

# **SECTION V:**

## ***STUDENT RESOURCES***

# BANKING RESOURCES

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## ***University Credit Union***

### ***Medical Campus***

710 Albany Street, Street level of Parking Garage

Boston, MA 02118-2393

617-638-1900

[www.universitycu.org](http://www.universitycu.org)

### **Hours:**

Mon., Tues., Thu., and Fri      8:30am - 4:00pm

Wed.                                      7:30am - 3:00 pm

**University Credit Union** has been serving the Boston University community since 1952. The **Campus Advantage Account®** offers students free checking, Shared Branching gives members access to over 4,000 locations nationwide and Private Education Loans are available. Students, employees, and their family membership are eligible for membership.

Full-service offices are located at 710 Albany Street on the Medical Campus and 846 Commonwealth Avenue on the Charles River Campus with multiple 24-hour ATMs throughout the area. The Medical Campus Branch is managed by Melissa Gibson. Visit [www.universitycu.org](http://www.universitycu.org) to apply for membership and more!

# BOOKSTORES

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## ***Barnes and Noble at Boston University Bookstore***

### ***Charles River Campus***

660 Beacon Street, Kenmore Square

Located in Kenmore Square, directly under the Citgo sign.

617-267-8484 or 800-370-0335

<http://bu.bkstore.com>

[bksbu@bncollege.com](mailto:bksbu@bncollege.com)

*MBTA Directions:* Take the MBTA Green Line (B, C, or D trolley) to the Kenmore Square stop. There is also 90 minute validated parking on Deerfield Street available with a \$15 min. purchase.

*BU Shuttle Directions:* Take the BUS outbound from 710 Albany St. to the Sherborn St./Comm Ave stop.

\*For BUS information and schedule- [www.bu.edu/thebus](http://www.bu.edu/thebus).

### **Hours:**

Monday- Friday	9:00am - 9:00pm
Saturday	10:00am - 6:00pm
Sunday	12:00pm - 6:00pm

This bookstore has extended hours at the start of each semester. Please call.

The Barnes & Noble at Boston University Bookstore is a six-level shopping center with an extensive offering of books, Boston University emblematic sportswear, computer software, housewares and electronics, general merchandise, and a Starbucks Coffee Café.

# CAREER SERVICES

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## **Office of Career Services**

*Medical Campus, SPH, Talbot 225 East*

*For appointments call 617-638-4602 or e-mail [mamcc@bu.edu](mailto:mamcc@bu.edu)*

It is never too early to begin thinking about your future career! Whether you are looking for your first professional job, second career opportunities or part-time employment to meet tuition costs, the Office for Career Services is the place to visit for up-to-date career information. The following is a list of services available to students and alumni in the School of Public Health:

### **Individual Career Counseling Appointments**

Students and alumni in the Boston University School of Public Health community are invited to meet with a career counselor to discuss career-related issues. Please call or email the OCS for available times and dates.

### **Resume/Cover Letter Critiques**

Students and alumni interested in having their resumes or cover letters reviewed may e-mail them to Maria McCarthy at [mamcc@bu.edu](mailto:mamcc@bu.edu).

### **Career Workshops/Seminars**

Workshops are conducted throughout the semester in the areas of job search strategies, resume/cover letter writing, and interviewing techniques. Career seminars featuring presentations from alumni in a particular public health concentration are held each semester.

### **Job Listings**

Current job openings are posted on-line at the Career Services' web site at <http://sph.bu.edu/careers>

### **Career Services Listserv**

The Office of Career Services hosts a listserv for students and alumni wishing to receive career announcements to their e-mail accounts. Please e-mail Maria McCarthy at [mamcc@bu.edu](mailto:mamcc@bu.edu) if you are interested in being added to this list.

### **Career Services' Web Page**

The Office of Career Services has a "virtual career office" on-line for students and alumni, at <http://sph.bu.edu/careers>

### **The Vault**

The Vault is the world's leading source of career information. This is an exclusive on-line career library that provides BUSPH students with downloadable career guides, thousands of career profiles, message boards and articles on dozens of career and job search topics. To access The Vault, log on to <http://sph.bu.edu/careers> and click on "The Vault".

