The screen for translating a Legacy ACK account to SAP cost object and/or SAP to Legacy ACK has not changed.

- **Note:** When accessing the ACCT XWalk tab the defaulted translation type is always Legacy ACK to SAP.
Quick Reference Guide: BUworks Central Portal - ACCT XWalk

New Enhancement Features

Description: Change involves Legacy account assignment for new SAP Cost Objects (Cost Center, IO or WBS).

User/Role: All users who are responsible for Legacy and SAP transactions and processes.

ACCT XWalk Enhancements

As of May 20, 2013, when a request or a requirement for a new SAP Cost Object is made, the following applies:

A. When a Cost Center/Fund Center is requested or required to be created.
   - The Budget Office will assign the Legacy Unit and Department account number to the new SAP cost object.
     - Note: The Legacy Unit and Department account assigned may not always resemble the first portion of the SAP Cost Center.
       ➢ An example of this is Cost Center 1110840020 could be assigned to Unit-Department 084-985.

A determination will be made by the Budget Office. It will be based on how the Legacy account(s) are being used and how the Cost Center was structure during Go Live (July, 1, 2011) cost object set up.

B. When an Internal Order/Funded Program is requested or required to be created.
   - The Unit and Department will be determined by the responsible Cost Center on the Internal Order, cross-walking the Cost Center to its Legacy Unit-Dept counterpart.
   - The Source Code will be automatically assigned.

Note: A significant change is that the first character in the Source will be a letter instead of a number.
Quick Reference Guide: BUworks Central Portal - ACCT XWalk
New Enhancement Features

Description: Change involves Legacy account assignment for new SAP Cost Objects (Cost Center, IO or WBS)
User/Role: All users who are responsible for Legacy and SAP transactions and processes.

ACCT XWalk Enhancements

The following applies to all new Cost Centers, Designated Internal Orders, Gift Internal Orders, and Endowment Internal Orders that were created since May 20, 2013.

- If new SAP Cost Objects (Cost Center, Internal Order, and/or WBS Element) has been created since July 1, 2011, the following will apply to the new SAP accounts.
  - A new Legacy account will be assigned.
    - The Legacy account will follow the parameters listed on section A and B on page 2 of this document.
    - New accounts are to be used immediately and the use of the Unit-Dept 014-001-0910-XXXX-X discontinued.

Note: 0 014-001-0910-XXXX-X (unit, department, object code, and source code) and was initially assigned to the new SAP Cost Objects. Legacy account access to 0 014-001-0910-XXXX-X (legacy acct – Fund-Unit-Dept.-Source-prefix) was opened up to all to allow for use.

- The Newly established Legacy account assigned to the meaningful Unit-Dept requires:
  - Departmental Management to consider if all personnel who need access to this account have the necessary authorization.
    - Contact your DSA (Department Security Administrator) and supervisor to have them request the new Legacy access through the Legacy system transaction task number US50.
Additional Information

When using the **ACCT XWalk** to translate the **SAP Cost Object** to a newly created **Legacy** account, both accounts will display.

Below is an example of **SAP Cost Center** (2571043000) translated displaying the initial account established in **SAP** Go Live day (0-014-001-2717-9) and the newly created **Legacy** account (0-057-043).

**Note:**
- There may be times when an “alpha character” will appear on the **Source Prefix** field, when translating an Internal Order. This is not an error. This will usually apply on accounts created in **SAP** Go Live day (May 20, 2011).
- These changes will only impact the **Legacy** system(s) not **SAP Cost Center** or **Internal Order** number.
## Additional Information

- If a **SAP Cost Object** cannot be found, contact the Central Office responsible for the fund.
- If a **Legacy ACK** cannot be found for a **SAP Cost Object**, contact the Central Office responsible for the cost object.

The information below applies to any **new SAP Cost Objects** (**Cost Center, Internal Orders** and/or **WBS Element** accounts) established after July 1, 2011 (post-conversion – after **SAP** system go live date).

<table>
<thead>
<tr>
<th>Type of Accounts</th>
<th>Legacy ACK</th>
<th>SAP Object</th>
<th>Responsible Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gift Accounts</td>
<td>XXXX-2</td>
<td>9200000000 – 94999999999</td>
<td>General Accounting</td>
</tr>
<tr>
<td>Endowed Accounts</td>
<td>XXXX-3</td>
<td>9600000000 – 99999999999</td>
<td>General Accounting</td>
</tr>
<tr>
<td>Grant Accounts</td>
<td>XXXX-5</td>
<td>9500000000 – 95999999999</td>
<td>OSP/PAFO Office</td>
</tr>
<tr>
<td></td>
<td>XXXX-6</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>XXXX-7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Designated Accounts</td>
<td>XXXX-9</td>
<td>9000000000 – 90999999999</td>
<td>Budget Office</td>
</tr>
</tbody>
</table>
## Contact Information

<table>
<thead>
<tr>
<th>Department</th>
<th>Website</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Office</td>
<td><a href="http://www.bu.edu/budget/">http://www.bu.edu/budget/</a></td>
<td>617 353 4330</td>
</tr>
<tr>
<td>OSP Office</td>
<td><a href="http://www.bu.edu/researchsupport/administration/">http://www.bu.edu/researchsupport/administration/</a></td>
<td>617 353 4365 – CRC <a href="mailto:ospinfo@bu.edu">ospinfo@bu.edu</a></td>
</tr>
<tr>
<td>PAFO Office</td>
<td><a href="http://www.bu.edu/researchsupport/administration/">http://www.bu.edu/researchsupport/administration/</a></td>
<td>617 353 4555 <a href="mailto:pafo@bu.edu">pafo@bu.edu</a></td>
</tr>
</tbody>
</table>

BUworks Online Help [www.bu.edu/buworks/help](http://www.bu.edu/buworks/help) for help and support documents.