The Registration Form

The Registration Form is for use after you have had your academic advising meeting and have carefully read the pertinent documents, academic pathways and course selection, located under the “Academics” tab on CGSNow: www.bu.edu/cgsnow

- On the Registration Form, you will list your top three schedule options for Spring 2016.
  - Your spring schedule will include one CGS schedule and one elective class.

- Submit the registration form by Friday, October 30.

- On Monday, November 23, you will be able to view your class schedule at the “Current Schedule” page on the Student Link (www.bu.edu/studentlink), under the “Academics” tab.

Step 1: Choosing an Elective

- There are many different elective options to choose from, depending on your academic interests and interests. Once you have discussed your elective options with your academic advisor, you may search for elective choices under the “University Class Schedule” under the “Academics” tab on the Student Link.

  - Choose “SPRG 16” from the Semester drop-down menu, and search by the Class Number of your desired elective. For example, General Psychology (CAS PS101) is shown above.

  - Leave the Section box blank, and click “Go” for a list of options.
Your search will bring up results similar to those pictured above. Courses are listed in order by section.

- Section codes are listed next to the class code on the left side of the screen. For example, for CAS PS101 (General Psychology) B1 is one section, D1 is another, etc.

- Be sure to read the instructions at the top of each page to see how many sections you must select. For example, General Psychology (CAS PS101) requires both a lecture and a discussion section. If you choose section D1 for your lecture section, you must also choose a discussion section from D2-D5. This will vary from class to class.

- Be sure to use the “Continue Search from” button at the bottom of the screen to continue through all of the class options (there are usually many more options than can fit on one page).

- When you reach a different class in the list (such as CAS PS211, pictured above) you will see that you’ve reached the end of your options for the chosen elective.

- Keep track of the different elective options that you’d like to choose from. You’ll need to know the section numbers as well as the days and times of the classes to fit everything together on the Registration Form.
Choosing a CGS Core Schedule

- Your CGS schedule is a packaged schedule of all three required CGS classes grouped together: HU = Humanities, SS = Social Science, and RH = Rhetoric.
  - January Boston-London schedule options are identified with a team letter (C, E, or G) and a schedule number (1 through 9). For example: Team C – Schedule 1 is the “C1” combination of your three CGS required classes. Team E – Schedule 2 (E2) is a different combination, and so on. CGS schedule choices are listed on the Registration Form.

Filling out the Registration Form

- Using the elective search and the CGS schedule information provided on the form, choose a CGS schedule and an elective that fit together.
  - Be sure not to create any time conflicts between your CGS schedule and elective.
    - Note: There is a 10 minute passing period between classes. Scheduling back to back classes does not create a time conflict.
  
- Choose three different schedule options and list them on the Registration Form. You will receive a confirmation email once you have submitted your choices.
  - Examples can be found on the next page.
Registration Form Example

**Option 1**

*CGS Core:*

**Team C – Schedule 1**

Example: C8 (CGS Core Choices)

**Elective**

*College: CAS*

*Department: EC*

*Course: 101*

*Section(s): BB, B2*

Be sure to include all required elective components under Section(s). For example, Microeconomics should be listed as College: CAS, Department: EC, Course: 101, and Section(s): BB (a Lecture section) and B2 (a Discussion section).

**Option 2**

*CGS Core:*

**Team E – Schedule 2**

Example: C4 (CGS Core Choices)

**Elective**

*College: COM*

*Department: CO*

*Course: 101*

*Section(s): A1, G1*

**Option 3**

*CGS Core:*

**Team G – Schedule 5**

Example: C6 (CGS Core Choices)

**Elective**

*College: CAS*

*Department: MA*

*Course: 121*

*Section(s): C1, C4*