### **Career Library – Room 224 East**

The Career Resource Library is a place for students and alumni to research career paths, develop and print their resumes, and read about job listings in the field of public health.

## **RESOURCES ON THE CHARLES RIVER CAMPUS**

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***Dean of Students and Division of Student Affairs***

775 Commonwealth Avenue, 3rd Floor  
617-353-4126

The mission of the Dean of Students Office and the Division of Student Affairs is to enhance the quality, character and perspectives of our students. Through its many orientation, mentoring and counseling programs, the Division promotes an environment that encourages intellectual exchange and individual expression. By providing these programs and a rich residential environment where students can interact with each other, faculty, staff, and other adults, the Division strives to help students develop both personally and academically.

Boston University is dedicated to providing an environment that will enable students to effectively engage in academic and intellectual work, community service, and other activities that will enrich their time at the University. The role of the Dean of Students Office is to interact with students and student associations to represent student concerns and to provide programs and services that facilitate both personal and academic growth.

### ***Office of Career Services***

19 Deerfield Street, 3rd Floor  
(617) 353-3590  
[www.bu.edu/careers](http://www.bu.edu/careers)

The Office of Career Services offers a complete array of career services for University students. Services range from individual counseling for students who are undecided about their majors or career options, to workshops on resume writing, interviewing, job-hunting strategies and more. Annual fall and spring career fairs offer additional forums for meeting employers. For information on upcoming employer visits or to view and apply to on-line job postings, go to BU CareerLink at [www.bu.edu/careers](http://www.bu.edu/careers). The Career Services website also contains extensive information on all aspects of career development as well as numerous links to helpful sites and information on upcoming events.

# DISABILITY SERVICES

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## ***Office of Disability Services at Boston University***

19 Deerfield Street  
617-353-3658 (voice or TTY)  
Office Email: [access@bu.edu](mailto:access@bu.edu)  
<http://www.bu.edu/disability>

Boston University is committed to supporting the academic, social, and cultural integration of individuals with disabilities. The mission of the Office of Disability Services is to foster academic excellence, personal responsibility, and leadership growth in students with disabilities. The office of Disability Services arranges for academic accommodations for students with disabilities. Such accommodations may include the use of a note-taker, laboratory assistance, course materials in alternative formats, such as Braille or enlarged print, a reduced course load and examination-related accommodations such as extended time or a distraction-reduced environment. Accommodations are provided on a case-by-case basis depending on the individual's diagnosis and documented needs.

Students seeking academic accommodations on the basis of a disability must work directly with Disability Services. Disability Services will review medical documentation and recommend academic accommodations to the School of Public Health on the basis of that documentation. The recommendations of Disability Services must be reviewed and approved by the Dean of the School of Public Health. Medical documentation must comply with University guidelines, which may be obtained from Disability Services. Please note that Disability Services may require as much as two weeks to complete its review, and that the School of Public Health cannot provide academic accommodations on the basis of a disability unless Disability Services has recommended accommodations. Thus, you should start this process before the beginning of your first semester. For students in the School of Public Health, the Office of Disability Services works in consultation with the Office of Student Services within the School of Public Health. Please contact the Director of Student Services, Mary Murphy-Phillips, at 617-638-5059.

The Director of Disability Services is the designated University Compliance Officer for Section 504 of the Rehabilitation Act of 1973.

# **EDUCATIONAL RESOURCE CENTER (ERC)**

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## ***George Sherman Union***

775 Commonwealth Avenue

617-353-5498

[www.bu.edu/gsu](http://www.bu.edu/gsu)

The George Sherman Union, built in 1962, is located at the center of the Boston University Charles River Campus. Its primary mission is to enhance student life outside the classroom and support educational directives of the university through programs and services that meet the needs of a diverse campus population.

The Union encourages intellectual and social growth by fostering an environment for the free exchange of ideas. A variety of leadership experiences, organizations, resources and programs are offered within the Union. These serve as a catalyst for students to take an active role in campus affairs and greater global society.

