POST-DOCTORAL ORIENTATION CHECKLIST

☐ To Do:  
Set up BU log-in and email account  
Early Access Code and instructions for setting up your BU log-in and email account will be emailed to you through BU Information Services & Technology  
  • The message will include an access link unique to you  
  • Your BU email must be activated as soon as possible for you to receive important messages regarding orientation and other matters, including the e-bill student account invoice.

All students MUST have a bu.edu email address, as all official communications from the University will be sent to this BU email address. Please contact IT at 617-353-HELP (4357) or ithelp@bu.edu with any questions.

☐ Complete & Submit Immunization & Physical Exam Form  
June 1, 2013  
Detailed instructions can be found http://www.bu.edu/shs/resources/forms/mchealthform/

☐ Official Academic Credential Documents  
June 15, 2013  
  • Submit original, official documentation to Admissions to complete your student file:  
    o Official degree-conferring dental school academic transcript  
      ▪ If your program requires you to obtain a Massachusetts Limited License, please bring an additional sealed, official dental transcript to be sent to the Board of Registration with your license application.  
    o Dental diploma copy, if final dental school transcript does not indicate the date your dental degree was conferred  
    o Official advanced degree transcripts, if relevant  
    o Undergraduate transcript(s) (required for US- and Canada-educated students)  
    o Official NBDE results (required for US students)  
    o Official ECE or WES detailed course-by-course transcript evaluation (internationally-trained students)  
    o Official TOEFL score report (international students)

Boston University Henry M. Goldman School of Dental Medicine  
Postdoctoral Admissions  
100 East Newton Street, G-305  
Boston, MA 02118

☐ Settle your Student Account  
July 12, 2013  
  • Make sure that you have activated your BU email  
  • Student Account E-Bill for Fall 2013 will be emailed to your BU email address.  
    o NOTE: Paper bill will NOT be sent  
  • View your balance via the Student Link (www.bu.edu/studentlink)  
  • You are responsible for paying your student account balance by the deadline, regardless of account balance notification.

Need to grant access to your student account /e-bill notification to someone else?  
Go to Student Link and then:  
  - Money Matters → Student Account Inquiry → Sharelink Access
### POST-DOCTORAL ORIENTATION CHECKLIST

<table>
<thead>
<tr>
<th>Task</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Health Insurance (option to waive)</strong></td>
<td>Varies</td>
</tr>
<tr>
<td>- All students are required to carry United States-based medical insurance that meets or exceeds the GSDM Student Health Insurance Plan (Aetna Student Health)</td>
<td></td>
</tr>
<tr>
<td>- For more info regarding Student Health Insurance, please go to <a href="http://dental.bu.edu/registrar/health-ins.htm">http://dental.bu.edu/registrar/health-ins.htm</a></td>
<td></td>
</tr>
<tr>
<td>- No action is needed if you will be accepting the GSDM Student Health Insurance Plan</td>
<td></td>
</tr>
<tr>
<td>- If you <strong>elect to waive the BU Plan</strong>, go to the Student Link after the waiver function is activated (mid-June)</td>
<td></td>
</tr>
<tr>
<td>- Click on the tab &quot;Money Matters&quot; ➔ &quot;Medical Insurance&quot;</td>
<td></td>
</tr>
<tr>
<td><strong>Update Local Address and Emergency Contact Information</strong></td>
<td>Upon arrival in Boston</td>
</tr>
<tr>
<td>- When you have made housing arrangements, enter your emergency contact information and your local address and telephone number in the Student Link.</td>
<td></td>
</tr>
<tr>
<td><strong>Obtain BU ID card (Terrier Card) upon arrival in Boston</strong></td>
<td>Upon arrival in Boston</td>
</tr>
<tr>
<td>- BU ID number required</td>
<td></td>
</tr>
<tr>
<td>- ID Office is located at 710 Albany Street</td>
<td></td>
</tr>
<tr>
<td><strong>Check in at ISSO (International Students only)</strong></td>
<td>Within 1 week upon arrival in Boston</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>