, habitable condition
- Turn off the lights
- Lock the door
- Return residence key in person to the Office of Residence Life on the fourth floor before you leave the program. Remember to ask for a key receipt.*

*NOTE: Students who do not return their residence key to the Residence Life office when they move out will be charged up to $130 for a lock change and replacement keys.

MAIL AND TELEPHONE SERVICES

Mail:
You will have a mailbox in the dormitory and will receive your Box Number (this will be different than your room number) when you arrive. It is best to wait until after you arrive to give your mailing address to friends and family since the mailroom cannot collect mail for you until you check in. Mailboxes are located on the fourth floor of Warren Towers across from the Office of Residence Life. Please do not have personal items sent to the Summer Term office.

Mailing Address:  
Student’s Name  
Box #: S-xxxx (mailbox # is on envelope for room key given at check-in)  
Warren Towers  
700 Commonwealth Avenue  
Boston, MA 02215

Phones:
There is no in-room telephone service; we recommend that you bring a cell phone. We strongly encourage international students to have cell phones that operate in the United States. Students who do not bring a working cell phone are required to be with another program participant with a working phone anytime they travel off-campus.
PROGRAM AND DORMITORY RULES AND GUIDELINES
--Read carefully before you arrive on campus--

Boston University Summer Term High School Programs have established rules and regulations that apply to pre-college programs. These rules have been designed for your safety and well-being as well as to increase your enjoyment of dorm life and of the Boston area.

These rules and regulations are strictly enforced. Students found in violation of Program or Boston University rules and regulations during the program will be immediately removed from the program regardless of when the infraction occurs. Students removed from the program for a rules violation will have a maximum of 24 hours to vacate the dorm and make travel arrangements to return home. Tuition and fees will not be refunded if a student is sent home.

Please feel free to contact the program staff at 617-353-1378 or via email (summerhs@bu.edu) if you have any questions.

Curfew:
All of our programs have a curfew. All students must be on their dorm floor for curfew check by 11 pm, Sunday through Thursday, and by midnight on Friday and Saturday. Students who are late for curfew will face discipline and may be sent home. There are no exceptions to or extensions of the curfew.

Once a student has been checked in, the student may not leave the building until 7 am but is free to visit the other floors in the tower or with friends in the common areas on the fourth floor until 1 am, Sunday through Thursday, and 2 am on Friday and Saturday. At that time, all students must be in their dorm rooms with the lights off.

Class Attendance:
Students must attend every class. There are no exceptions. If a student is not feeling well, the student must contact the Program Assistant on-call. If necessary, the Program Assistant will bring the student to Boston University’s Student Health Services center. Students are not allowed to visit the Student Health Services center without a Program Assistant.

Program Activities:
The Academic Immersion program is made up of academic classes, experiential learning activities, and social activities. In order to develop a strong community and get the most from the social components of the program, most of our planned activities are mandatory. For more information, please see page 14.

If a student must miss a program activity because of a special circumstance (e.g. a family reunion), the student’s parent must send a written request to the Summer Term office at least two weeks before the program begins. Requests should be sent via email to the Summer Term High School Programs office (summerhs@bu.edu) and should include a description of the special circumstances, the date and time the student will be away from the planned activity, and it should be submitted by the parent or guardian. A decision will be made and a student is only authorized to leave once the Summer Term office sends the student's parent or guardian a confirmation email. Please note: Requests made once the program begins will not be considered.
REMEMBER: Students are not allowed to miss any class time and there are no overnight absences for AIM students. If the Summer Term office authorizes a student to miss a planned activity, the student must return by curfew.

Seminars and Free Time Guidelines:
All seminars and planned activities are mandatory for all students, but there is also free time. Students are allowed to leave campus during their free time. However, students are not permitted to leave campus by themselves—they must be accompanied by at least one other student in the program or by a Program Assistant. Students may not leave the city of Boston without the permission of their parents and our program. Our program reserves the right to restrict students’ access to any part of Boston for security or other concerns. When students do leave campus, they need to inform a Program Assistant of their destination and time of return. Students must return before any scheduled activity and no later than curfew. Failure to follow these guidelines may result in discipline and possible removal from the program.