Traditionally the “living room” of the campus, today’s union is the gathering place of the university. The George Sherman Union continues to evolve in order to reflect the ever changing needs to students and staff.

Students come to the GSU to organize events, gather and exchange information, and meet people. It provides an atmosphere for study and conversation. As the community center of Boston University, it provides cultural, social, and recreational programs that supplement regular classroom education.

## ***Educational Resource Center (ERC)***

775 Commonwealth Avenue, 4<sup>th</sup> Floor

617-353-7077

[www.bu.edu/erc](http://www.bu.edu/erc)

[erc@bu.edu](mailto:erc@bu.edu)

The ERC provides the comprehensive academic support services and resources that encourage student achievement at Boston University. Faculty-recommended Peer Tutors are available to assist students in many undergraduate courses, specifically courses in the College of Arts and Sciences. Through the Language Link, students meet in small conversation groups with native speakers. Group leaders help students improve their speaking and listening skills in twelve foreign languages, and they also offer groups in American Sign Language and English for ESL learners. The Writing Center, staffed by PhD-level Fellows, assists students with every stage of the writing process. This service is available to undergraduate and graduate students in all disciplines as well as faculty, staff, and alumni. The ERC offers workshops, in areas such as time management and test preparation, in addition to small group and individualized academic support services. Please visit their website at [www.bu.edu/erc](http://www.bu.edu/erc) for more details.

## ***Educational Resource Center (ERC) (continued)***

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The ERC programs and services are free to all current BU students as well as faculty, staff, and alumni who present a valid Terrier Card upon entering the Center. During the academic year the

ERC is open 9 a.m. - 10 p.m. Monday - Thursday, 9 a.m. - 5 p.m. on Friday, 11 a.m. - 5 p.m. Saturday (for pre-approved sessions only), and 12 p.m. - 10 p.m. on Sunday.

### ***Community Service Center***

775 Commonwealth Avenue, Fourth Floor

617-353-4710

[www.bu.edu/csc](http://www.bu.edu/csc)

The Community Service Center runs thirteen programs during the academic year that provide students, faculty, and staff with volunteer opportunities to address community concerns in a meaningful and mutually beneficial way.

The opportunities provided serve as a vehicle for personal growth and leadership, while encouraging active and responsible membership in neighboring communities. The Community Service Center broadens the scope of the educational experience through service and reflection.

Through the thirteen programs student volunteers are addressing issues of critical concern such as the education of our youth, the AIDS pandemic, the destruction of our environment, and the provision of food and shelter for the poorest among us. Through the supervision, training, and support of the Center, the energies of young people are focused to create affordable housing, provide companionship to elders, and tutor recent immigrants in English as a second language.

### ***Howard Thurman Center***

775 Commonwealth Avenue, Lower Level

617-353-4745

[www.bu.edu/thurman](http://www.bu.edu/thurman)

The Howard Thurman Center preserves, shares, and interprets the legacy of Dr. Howard Thurman. The Center focuses on race, culture, and ethnicity and works to build community among individuals, groups, races, cultures, religions, and ethnicities, based on Howard Thurman's belief in- *The Unity of All People*. The Center outreaches to all Boston University students and creates an all-inclusive environment of respect, dignity, and pride.



# FITNESS

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## ***Fitness and Recreation Center, Boston University***

### **Charles River Campus**

915 Commonwealth Avenue

617-353-2748

[www.bu.edu/fitrec](http://www.bu.edu/fitrec)

Full-time School of Public Health students are eligible to use the Fitness and Recreation Center. The facilities include two swimming pools, 18,000 square feet of cardio and weight equipment, seven courts of gymnasia, an indoor track, climbing wall, racquetball and squash courts, dance studio, and locker rooms. Full-time, enrolled students are automatic members and may use the facilities free-of-charge during the academic year. Part-time students must purchase either a monthly or annual membership. A Boston University identification card **is required** for admission to the Fitness and Recreation Center.

