

Information Security & Business Continuity Governance Committee Meeting Minutes

Thursday, March 21, 2013

Location: Metcalf Trustee Center, Kenmore Conference Room, 1 Silber Way, 9th Floor

Time: 8:30am-10:00am

Meeting Attendees: Ana Bustin, Cynthia Butler Loud, Maria Canellos, Ran Canetti, Eric Jacobsen, Bill Long, , Tom Robbins, Tracy Schroeder, Quinn Shamblin, Christie Talley

Recorder: Austin Whipple

[Agenda/Minutes](#)

Strategic Plan Draft discussion

- [Draft document](#) sent out for initial feedback.
- Initiatives map to the six goals of "Choosing to be Great."
 - IS&T has adopted five strategic capabilities in support of these goals.
 - Various initiatives are proposed as aspects of the outlined capabilities.
- **Action Item:** Include appropriate IT-related outcomes from the University-wide enterprise risk management process in the IS&T strategic plan.
 - For example, sustainment of research administrative systems was listed as one of the top five risks to research at the University during a pilot ERM assessment.
- Draft structure is good.
- **Action Item:** Perhaps include some direct mention of accessibility or ease-of-use (Principles section?).
- Important to take the impact of distance learning initiatives and innovation in that area into account.
- Concept of "common services" implies shared computing services and the efficiencies as a result, especially in the case of innovation.
 - **Action Item:** Perhaps replace with "shared services."
- **Action Item:** Include a keyword such as "openness" in Principle initiative seven. ("Encourage open sharing...")
- **Action Item:** Include the concept of "safely" or "securely" in Learning Quality and Innovation initiative initiative seven.
- **Action Item:** Change "destroy research data" with "expire research data."

- Should we apply explicit priority to Operational Efficiency and Effectiveness initiatives?
 - Long-term nature of the plan implies changing priorities.
 - Implied priority is less dangerous in spurring debate or demotivation of lower priority initiatives.
- Possibly include assessment capabilities in teaching effectiveness and pedagogical research.
- Shared professional development initiative provides great opportunity and has the potential for wide support.
- **Action Item:** Qualify the statements regarding replacing student systems because they will almost certainly not be complete by 2017 (end of the plan's scope).
- **Action Item:** Include enterprise initiatives for integrated access control (card swipe and video monitoring) in this plan.
- Do not call out specific colleges in the plan.
- Metrics appear as a limited set because they include only those numbers we can report on today.
 - Will remove the alumni giving percentage.
- Should we have a number here on breach volume? Or other compliance-related metric? It can be a glaring omission.
 - Reported-out breaches along with the number of affected individuals.
 - **Action Item:** Research and include at least one more industry-standard report that we can run now and can be run annually.