Family Visits:
If a parent or guardian is in town and would like to spend time with their son or daughter or if the student would like to visit relatives or family friends within city limits, it must be scheduled during the student's free time when there are no activities planned. The student must return to their dorm by curfew. In addition, the student’s parent or guardian must send written permission to the Summer Term High School Programs office at least 48 hours before the student is planning to leave campus. The parent or guardian can email a letter of permission to summerhs@bu.edu. The letter should include details about the visit, such as the time that the student will leave and return to campus, and the cell phone number of the relative or family friend the student will be with. A student is authorized to leave once our office gives permission and sends the student's parent or guardian a confirmation email.

Drugs and Alcohol:
No illicit drugs or alcohol are allowed in the dorm or on campus and they may not be consumed during the duration of the program. Students found in possession of, under the influence of, in the presence of, and/or suspected of consuming these prohibited items will be removed from the program immediately and may receive Program and/or University sanctions. There are no exceptions. If the Program finds evidence that students were engaged in these prohibited activities during the program, the Program and University may also apply sanctions after the Program has ended. Decisions on incidents involving illicit drugs and alcohol are up to the discretion of the Boston University Summer Term High School Programs staff.

Student Conduct:
Boston University reserves the right to remove a student from the program if, in the determination of University medical staff, a student’s continued enrollment would create a significant risk to the health and safety of the student or others, or if the student refuses to cooperate with efforts deemed necessary by the University to evaluate the student’s conduct. Residents are prohibited from engaging in conduct, in or out of the residence facility, which poses a threat to the health or safety of persons or property or interferes with the rights or well-being of others. In addition, residents are prohibited from engaging in conduct (in or out of the residence facility) that violates 1) Program policies; 2) any provision of the Code of Student Responsibilities; 3) the Boston University Conditions of Use and Policy on Computing Ethics; 4) the Residence License Agreement; 5) any rule/regulation of the University; or 6) any other applicable law.
**Tolerance of Others:**
A fundamental goal of the Summer Term High School Programs is to foster a community environment based upon mutual respect and openness. Therefore, any form of discrimination, including but not limited to discrimination based on race, religion, ethnicity, national origin, gender, and/or sexual orientation, constitutes unacceptable behavior.

Respecting the rights of other students presupposes that in the close and diverse society of residence life, student expression of opinion will be respectful of others and will be exercised in good taste and decency. Bigotry, hatred, and intolerance have no place in the residential community. In displaying or distributing expressions of opinion, students are expected to show respect for the aesthetic, social, moral, and religious feelings of others upon whom their views may be imposed. Students living in the residences are entitled to expect that those with whom they live will demonstrate tolerance for diversity and respect for privacy.

**Roofs and Fire Escapes:**
Roofs and fire escapes are not to be used for any purpose other than for escape from fire or threat of fire. Students are also not permitted on ledges, balconies, or any other exterior means of egress.

**Windows, Window Screens, and Locks:**
Window screens and locks are provided on windows for protection, safety, and convenience. They are not to be removed. Window screens and locks may not be raised or moved. Students removing screens or locks from windows are subject to university disciplinary procedures and/or financial penalty. Students may not place mini or portable satellite dishes outside their windows or on the roof of any university building.

**More Information about University Guidelines:**
More information about Boston University rules and policies can be found online at the [Boston University Lifebook](#). Removal from housing for violations of University rules and regulations will lead to removal from the High School Programs and may also result in additional discipline.
ADDITIONAL INFORMATION

BU TERRIER PHOTO IDENTIFICATION CARD

On the first day of class, Program Assistants will give students a tour of the campus and get students their BU Terrier Photo Identification Card. Students use this card to gain entry to the residences and dining hall. It is necessary to keep the card with you at all times. If you do lose your card, you will be required to purchase a replacement card for $40. Do not use another student’s ID card and do not let another student use your card. Swapping or lending ID cards to another student may result in disciplinary action.

To obtain this card you need to bring with you either a driver’s license or passport. If you do not have either of these then bring a birth certificate AND a high school photo ID. Photocopies of these forms are sufficient if you do not want to bring the originals.*

*NOTE: International students must have their original passport and any other immigration paperwork with them. Photocopies are not acceptable.

At check-in, you will receive a temporary ID card which will give you access to the dorm and dining hall until the next day when you receive your permanent photo ID card. You will need to return the temporary ID card when you receive your permanent photo ID card or you will be charged a $40 replacement card fee.

NOTE: Any non-photo ID cards you receive in the mail should be disposed of. They are automatically sent by the Office of the University Registrar. Your active ID card will be provided by the BU Terrier Card Office when you arrive on campus.