FitRec also offers hundreds of non-credit recreational courses including group fitness, spinning, aquatics, CPR, dance, court sports, climbing, and yoga. Visit the FitRec website, [www.bu.edu/fitrec](http://www.bu.edu/fitrec) for a schedule of courses and facility hours.

## ***South End Fitness Center at Boston Medical Center***

### **Medical Campus**

South Block Building

35 Northampton Street, 4<sup>th</sup> Floor

Telephone: 617-534-5822

[www.southendfitness.org](http://www.southendfitness.org)

<b>Hours:</b>	Monday – Thursday	6:00am-10:00pm
	Friday	6:00am-8:00pm
	Saturday	8:00am-6:00pm
	Sunday	8:00am-3:00pm

The South End Fitness Center (SEFC) offers strength training (free weight equipment, dumbbells from 2-110lbs, variable and plate loaded equipment, medicine balls and body bars), cardiovascular fitness (treadmills, elliptical trainers, Stairmasters, upright and recumbent cycles, and a rowing machine), aerobics and stretching studio (group fitness classes, stability balls, heavy and speed bag), a full-size basketball court (based on availability), and a 25 meter lap swimming pool (swim caps are required and can be purchased at the facility). South End Fitness offers personal trainers and members are entitled to a free one-time orientation with their fitness specialist SEFC also offers locker facilities and 2-hour free validated parking in an indoor parking garage.

## ***South End Fitness Center at Boston Medical Center (continued)***

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### **Membership Programs-**

#### **Regular:**

1 Year	\$360.00
3 Months	\$120.00 w/ upgrade option

#### **Employees, students, senior citizens and South Block Tenants:**

1 Year	\$310.00
1 Year BUSPH Student Rate	\$180.00**
The daily guest fee	\$15.00

To receive the BUSPH student rate, payment must be given to the Office of Student Services in T-219E by cash or check only. All checks must be made out to "Boston University". Once payment has been received, the Office of Student Services will contact the gym and members will be able to start using the facilities in 24 to 48 hours.

\*\* Please call Student Services at 617-638-5062 for more information. Prices are effective through 6/30/2011.

# FOOD

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## ***Atrium Cafe***

Second floor of the Atrium Pavilion,  
Boston Medical Center, 88 E. Newton Street

### **Hours:**

Daily 6:30am-7:00pm

This full-service cafeteria serves hot and cold foods, provides deli and grill service, a salad bar, beverages and desserts.

## ***City Convenience***

700 Albany Street  
617-638-5695

### **Hours:**

Monday - Friday: 6:00am - 7:00pm  
Closed Saturdays and Sundays

City Convenience serves the Boston University Medical Center by carrying a wide variety of products including coffee, espresso, cappuccino, fresh juices and baked goods, snacks, sandwiches, health and beauty care items, school supplies, and newspapers. This location also features fresh **Sub Express** hot and cold sandwiches and pizzas made to order along with daily soup and sandwich specials, as well as a salad bar available until 3:00pm.

**You may fax your order in at 617-638-5696.**

**Salad Bar, Soup and Sub Express Hours:** Monday – Friday: 10:00am – 3:00pm

## ***Chequers Cafe***

Instructional (L) Building Basement,  
72 East Concord Street  
Phone: 617-638-4146

**Hours:** Monday through Thursday 7:00am – 6:00pm, Friday 7:00am – 4:00pm  
**Summer Hours (Variable):** Monday through Friday 7:00am – 3:30pm

Family-run, a higher than a regular cafeteria, Chequers offers a variety of breakfast foods, homemade soups, pasta dishes, and rice specials on a daily basis. Also available at Chequers is a Deli, Middle-eastern Roll-Ups, grilled foods and a fresh Salad Bar.

