

Date Submitted:

Submit 1 original and 16 copies.  
Add continuation pages to  
any sections, as necessary.

Please Check Appropriate Action:

☐ Tenure and Promotion

☐ Tenure

BOSTON UNIVERSITY  
Tenure Application  
Part II - Candidate's Vita

Name:

Department

:

Current rank:

Areas of specialization:

1. Education:

University	Degree	Major	Dates
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Dissertation Title:

Part II - Candidate's Vita (Continued)

2. Employment. List in reverse chronological order your academic positions and other professional experience.

Part II - Candidate's Vita (Continued)

3. List your memberships in learned or professional organizations, including your committee memberships and offices.

Part II - Candidate's Vita (Continued)

4. List honors you have been awarded (including listings in Who's Who, etc..)

Part II - Candidate's Vita (Continued)

## 5. Teaching:

- 5a. List the names and numbers of all courses you have taught at Boston University. Indicate if a course was team taught or if you had supervisory responsibility for teaching fellows. List the names of those who assisted. Include with your supporting documentation three copies of materials used in a sampling of these courses. (Please number additional sheets as II-5a, II-5b, etc.)

Course Number	Name	Academic Year	Contact Hours	Number of Students	Additional Information
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Part II - Candidate's Vita (Continued)

- 5b. Describe new courses or methods of instruction you have developed. Do not exceed two double-spaced typed pages. You may include a more extensive description in your supporting materials.

Part II - Candidate's Vita (Continued)

5c. For each thesis or dissertation you have directed, list the name of the student, the title of the student's work, whether master's or doctoral candidate, and date of completion. Indicate whether the work was published, by whom, and the date. Indicate your role and, if you served as a reader, indicate if you were first, second, etc.

Name	Title of Work	Date	Publication Information	Masters or Doctoral	Role
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Part II - Candidate's Vita (Continued)

- 5d. Describe your contributions as an academic advisor. Indicate the number of your graduate and undergraduate advisees, the amount of time you spend advising, and the types of advising in which you have been involved. What student organizations have you sponsored? What contact with students outside the classroom have you had?

Part II - Candidate's Vita (Continued)

6. Research and Publication. Using appropriate bibliographic form, including page numbers, list all works you have published. Include three copies of each publication with your supporting materials.

6a. Books:

Part II - Candidate's Vita (Continued)

6b. Book Chapters:

Part II - Candidate's Vita (Continued)

6c. Published Articles:

Part II - Candidate's Vita (Continued)

6d. Reviews and citations of your publications:

List all reviews, discussions, and major citations of your publications or creative work. Citations may be noted by indicating numbers of the citations rather than providing the lists. However, where practical, please provide the list.

Part II - Candidate's Vita (Continued)

6e. Reviews written by you:

List all book, journal and other reviews in this section.

Part II - Candidate's Vita (Continued)

6f. Works-in-progress

List any works you have submitted for publication, with the names of the journals or publishers, and the date of submission. Indicate the current status of the submission.

Part II - Candidate's Vita (Continued)

- 6g. List any creative works, non-published works (exhibitions, concerts, commissioned works, prizes won, etc.).

Part II - Candidate's Vita (Continued)

- 6h. List abstracts and scholarly papers you have presented, or invited lectures you have delivered. Indicate the occasion, place, and date.

Part II - Candidate's Vita (Continued)

- 6i. List all grants for which you have applied. Include the name of the granting agency, amount and duration of the grant, whether you were listed as principal investigator, and whether the grant was funded. Submit three copies of grant abstracts and referee's or reviewer's reports with your supporting materials.

Part II - Candidate's Vita (Continued)

7. List patents awarded, pending, or for which an application has been submitted. Indicate the purpose of the patent, the names of the patent holders or applicants, and the date of the application or patent. List any licensing agreements associated with the patent.

Part II - Candidate's Vita (Continued)

8. List major consultations outside of the University. Do not include activities that are part of your regularly assigned responsibilities at the University. Indicate the organization for which work was done and the time it occurred.

Part II - Candidate's Vita (Continued)

9. List your committee assignments and administrative responsibilities at Boston University.

Part II - Candidate's Vita (Continued)

10. Describe your participation in civic and social organizations. List any offices you held and special activities you participated in.

Part II - Candidate's Vita (Continued)

11. Discuss your teaching, research, or scholarly plans and your role in the future development of your department or school. Do not exceed two double-spaced typed pages.

Part II - Candidate's Vita (Continued)

12. You may submit names of three specialists in your field who you believe to be competent to evaluate your scholarly and professional activities. None should hold Boston University appointments. Indicate what, if any, relationship you have had with them. The University will consider including any individuals you recommend among the external evaluators who will be asked to review parts of your tenure file. The University does not promise that any or all of the individuals you recommend will be consulted, and at any phase of the tenure review process, a reviewing committee or officer may solicit evaluations from individuals not included on your list.

Name/  
Address

Relationship