

**ADVISING WORKSHEET/ GRADUATION REQUIREMENTS FOR STUDENTS ENTERING
MPH PROGRAM IN HEALTH POLICY & MANAGEMENT IN 2011-2012**

Name _____

BUID U __ __ / __ __ / __ __ __ __

Core Course	Semester Completed	Grade Earned (must be B- or better)	Credits Earned
Biostatistics: BS 701 <input type="checkbox"/> or BS 703 <input type="checkbox"/>			
Epidemiology: EP 713 <input type="checkbox"/>			
Environmental Health: EH 708 <input type="checkbox"/> or EH 765 <input type="checkbox"/>			
Health Law: LW 707 <input type="checkbox"/> or LW 751 <input type="checkbox"/> Exempt due to visa status <input type="checkbox"/>			
Health Policy & Management PM 702 <input type="checkbox"/> (IH704 is not allowed)			
Social and Behavioral Sciences: SB 721 <input type="checkbox"/> or IH 720 * <input type="checkbox"/>			
* option for IH720 for non-resident, international students and for students who were IH concentrators when they took IH720			
Practicum Options: <input type="checkbox"/> Two practicum seminars, plus: <hr/> <input type="checkbox"/> PH 970 <input type="checkbox"/> PH 971 (MSW/MPH) <input type="checkbox"/> PH 973 (PAMP) <input type="checkbox"/> PH 975 <input type="checkbox"/> PH 984 <input type="checkbox"/> Peace Corps/MI Program <input type="checkbox"/> Philippines Program <input type="checkbox"/> IH707 Kenya Program			

Note: Courses added to the PM curriculum post-matriculation will be counted in accordance with any version of the Bulletin in effect while the student was enrolled in the MPH program.

Health Policy & Management Requirements for 2011-2012 Academic Year

Required concentration courses (16 credits minimum; 4 credits minimum each from 4 key distribution areas.) Check that course is completed. If in progress, write "pending" and semester taking. An individual course may meet a distribution area, research paper requirement, and integrative course requirement.		
Distribution Area	Course Selected	Credits Completed
Management: PM721, PM733, PM736, PM776		
Finance: PM734, PM735, PM833, PM842		
Organization & Delivery of Care: PM755, PM827, PM 832		
Policy & Planning: PM758*, PM810*, PM834, PM838*, PM840, PM850*		
Circle the course you took that meets the Research Paper requirement: PM721, PM736, PM776, PM834, PM840, and PM931 or PM932, the latter two with prior approval. Circle the course you took that meets the Integrative Course requirement: PM755, PM776, PM827, PM834, PM840		

**Two Credit Course*

Culminating Experience (CE): Must complete either the Management or Policy & Planning Distribution Requirement Before Beginning the Culminating Experience.		
Management or Policy & Planning Course(s) Completed Course: _____ Semester: _____	CE Approval Signed <input type="checkbox"/> _____ (Date)	CE Completion Signed <input type="checkbox"/> _____ (Date)

Additional MPH Electives Completed

Course	Semester	Credits Completed

MPH Requirements Checklist:

- Credits total 48 or above of MPH graduate credits or approved transfer courses. Any graduate level, non-SPH course must have prior approval. PDP (recreation) undergraduate, transfer credit with a final grade less than B, and non-approved graduate level courses do not count towards MPH.
- GPA 3.0 or above
- Practicum completed
- Culminating Experience Completed
- Any course waivers approved
- All transfer credit approved
- All incomplete classes completed and grades posted

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**DOCUMENTATION SHEET FOR HEALTH POLICY & MANAGEMENT MPH
OPTIONAL SPECIALIZATIONS IN POLICY OR HEALTH CARE MANAGEMENT**

Name (last, first) _____ BU ID: U ____ - ____ - _____

Health Policy Specialization <i>Report courses taken.</i> <i>(May not count both PM807 and PM 855.)</i>	Semester Course Completed <i>(or expected completion date)</i>	Credits Earned
PM735 Health Care Finance (4 cr)		
PM758 Intro. to Mental Health Services (2 cr)		
PM807 Intro. to Cost Effectiveness Analysis (2 cr) [OR PM 855]		
PM810 American Gov't for PH Students (2 cr)		
PM833 Health Economics (4 cr)		
PM834 Health Regulation and Planning (4 cr)		
PM838 Health Politics and Public Policy (2 cr)		
PM840 Analysis of Current Policy Issues (4 cr)		
PM850 Organizing for Health System Change (2 cr)		
PM855 Cost-Effectiveness Analysis and Decision Analysis (4 cr) [OR PM 807]		
<i>12 credit minimum needed to complete optional Policy Specialization</i>	TOTAL CREDITS:	

Health policy practicum approvals -- Advisor? _____ **HPM Practicum Coordinator?** _____
Date completed? _____

Health Care Management Specialization <i>Report courses taken.</i>	Semester Course Completed <i>(or expected completion date)</i>	Credits Earned
PM721 Organizational Behavior (4 cr) OR PM736 Human Resource Management (4 cr)		
PM734 Principles of Nonprofit Accounting (4 cr)		
PM735 Healthcare Finance (4 cr) OR PM833 Health Economics (4 cr)		
PM755 Shape of Health Care Delivery (4 cr) OR PM818 Health Information Technology (4 cr)		
PM776 Managerial Skills for Solving Problems (4 cr)		
PM827 Strategic Mgmt of HC Organizations (4 cr)		
PM832 Operations Management in Healthcare (4 cr)		
<i>28 credit minimum needed to complete optional Management Specialization. (12 credits also fulfill distribution requirements plus 16 additional credits)</i>	TOTAL CREDITS:	

HC management practicum approvals -- Advisor? _____ **HPM Practicum Coordinator?** _____
Date completed? _____

<p>Advisor Signature:</p> <p>This student completed the HPM Specialization in <input type="checkbox"/> Health Policy <input type="checkbox"/> Health Care Management</p> <p>_____</p> <p align="center">HPM Academic Advisor</p>	<p>Note: These optional areas of specialization supplement the MPH requirements in Health Policy and Management. Completing a specialization does not alter department distribution requirements. An individual course may, however, be used both to complete a specialization and to fulfill a distribution requirement.</p>
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If completing an optional specialization, the original of this Documentation Sheet, signed by your advisor, is to be submitted to Registrar's Office. Please submit a copy to your advisor, and keep a copy for your own records.

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