

**HEALTH POLICY & MANAGEMENT MPH GRADUATION REQUIREMENTS FOR STUDENTS ENTERING
CONCENTRATION IN 2013-2014**

Name _____

BUID: U ___/___/_____

Core Course	Semester Completed	Grade Earned (must be B- or better)	Credits Earned
Biostatistics: BS 704 <input type="checkbox"/> (BS701 or BS703 count if taken in earlier semester)			
Epidemiology: EP 713 <input type="checkbox"/> (EP711 and EP712 count if taken in earlier semester)			
Environmental Health: EH717 <input type="checkbox"/> (EH708 or EH765 count if taken in earlier semester)			
Health Law: LW 719 <input type="checkbox"/> or LW 751 <input type="checkbox"/> LW707 counts if taken in earlier semester Exempt due to J-1 or F-1 visa status at matriculation (requires form submitted to SPH Registrar's Office)			
Health Policy & Management PM 702 <input type="checkbox"/> (IH704 is not allowed)			
Social and Behavioral Sciences: SB 721 <input type="checkbox"/> or IH 720 * <input type="checkbox"/>			
*Option only for non-resident, international students and students who were IH concentrators at the start of the semester when they took IH720.			
Practicum Options	Semester Completed	Credits Earned	
Two professional development workshops plus one of the following: <input type="checkbox"/> PH 970 <input type="checkbox"/> PH 971 (MSW/MPH) <input type="checkbox"/> PH 975 <input type="checkbox"/> PH 984 <input type="checkbox"/> Peace Corps/MI Program <input type="checkbox"/> Philippines Program <input type="checkbox"/> IH707 Kenya Program			

Health Policy & Management Requirements for 2013-2014 Academic Year

Required concentration courses : 16 credits minimum; 4 credits minimum each from 4 distribution areas. Check that course is completed. If in progress, write "pending" and semester taking. An individual course may meet a distribution area and the capstone course requirement. *2 Credit Course		
Distribution Area	Course(s) Selected	Credits Completed
Healthcare Delivery: PM755		
Managing Organizations and People: PM721, PM733, PM736, PM776		
Finances and Operations: PM734, PM735 ¹ , PM780*, PM807*, PM833, PM827, PM 832, PM 835		
Policy Analysis and Implementation: PM735 ¹ , PM758*, PM810*, PM834, PM838*, PM840, PM850*		
Circle the course you took that meets the Capstone Course requirement: PM780, PM827, PM834, PM840		
PM940 HPM Culminating Experience (CE): Must complete either the Managing Organizations and People or the Policy Analysis and Implementation distribution requirement before beginning PM940. Concentrators must register for and complete PM940 in their final semester.		
Management or Policy Course(s) Completed Course: _____ Semester: _____		CE Completion Form Signed and Submitted: _____
Electives/Transfer Credit (continue on back if needed)	Transfer Credit approval must be obtained for all non-SPH numbered graduate courses from other Boston University Schools and Colleges, Boston Consortium Schools (Tufts, Brandeis, Hebrew College, Boston College), other CEPH-accredited institutions, or at other accredited universities in the US offering graduate courses.	
If you have questions about your graduation requirements, please consult your concentration guide. Contact the academic coordinator in your department or any staff member in the Registrar's Office if questions remain.	Subtotal, page 2:	
	Subtotal from page 1:	
	TOTAL CREDITS:	

MPH Requirements Checklist:

- Credits total 48 or above of MPH graduate credits or approved transfer courses. Any graduate level, non-SPH course must have prior approval. PDP (recreation) undergraduate, transfer credit with a final grade less than B, and non-approved graduate level courses do not count towards MPH.
- GPA 3.0 or above
- Practicum completed
- Any course waivers or transfer credit approved
- All incomplete classes completed and grades posted

¹ PM 735 may count towards either the Finance and Operations **OR** Policy Analysis and Implementation distribution area but it **CANNOT** count for both.

**DOCUMENTATION SHEET FOR HEALTH POLICY & MANAGEMENT MPH
OPTIONAL SPECIALIZATIONS IN POLICY, HEALTH CARE MANAGEMENT OR FINANCE**

Name (last, first) _____ BU ID: U ___ - ___ - _____

Health Policy	Semester Course Completed (or expected completion date)
PM721 Organizational Behavior in Health Care	
PM734 Principles and Practices in Non-Profit Health Care Accounting OR PM735 Health Care Finance	
PM810 Introduction to U.S. Government for Public Health Students	
PM838 Health Politics and Policy	
PM850 Organizing for Health System Change	
CAPSTONE: PM834 Health Regulation and Planning OR PM840 Analysis of Current Policy Issues	
Health Care Management	Semester Course Completed (or expected completion date)
PM721 Organizational Behavior in Health Care	
PM734 Principles and Practices in Non-Profit Health Care Accounting	
PM735 Healthcare Finance	
PM736 Human Resource Management OR PM776 Managerial Skills for Solving Problems	
PM832 Operations Management in Healthcare OR PM835 Lean Management	
CAPSTONE: PM827 Strategic Management of Health Care Organizations	
Health Care Finance	Semester Course Completed (or expected completion date)
PM734 Principles and Practices in Non-Profit Health Care Accounting	
PM735 Healthcare Finance	
PM810 Introduction to U.S. Government for Public Health Students	
Select at least one: PM721 Organizational Behavior in Health Care PM736 Human Resource Management PM733 Health Program Management	
Select at least one: PM807 Intro to Cost Effectiveness Analysis PM833 Health Economics PM834 Health Regulation and Planning	
CAPSTONE: PM780 Managerial Accounting for Health Care Leaders	

<p>This student completed the following specialization and a specialization related practicum:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Policy <input type="checkbox"/> Management <input type="checkbox"/> Finance <p>_____</p> <p align="center">HPM Academic Advisor Signature</p>	<p>Note: These optional specializations supplement the MPH requirements in Health Policy and Management. Completing a specialization does not alter department distribution requirements. An individual course may, however, be used both to complete a specialization and to fulfill a distribution requirement.</p> <p>If completing an optional specialization, the <u>original</u> of this form, signed by your advisor, is to be <u>submitted to Registrar's Office</u>. Please <u>submit a copy to your advisor, and keep a copy for your own records.</u></p>
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