File Upload and Download in Virtual Labs (using RDC for Mac)

1. Open the Remote Desktop Connection for Mac

![Remote Desktop Connection](image1)

2. From the RDC menu on top, select RDC > Preferences...

![Remote Desktop Connection Menu](image2)

3. From the dropdown menu select “Other Folders…”

![Remote Desktop Connection Menu](image3)

4. Select the folder on your Mac computer that you would like to use for downloading and uploading files between your Mac computer and the Virtual Labs.
5. Desktop folder is selected in this example.

6. Connect to the Vlab using RDC and open the File Browser. Locate and open the shared folder you designated (in this case, Desktop) under Computer. Note that you have access to all files on your Mac's desktop and may upload (i.e. copy) any file on the shared folder to the Vlab.
7. To download a file from the Vlab to your Mac, save the file on the shared folder and open the file from your Mac desktop.
End.