INTERNATIONAL STUDENT CHECK-IN

International students are required to check-in with the International Students and Scholars Office (888 Commonwealth Avenue, 2nd floor, entrance at the back of the building) on the first Monday of the session. A Program Assistant will facilitate this check-in process by bringing students to the appropriate office. International students are required to provide their original passport and other original international documentation. This includes documentation of F-1 student visa status (for international students who attend high school in the United States) and any other pertinent immigration information. If you have questions about this process, you can ask your Program Assistant for assistance.
COMPUTER USE

Computers are available to all students and are located in Mugar Memorial Library (771 Commonwealth Avenue), a quick five minute walk from the dorm, Warren Towers. The BU Common @ Mugar has spacious and comfortable accommodations, with nearly 200 work stations throughout the first three floors of Mugar Memorial Library, and support services. We provide students with BU wireless internet access.

A laptop is not necessary, but if you bring one please note that the dorms are equipped with wireless internet, so Ethernet cords are not required. We recommend bringing a lock to secure your laptop to your desk in your dorm room.

EMERGENCY NUMBERS

In the event of an emergency, parents and guardians who need to reach a student can call our office Monday through Friday, between 9 am and 5 pm, at 617-353-1378. After hours or on weekends, parents and guardians can call the Academic Immersion program cell phone. The program cell phone number will be emailed to you one week before the program begins. The Boston University Police Department can be reached at 617-353-2121. This is also the on-campus number that students should call in case of an emergency.

HEALTH SERVICES

Boston University Student Health Services, located at 881 Commonwealth Avenue West, is open to all students. Most student medical problems can be addressed through Student Health Services, and students must be accompanied by a Program Assistant when going to Student Health Services. There is a co-pay fee of $25 for each visit. The fee can be paid by cash, check, credit card, or charged to the student's account. In the case of an emergency or if the need arises for medical care on the weekends or weekdays after 4:30 pm, students are taken to a local hospital emergency room, accompanied by a Program Assistant. Students who are not feeling well should inform the Program Assistant on-call immediately.

To receive emergency hospital care, the Immunization and Physical Form provided in your acceptance packet must be signed by your parent or guardian and returned to the Summer Term High School Programs office at least two weeks before your arrival on campus. The Immunization Record Form, Tuberculosis Record Form, and Health History Form must also be signed by your health care provider and returned. Students who do not submit these forms in advance of their arrival are not allowed to participate in the program. If you have any questions about the forms, please feel free to contact our program staff at 617-353-1378 or summerhs@bu.edu.

Please contact us before the program begins to inform us of any medical issues. It is important that we know of any medical concerns so that the best care possible is available during the program.
PROGRAM SCHEDULE

A week before the program starts, we send the program schedule and check-in information to both the student’s and parent’s email addresses provided on the application. If either you or your parent have changed your email address since you have applied, please email us with the updated email address so we can update our records.

PROGRAM ACTIVITIES, MEETINGS, & OTHER RECREATION

A primary goal of the Boston University Academic Immersion Program is to establish a sense of community among the program's participants. Scheduled group activities such as field trips around the city and dorm events are an integral and mandatory part of AIM. These planned events are designed to promote a healthy balance between academics and social life in a college setting and to provide exposure to the Boston area. Travel to these activities will involve chartered buses, public transportation, and/or walking through Boston neighborhoods and streets. The students will receive the schedule of activities a week before the program begins and on move-in day so that they can plan for study time. Some of these activities may take the entire day and some only a few hours. We want to give you time to do your homework and other activities, so there will be some free afternoons and evenings. During your free time you will be able to explore campus and the city of Boston.

A Note about Free Time Guidelines:
One of the biggest adjustments to college is the free time you will have and learning to balance that time with your studies. If you travel off-campus during these free periods, you must be accompanied by at least one other student in the AIM program or by a Program Assistant. Before they leave campus, students must inform their Program Assistant of their destination and estimated time of return. Students must always be back in the dorm by curfew or the start of a scheduled activity. Students may not leave the city of Boston without the permission of their parents and the Summer Term High School Programs staff. The city of Boston is very safe, but our program staff reserves the right to restrict students’ access to any part of Boston for security or other concerns. Failure to follow these guidelines may result in removal from the program.

Other recreation:
Boston University's Fitness and Recreation Center provides about 270,000 square feet of space incorporating an 18,000 square foot weight & cardio room, two separate swimming pools, two multi-use gymnasiuums with seven courts, an elevated 1/7 mile jogging track overlooking several activity areas, racquetball and squash courts, and a 35’ climbing wall.