## OTHER FOOD OPTIONS ON/NEAR THE MEDICAL CAMPUS

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<b>Andre's</b> 809-811 Harrison Avenue 617-267-9599 Hours: <i>Monday – Friday 11:00am-9:00pm;</i> <i>Saturday 11:00am-6:00pm</i>	<b>Blunch</b> 59 E. Springfield St. (adjacent to Harrison Ave.) 617-247-8100 Hours: <i>Monday - Friday 8:00am-5:00pm</i> <i>Saturday 10:00am-3:00pm</i>
<b>Code 10</b> 1638 Washington Street 617-375-6333 Hours: <i>Monday – Sunday 9:00am-10:00pm</i>	<b>D'Angelo's</b> In BMC Ambulatory Care Center 617-534-0139 Hours: <i>Monday – Friday 9:00am-9:00pm;</i> <i>Saturday &amp; Sunday 10:00am-9:00pm</i>
<b>Dunkin Donuts</b> In BMC Ambulatory Care Center 617-247-0745 Hours: <i>Monday – Sunday 6:00am-8:30pm</i>	<b>Flour</b> 1597 Washington Street 617-267-4300 Hours: <i>Monday – Friday 7:00am-9:00pm;</i> <i>Saturday 8:00am-6:00pm;</i> <i>Sunday 9:00am-4:00pm</i> Winter months 9:00am -3:00pm
<b>Fuller Mental Health Cafeteria</b> 85 East Newton Street Hours: <i>Monday – Friday 8:30am-10:30am;</i> <i>Monday – Friday 12:00pm-2:00pm</i>	<b>Harrison Deli</b> 805 Harrison Avenue 617-266-1651 Hours: <i>Monday &amp; Friday 7:00am-9:00pm</i> <i>Tuesday – Thursday 7:30am-9:00pm</i> <i>Saturday 8:00am-5:00pm;</i> <i>Sunday 9:00am-5:00pm</i>
<b>Grille 705</b> 705 Massachusetts Avenue 617-606-3522 Hours: <i>Monday – Sunday 7:00am-4:00pm</i>	
<b>MG'S Café</b> Doctors Office Building, 720 Harrison Avenue 617-638-8787 Hours: <i>Monday – Thursday 6:30am-5:00pm;</i> <i>Friday 6:30am-3:00pm</i>	<b>Morse Fish Company</b> 1401 Washington Street 617-262-9375 Hours: <i>Monday – Thursday, 11:00am-8:00pm</i> <i>Friday 11:00am-9:00pm</i> <i>Saturday- Sunday 11:00am-8:00pm</i>

### Vending Machines

Located across from the Chequers Cafeteria are: vending machines, a change machine, and Bank of America ATM machine.

Vending Machines in the Talbot Building are located on the 1<sup>st</sup> floor East wing, Student Lounge.

# HEALTHCARE RESOURCES

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Boston University School of Public Health students have several options for health and medical care. Students should always refer to their insurance brochure and policy for coverage options, benefits and any restrictions.

**IN AN EMERGENCY YOU SHOULD GO TO THE BOSTON MEDICAL CENTER EMERGENCY ROOM ON ALBANY STREET OR THE NEAREST HOSPITAL EMERGENCY ROOM.**

## PRIMARY CARE

### The Department of Family Medicine

Boston Medical Center

Yawkey Ambulatory Care Center

850 Harrison Avenue, 2<sup>nd</sup> Floor

Tel: 617-414-2080

- ◆ The Department of Family Medicine provides primary, OB/GYN and pediatric care.
- ◆ Students who have selected the BU Student Medical Insurance Plan administered by Aetna DO NOT need a referral from the BU Student Health Services on the Charles River campus to make an appointment at the Department of Family Medicine at the Medical Campus.
- ◆ **BUSPH students must bring their insurance card with them to Family Medicine.**
- ◆ Please see the complete Student Medical Insurance Policy at [www.aetnastudenthealth.com](http://www.aetnastudenthealth.com)
- ◆ Depending on the services provided and tests performed please note that co-payments and/or additional payments may be required. Check your insurance coverage to be certain.
- ◆ Call 617-414-2080 for appointments or contact Maureen Johnson at 617-414-2060.
- ◆ **YOU MUST IDENTIFY YOURSELF AS A BUSPH STUDENT AND ALWAYS BRING YOUR INSURANCE CARD WITH YOU TO APPOINTMENTS.**
- ◆ Appointments are available:
  - Monday, Wednesday and Thursday 8:00 AM - 8:00 PM
  - Tuesday, 9:00 AM – 8:00 PM
  - Friday, 8:00 AM – 4:00 PM
  - Saturday 9:00 AM - 1:00 PM
- ◆ After hours call 617-414-2080, **IDENTIFY YOURSELF AS A BUSPH STUDENT**, and you will be connected to the physician on-call.
- ◆ If you do not have the BU Student Medical Insurance Plan, you may also directly access and utilize the **Department of Family Medicine**. Please consult your individual insurance policy for coverage details.

