



School of Social Work

REVIEW OF PROGRAM REQUIREMENTS

An Important Message from Boston University School of Social Work

Welcome to Boston University School of Social Work Online Program. The following information will assist you in better understanding the expectations for your academic, field work and the BUSSW's policies procedures and requirements.

To protect and ensure the academic quality and integrity of our Program, you are required to review and indicate acceptance of the following by signing this document and by checking the confirmation box at the end of this document.

ORIENTATION REQUIREMENT

Students are required to attend the following two orientations:

- BUSSW Online MSW Program Orientation – Student orientation webinar done virtually
- New Student Orientation – Self-Paced Tutorial (Includes Live Classroom Training)

COMMITMENT TO THE PROGRAM

I. Commitment to Using Required Technology

To successfully participate and complete the Program, you must be able to meet the technology requirements as specified on [Technology Requirements and Resources](#).

II. Commitment to Live Classroom Attendance and Participation

Live Classroom sessions are pre-scheduled. Students sign up for the live classroom session time during the registration process each semester. We advise students to register early in order to ensure enrollment in the session time you want.

- Students attend the same live classroom session throughout each individual course.
- Live classrooms are offered on Sundays and on Mondays from 6:30 – 10:00 PM EST (for 1-1 ½ hours).
- Attendance and participation in the weekly “live classroom” sessions is required. Please review each course syllabus for more details.
- Students must review the Live Classroom Guides and video tutorials which are available through the [Online Campus](#).
- Students should use Firefox for Live Classrooms.

III. Commitment to Field Education

Students are required to enroll in field internship(s) based on their program plan. Most students enroll in field internships during the second and third years in the Program. Internships are available on weekdays, during normal business hours.

- The Field Education Department is responsible for coordinating the field placements for all students. Students engage in a collaborative field placement process.
- Advisors will work with students to find a field internship opportunity in the community that fits within their areas of interest, future practice goals and current learning goals.
- The BUSSW field education team evaluates and approves each placement.
- Field education is done concurrently with practice methods courses, ensuring that field experience can be integrated with classroom learning.
- Additional information describing field education is available in the [Guide to Field Education](#).

IV. Commitment to abiding by the Boston University's School of Social Work Academic Policies and Procedures

Students are expected to adhere to the [Boston University's School of Social Work Master of Social Work Academic Policies and Procedures](#)

BUSSW takes academic honesty very seriously. The BUSSW Academic Policies & Procedures, details several of the issues related to defining plagiarism and other forms of academic dishonesty, as well as describing how it is handled at the school.

Each incoming student is **required** to complete an on-line academic honesty tutorial. This tutorial can be found here: [Academic Honesty Tutorial](#).

V. Sexual Misconduct Training (required of all Boston University Students)

The required Sexual Misconduct Prevention Training teaches students information and skills to safely intervene in situations that may lead to sexual violence, and it discusses students' rights and responsibilities related to sexual misconduct. It's important that students take this training to help contribute to a respectful and healthy campus community.

- [Sexual Misconduct Training](#)

VI. Social Work Licensing

Many social workers are required to obtain licensure to practice social work. Each state has different licensure requirements. In the website referenced below, the University is providing information regarding whether Boston University's School of Social Work Program meets each state's academic requirements for social work licensure. By initialing below, you acknowledge that the School of Social Work has provided you with this information.

Please visit the [University's State Authorization website](#) for state-specific licensing information:

Initial here _____ I have received information regarding whether Boston University's Master of Social Work program meets the academic requirements for state licensure in the social work profession in _____ (*insert state here*), where I am located.

Initial here _____ I understand that it is my responsibility to inform the University of my new location if I move through "Student Link" and an email to: sswolp@bu.edu.

Additional resources for online students includes the following:

- [Online Program Information Central](#)
- [Basics of APA Style Tutorial](#)
- [Boston University Online Learning Student Resources](#)
- [Complaint Resolution and State Authorization](#)
- [First Thursday:](#)

BUSSW hosts monthly virtual opportunities for students to participate in events, and engage in conversation with the BUSSW community. These events will be held on the **FIRST THURSDAY** of each month from 8:30-9:30 PM EST via Zoom Web Conferencing. Go to [FIRST THURSDAY](#) for event topics and login information.

Confirmation that you have reviewed/completed above requirements:

Please note that prior to the beginning of your first course we must receive this form confirming that you have reviewed the content listed above and that you have completed the orientation sessions.

Please check that you have reviewed and completed the above requirements.

Please type your name and date

Submit to: sswolp@bu.edu