Research & Writing Intern—Sustainability@BU

sustainability@BU aims to reduce the University’s environmental footprint by affecting change on campus and integrating sustainability into existing programs in education, research, and operations. As an intern, you will work directly with the Sustainability Director and Outreach Coordinator, who manage all efforts ranging from renewable energy feasibility to data reporting to communications & marketing. You will gain exposure to individuals in Facilities Management & Planning, campus Sustainability Liaisons and many others. The successful internship candidate will bring a passion for sustainability-related issues. This experience will encompass the responsibilities listed below.

Potential Responsibilities:

- **Online Research**
  - Provide support to Account Executives by generating competitive reports specific to upcoming initiatives
  - Includes research on general sustainability trends and best practices at other colleges and universities around the country

- **Develop Sustainability Toolkit:**
  - Compile information and resources for Sustainability Liaisons (staff) and Sustainability Leaders (students)
  - Support on execution/distribution of materials

- **Develop Life Cycle Analyses:**
  - Develop calculations and justification for the use of a product or process as being a sustainable option

- **Write articles for sustainability@BU monthly newsletter**
  - Draft news posts
  - Capture efforts of the BU community via coordination with social media/communications intern

Professional Growth and Development:

Upon completion the intern can expect to leave the experience with a stronger understanding or ability for the following:

- The process behind life cycle analyses
- Verbal and written communication skills
- Project management skills
- Skills to work in with a team and independently
- Familiarity with sustainability initiatives and resources
- Internet research skills (e.g., benchmark peer efforts)

How to Apply

Please apply online at [http://www.bu.edu/casprograms/programs/internships](http://www.bu.edu/casprograms/programs/internships)