## ***HEALTHCARE RESOURCES (continued)***

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### **Student Health Services at Boston University**

#### **Charles River Campus**

881 Commonwealth Avenue (West Entrance)

Boston, MA 02215

617-353-3575

<http://www.bu.edu/shs/about/index.shtml>

- ◆ Boston University Student Health Services provides medical care at 881 Commonwealth Avenue for the following students:
  - All full-time BU students (registered for at least 12 credits in the Fall and Spring semester) regardless of their insurance choice.
  - All BU students who participate in at least 75% of the full-time curriculum (9 or more credits per fall or spring semester.)
  - Any BU student with BU Student Health Insurance.
- ◆ BU Student Health Services consists of a walk-in medical clinic, a mental health clinic by appointment or on an emergency basis, and an emergency basis medical assistance service.
- ◆ Hours of operation are:

#### **Medical Care**

Monday -Thursday, 8:00 AM - 7:00 PM

Friday, 8:00AM - 4:30 PM.

Saturday, 9:00 AM - 4:30 PM

#### **Behavior Medicine (Mental Health) By appointment**

Monday-Thursday, 8:00 AM - 7:00 PM

Friday, 8:00 AM - 4:30 PM

After hours provider on-call for urgent medical need call 617-353-3575.

After hours provider on-call for urgent mental health related need call 617-353-3569.

- ◆ In general, there is no charge for most services provided at the Student Health Services by staff, physicians, psychiatrists, psychologists, social workers and nurses. Students are financially responsible, however, for some drugs, immunizations, supplies and some laboratory tests provided at the Service or sent out to our reference laboratory. Please see the SHS fee schedule for more details at <http://www.bu.edu/shs/fees/fees.shtml>.
- ◆ **Behavioral Medicine Clinic:** See the following page for more details about the **Behavioral Medicine** Clinic at the BU Student Health Services, 881 Commonwealth Avenue.
- ◆ **No overnight care is provided at the SHS.** If your medical care problem requires inpatient hospitalization, SHS will arrange admission for you at the Boston Medical Center or at the hospital of your choice. **Please verify insurance coverage restrictions with your insurance policy.**

# MENTAL HEALTH SERVICES

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Mental health and substance abuse counseling and referrals are available through Behavioral Medicine at Student Health Services. There is no charge at Behavioral Medicine for all eligible students. The Danielson Institute also provides service to students and will bill your insurance for the cost of care.

**IN A MENTAL HEALTH EMERGENCY YOU SHOULD GO TO THE BOSTON MEDICAL CENTER EMERGENCY ROOM, MENINO PAVILLION, 840 HARRISON AVENUE OR THE NEAREST HOSPITAL EMERGENCY ROOM.**

## ***BU Student Health Services*** **Behavioral Medicine Clinic**

(Open 12 months a year and has 24 emergency on call service)

*Charles River Campus*

881 Commonwealth Avenue, West

Boston, MA 02215

(617) 353-3569

Hours during the academic year are Monday – Thursday 8:00am-7:00pm and Friday 8:00am-4:30pm

Located on the Green Line (B train) St. Paul Street stop or by taking the BU shuttle and getting off at the last stop.

- ◆ Services are available by appointment. The multi-disciplinary Behavioral Medicine service includes clinicians in the following disciplines: social work, psychiatry, psychology, clinical nurse specialist and licensed mental health clinician. Emergencies are managed as quickly as possible – 24 hours per day throughout the year.
- ◆ Student Health Services offers help to all students at BU. It does not matter what type of health insurance the student has. The Behavioral Medicine staff offers students confidential consultations, crisis intervention, and treatment including short term therapy, groups, and medication. Staff members have expertise in special issues such as stress, isolation, academic pressure, issues of diversity, harassment, eating problems, substance abuse or dependence and general problems of daily living. Our clinicians work closely with professionals in the outside community and will facilitate referrals for specialized services or longer term treatment.

