

SPH Grant Writing Workshop

Overview:

The BUSPH will offer a 10-session program for SPH faculty members who plan to submit a grant proposal submitted through BUSPH during the Fall of 2017. Participants will learn grant-writing and “grantsmanship” skills through a combination of lectures, feedback on their proposal, and a mock study section. It is expected that by the end of the workshop, the faculty member will have completed all scientific sections of the proposal. The workshop will follow NIH grant proposal guidelines (K- or R-series) but is open to faculty who are writing non-NIH grant proposals and will be flexible to try to include those formats whenever possible.

Logistics:

- Ten 2-hour sessions that will combine lectures and small group discussions
- The meeting days and times will be based on participant preferences
- Requires commitment to engage in discussion during sessions and write sections of a grant proposal in between sessions.
- Participants should plan to spend about 25% of their time outside of the workshop developing and revising their grant proposals.

Pre-workshop Information Luncheon:

A 1.5-hour pre-workshop informational luncheon will be held on April 13th from 11:30-1pm for faculty who plan to attend the grant-writing workshop. The goal of this session is to provide information so that participants will begin the workshop with a plan for the type of proposal they will write, and a draft of their research questions, key aspects of their research approach, and possible members of their investigative team. The session will address:

- Building a research team
- What makes a good grant idea
- Research questions
- Grant writing style – keeping reviewers in mind
- K versus R?
- R03 vs R21 vs R01?
- Time management skills for completing grant components

Contact:

Please contact Bernard Harlow (harlow@bu.edu) or Lisa Fredman (lfredman@bu.edu) to learn more about the workshop.

WORKSHOP SCHEDULE

Session	Week of:	Topic	Assignment	Due date
Pre-workshop	April 10 (Thurs, April 13, 11:30-1)	<ul style="list-style-type: none"> • What makes a good grant idea • Research questions • Grant writing style • Grant type: K vs R; R03, R21, R01 • Building a research team • Time management 	<ul style="list-style-type: none"> • Research question(s) • Key aspects of approach • Proposed research team • Grant type and why it best fits your research question 	April 30
1	May 8	<ul style="list-style-type: none"> • Introduction to Workshop • NIH review process • Specific Aims overview • Budget considerations 	<ul style="list-style-type: none"> • Draft: Specific Aims 	May 15
2	May 15	<ul style="list-style-type: none"> • Specific Aims: drilling down • Introduction to Research Strategy: <ul style="list-style-type: none"> - Significance - Impact - Innovation 	<ul style="list-style-type: none"> • Revise Specific Aims • 4 PPT slides describing study 	May 22
3	May 22	<ul style="list-style-type: none"> • Presentation and discussion of specific aims • Participant Q & A 	<ul style="list-style-type: none"> • Revise Specific Aims • Outline Significance, Impact, and Innovation sections 	May 29
4	May 29	<ul style="list-style-type: none"> • Research Strategy: drilling down • Discussion of significance, impact, and innovation outlines 	<ul style="list-style-type: none"> • Draft: Significance, Impact, and Innovation sections 	June 5
5	June 5	<ul style="list-style-type: none"> • Review significance, impact, and innovation sections • Approach section • K- award: career and training goals 	<ul style="list-style-type: none"> • Revise significance, impact, and innovation sections • Outline Approach section, or K-award career/training goals 	June 12
6	June 12	<ul style="list-style-type: none"> • Approach section: drilling down • K-award: career development • NIH review criteria 	<ul style="list-style-type: none"> • Draft: Approach section, or K-award training section • Submit Specific Aims and all other sections except Approach for peer review 	June 22
SUMMER BREAK				
7	July 10	<ul style="list-style-type: none"> • Abstract • Resources • Human subjects • Biosketch 	<ul style="list-style-type: none"> • Draft Abstract, Resources, Human subjects, Biosketch • Submit revised proposal including Abstract and Biosketch for peer review 	July 17
8	July 17	<ul style="list-style-type: none"> • Budget and budget justification 	<ul style="list-style-type: none"> • Draft budget and justification 	July 24
9	July 24	<ul style="list-style-type: none"> • Mock Study Section • Group Celebration 	<ul style="list-style-type: none"> • Revise proposal based on study section comments 	July 31
10	July 31	<ul style="list-style-type: none"> • Review Study Section comments and proposed revisions 		