



# UROP Symposium 2018

## Poster Information

### UROP Symposium Schedule

October 19, 2018

10:00 am – 11:00 am  
Poster set-up

11:00 am – Noon &  
Noon – 1:00 pm  
Poster Presentations –  
GSU Metcalf Ballroom

1:00 pm – 2:00 pm  
Poster Removal

### Poster Printing

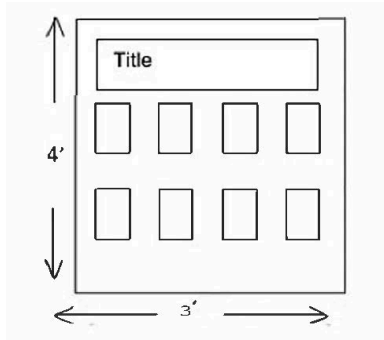
For large posters, allow  
at least 24 hours for  
printing at Fed-Ex.

Some departments have  
capabilities for large  
poster printing; check  
with your mentor.

UROP will not provide  
materials or funds for  
poster production.

### Design Specifications

The total poster display area will be 4'h x 3'w, therefore your poster **must fit** within these parameters. We recommend that you make your poster slightly smaller than 4'h x 3'w. If your poster exceeds the specified measurements, you may have difficulty displaying it.



The poster display boards will provide a foam core surface onto which you can tack your poster. Tacks will be available.

### Possible poster formats:

- A single-sheet poster printed on a large format printer
- Two to four standard poster boards
- 8.5" x 11" PowerPoint prints with large banner title

Regardless of the format you choose, keep elements of symmetry and balance in mind.

**All posters should include a project title, your name (underlined), your advisor's name and department, and an acknowledgment of funding sources.** If you are going to use the BU logo, please be sure it is the most current version found here: [www.bu.edu/brand/logo/](http://www.bu.edu/brand/logo/)

Limit your use of colors. It is fine to include color graphs or color photographs. Add titles like Table 1, Figure 1, for easy reference to any tables, graphs, or figures you include.

Use large, uncomplicated fonts. Print should be legible from at least three feet away. Limit the number of different print fonts that you use. Simplicity makes for better design.

### Your poster is likely to include the following:

- A **title** that states the topic and overall conclusion of your work
- Your name, your mentor's name (and department), any other authors
- An **abstract** in fairly large font
- A description of **research goals and methods**
- A presentation of **results** (figure titles should be statements of conclusions)
- A summary of major **conclusions** (with bullet points)
- **Future directions** for the research
- A (short) **bibliography** or list of references
- **Acknowledgments** (citing any help you received or sources of funding)
- You may have an accompanying handout for visitors to take away

On the day of the symposium be prepared to stand next to your poster for one hour (UROP will assign your time) between 11 am - Noon or Noon – 1 pm to explain your work and to answer questions. Professional dress is recommended. Your audience will be undergraduates, graduate students, parents (it is Family and Friends Weekend), faculty, alumni, and possibly graduate school, corporate, and foundation representatives.