

2011-2012 Advanced Studies Committee Meeting Schedule

Update: The March 2nd, March 30th, and May 4th meetings are scheduled from 12:30-2:30 p.m. and take place in the STH Library Conference Room.

* Following the schedule, please see instructions for submitting a Th.D./Ph.D. prospectus or D.Min. project thesis proposal. General petition instructions are also listed.

Fall 2011

September 9, 2011

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: August 26, 2011
Petition and approval(s) deadline: September 6, 2011

October 7, 2011

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: September 23, 2011
Petition and approval(s) deadline: October 3, 2011

November 4, 2011

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: October 21, 2011
Petition and approval(s) deadline: October 31, 2011

December 2, 2011

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: November 18, 2011
Petition and approval(s) deadline: November 28, 2011

Spring 2012

no meeting in January 2012

February 3, 2012

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: January 20, 2012
Petition and approval(s) deadline: January 30, 2012

March 2, 2012

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: February 17, 2012
Petition and approval(s) deadline: February 27, 2012

March 30, 2012 (There are two March meetings, there is no April meeting)

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: March 19, 2012
Petition and approval(s) deadline: March 26, 2012

May 4, 2012

Th.D./Ph.D. Prospectus or D.Min. Thesis Proposal deadline: April 20, 2012

Petition and approval(s) deadline: April 30, 2012

Th.D./Ph.D. Prospectus Submission Procedure

From Th.D./Ph.D. handbook section 3.2.3:

“When the candidate’s First and Second readers are satisfied that the prospectus is ready for approval and are willing to commit to the direction of a dissertation based on the prospectus, the candidate should submit a signed Prospectus Approval form from each advisor and a PDF copy of the prospectus to the Advanced Studies Programs Coordinator. A Prospectus will be accepted for review no less than ten academic/business days prior to the next scheduled ASC meeting. A schedule of meetings is available in the ASC office. Prospectuses submitted by a stated deadline will be reviewed within two meetings. Every effort will be made to review the prospectus at the next meeting, but it will be reviewed no later than the second meeting after the deadline.

The First and Second Readers are invited, if they wish, to submit their written comments on the prospectus for the consideration of the ASC. Students and their Readers are also invited to attend the Review for the purpose of joining the discussion. Attendance is not required. The Committee may accept the prospectus, ask for a resubmission with revisions, or reject the prospectus. *The prospectus is a public document within the School. Students are allowed a maximum of 3 submissions. Failure to gain approval by the third submission, or by the end of the third year after completion of coursework, whichever comes first, will result in academic review by the ASC.*”

Prospectus Approval Form can be found here:

<http://www.bu.edu/sth/academics/advanced-studies/advanced-studies-committee-forms/> OR navigated to through STH homepage>Academics>Advanced Studies>Advanced Studies Committee Forms (right side menu).

D.Min. Thesis Proposal Submission Procedure

From the D.Min. handbook section 5.1:

“When the candidate’s Project Director and Associate Project Director are satisfied that the proposal is ready for approval and are willing to commit to the

direction of a D.Min. thesis based on the proposal, the candidate should submit a signed Project Thesis Proposal Approval form from each project director and a PDF copy of the proposal to the Advanced Studies Programs Coordinator. A Project Thesis proposal will be accepted for review no less than ten academic/business days prior to the next scheduled ASC meeting. A schedule of meetings is available in the ASC office. Proposals submitted by a stated deadline will be reviewed within two meetings. Every effort will be made to review the proposal at the next meeting, but it will be reviewed no later than the second meeting after the deadline.

The Project Director and Associate Project Director are invited, if they wish, to submit their written comments on the proposal for the consideration of the ASC. Students and their project directors are also invited to attend the Review for the purpose of joining the discussion. Attendance is not required. The Committee may accept the proposal, ask for a resubmission with revisions, or reject the proposal. *The proposal is a public document within the School. Students are allowed a maximum of 3 submissions. Failure to gain approval by the third submission, or by the end of the third year after completion of coursework, whichever comes first, will result in academic review by the ASC.*

In addition to the Project Proposal, the student should at the same time submit to the Advanced Studies Program Coordinator a packet containing:

- 1) a preliminary IRB Proposal
- 2) Supervised Ministry final evaluations
- 3) Integrative Paper
- 4) B.U. Transcript

The integrative paper should be 4-5 pages in length. It should describe how the completed coursework and Supervised Ministry units relate to the Project Thesis and the student's ministerial goals. These materials will be reviewed by the ASC alongside the Project Proposal.

Project Thesis Proposal Form:

The form can be found at <http://www.bu.edu/sth/academics/advanced-studies/advanced-studies-committee-forms/> OR navigated to through STH homepage>Academics>Advanced Studies>Advanced Studies Committee Forms (right side menu).

Petition Submission guidelines:

1. The general petition form can be used for submission. The form can be found at <http://www.bu.edu/sth/academics/advanced-studies/advanced-studies-committee-forms/> OR navigated to through STH homepage>Academics>Advanced Studies>Advanced Studies Committee Forms (right side menu).
2. Petitions must have advisor approval before they can be reviewed by the ASC (if pertinent, course instructor approval is also required).
3. If your petition involves a directed study, a minimum one-page synopsis of course requirements or syllabus will be required in addition to the petition form.