Students in our high school programs must be at least 15 years of age or older to be eligible to purchase a membership for use of the FitRec Center for the time they are on campus. They will need to have their parent(s) or guardian(s) fill out the Waiver of Liability for BU Fitness and Recreation Center included in this package prior to arrival. You must fill out this form even if you do not plan on purchasing a membership since some of our planned activity options may occur in the FitRec Center.

Please note that the form included in this packet is NOT a membership sign-up form. You can purchase a membership at check-in.
FILLING OUT THE FORMS

All forms should be sent back to our office at: summerhs@bu.edu (preferred)
Boston University
Academic Immersion Program
755 Commonwealth Avenue, Room B05
Boston, MA 02215
F: 617-358-0646

Letter of Intent:
In order to plan for the summer, including arranging your housing assignment, we will need to know as soon as possible whether you will be joining the program. Please indicate whether you will or will not be accepting your admission into the Academic Immersion program and return the forms, registration, and payment by the time indicated in your acceptance letter.

Note: If you are interested in requesting a friend as a roommate, please indicate your request on your Letter of Intent. Please remember that requests are not guaranteed and both roommates need to mutually request to room together. Requests cannot be made after the date listed on the Letter of Intent.

Registration Form:
In order to officially register you in the program, we need to receive a completed registration form. Please complete the Summer Term Registration Form enclosed in this packet. The correct course has already been entered. Any schedules you receive in the mail can be disposed of. They are automatically sent by the Office of the University Registrar.

NOTE: We need your completed Registration Form and Letter of Intent to enroll you in the program and to issue you a BU ID number.

Please fill out the BU Emergency Alert Contact Phone Number. Since this number will be used to contact you in case of a University-wide emergency, please provide your cell phone number, not your parent’s phone number. Boston University policy requires all students studying on campus to provide an emergency alert phone number. Students cannot be registered without one.

Optional Form: Directory Information Restriction Form
This optional form allows you to restrict the information that Boston University can share.

Payment
• If you choose to pay for the program using a credit card, you can use the following link. You will need your Boston University ID number, which we will email you after you have submitted your Letter of Intent and Registration Form.

This link can be found on our website under “How to Pay” for easier access:

www.bu.edu/payment

• If you choose to pay by check, please make the check payable to Boston University. Please include the student’s name and BU ID number, as well as ‘AIM’ in the memo line.
If wiring money from a foreign bank, please visit our website (below) to find more information on the two approved vendors: peerTransfer/Flywire and Western Union Business Solutions.

http://www.bu.edu/summer/high-school-programs/academic-immersion/how-to-pay.shtml

**Parental Acknowledgement, Consent, & Release and Media Release:**
These are two standard release forms. Make sure to write your parent/guardian’s name and your name in the space provided and have your parent/guardian sign and date the form. In order to participate in the program, your parent/guardian must sign the Parental Acknowledgement, Consent, & Release form. The Media Release form is not mandatory (although we do like to include students’ photos and quotes in our publications, such as next year’s brochure and website).

**Residence License Agreement:**
All students must sign an electronic housing contract called the “Residence License Agreement.” You will first need to set up a Boston University web account in order to access the online housing portal. Instructions on how to set up the web account (and how to access the housing portal) will be emailed to you at a later date.

You will be assigned a room and notified of your room location at check-in. Most students will be assigned to a double, but some may be assigned to singles or triples. Any roommate requests must be noted on the Letter of Intent.

**Immunization and Physical Form:**
This information is self-explanatory but very important. In case of emergency, this form will allow you to receive hospital care.

**Immunization Record Form, Meningococcal Waiver/Tuberculosis Record, and Health History Form:**
The information requested on these forms will be used in case of an emergency in conjunction with the Immunization and Physical Form. All three forms require a physician’s signature.

*Please also provide a photocopy of the front and back sides of your health insurance card.*

**Waiver of Liability for BU Fitness and Recreation Center**
All program participants must fill out this form even if they do not plan on purchasing a membership to BU’s Fitness and Recreation Center since some of our activity options may occur in the FitRec Center.

Please note that the form included in this packet is NOT a membership sign-up form. You can purchase a membership when you arrive at check-in.

**Optional Form: Music Practice Room Request**
If you are interested in using a practice room this summer, please send back the Music Practice Room Request Form enclosed in this packet. This will allow us to set up your access before you arrive on campus and you can start practicing right away. Musical instruments must be stored in your dormitory room.