Job Title

Healthcare Technology Grant and Proposal Writing Internship

Job Description

As part of iQuartic’s innovation in healthcare technology, we frequently respond to various NIH grants and state RFPs related to Electronic Health Record (EHR), Health Information Exchange (HIE), and healthcare disparities research. We often find ourselves competing head-to-head with some of the nation’s leading consulting firms. iQuartic is seeking an intern who can join our team and work to successfully respond to grants and RFPs related to healthcare information technology.

Responsibilities

- Grant and RFP writing & submission
- Health IT Research
- Mapping RFP requirements to iQuartic’s unique value proposition
- Phone calls, interviews, and other means of performing due diligence

Salary

Paid internship

Location

1 Cambridge Center, 5th Fl, Cambridge, MA 02142

Requirements

- Coursework or some experience in grant writing
- Comfortable writing about technical subjects (data mining & IT systems)
- Ability to dig deep into motivations behind a grant or RFP. E.g. if a state says that x is important, the candidate needs to identify why x is important. This may include literature review, making phone calls, interviews, etc.
- Critical thinking related to mapping grant/RFP needs with iQuartic's value proposition.

2 writing samples will be required of candidates.