## ***MENTAL HEALTH SERVICES (continued)***

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### ***The Danielsen Institute, Boston University***

#### **Charles River Campus**

185 Bay State Road

Boston, MA 02215

617-353-3047

daninst@bu.edu

[www.bu.edu/danielsen](http://www.bu.edu/danielsen)

- ◆ The Danielsen Institute is a licensed mental health clinic and pastoral counseling center based at Boston University. The multi-disciplinary staff includes psychologists, social workers, and psychiatrists. The Institute provides counseling services for individuals, partners/couples, families, and groups, as well as consultation and psychological testing services. These services are available to the Boston University community as well as the greater Boston area.
- ◆ Most types of insurance are accepted, including those offered to BU students, faculty and staff through the University. The Institute also offers a sliding fee scale for clients without health insurance.
- ◆ The Institute is open Monday through Thursday, 8:00 AM -8:00 PM and Fridays 8:00 AM – 4:00 PM (Beginning in September 2008). The Institute is handicap accessible.
- ◆ The Danielsen Institute is located on the Charles River Campus of Boston University near Kenmore Square, on the Green line (B).
- ◆ Appointments should be scheduled by telephone; walk-ins are not accepted.



# DENTISTRY

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Dentistry services are available at four area dental schools where a supervised student dentist can be seen for a reduced fee:

<b>Boston University</b> 617-638-4700 <a href="http://www.dentalschool.bu.edu/sdp/">http://www.dentalschool.bu.edu/sdp/</a>	<b>Forsyth Dental Clinic</b> 617-262-5200	<b>Harvard Dental Clinic</b> 617-432-1416	<b>Tufts Dental Clinic</b> 617-636-6828
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## ***Student Dental Plan***

Students of the School of Public Health are eligible for enrollment in the Boston University Student Dental Health Plan. This plan offers low-cost, high-quality care for students' basic dental needs such as cleanings and fillings. The service is brought to you by the fine professionals at Boston University School of Dental Medicine. Enrollment in the student dental health plan for the 2010-2011 academic year is available mid-July through mid-late September. The earlier start date this year allows students an additional month of access to dental care.

Watch the Student Dental Plan website for exact dates and open enrollment period information. For more information and to enroll in this plan visit the site at:  
<http://dentalschool.bu.edu/sdp/>.

## **Have additional questions?**

Call the Student Dental Plan office with questions at 617-638-4698, Monday through Friday, from 8:30 a.m. to 4:30 p.m.

# HOUSING

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## ***Office of Housing Resources***

### **Medical Campus**

72 East Concord St. A-306

617-638-5125

[ohr@bu.edu](mailto:ohr@bu.edu)

[www.bumc.bu.edu/ohr](http://www.bumc.bu.edu/ohr)

The Office of Housing Resources (OHR) exists to help any students, faculty or staff at the BU Medical Campus find the housing that will fit their needs and budgetary requirements in the Boston Area. The OHR can help students through all of the steps of the process, whether they have rented an apartment before or not. The OHR provides information about living and relocating to Boston, a database of available apartments for rent in the Boston area, a roommate-matching system to help locate BU roommates, two yearly housing fairs, and general assistance and advice for any student looking for a place to live. The OHR is open Monday - Friday, 8:30 a.m. to 5 p.m.

## ***Office of Rental Property Management***

### **Charles River Campus**

*19 Deerfield Street*

617-353-4101

[www.bu.edu/orpm](http://www.bu.edu/orpm)

Boston University's Office of Rental Property Management manages several university properties located at the Charles River Campus and one property, Harrison Court, located at the Medical Campus. Apartments are available to full-time Boston University graduate students, faculty and staff only. Apartments located on the Charles River Campus are rented on a first-come, first-served basis and require a one-year lease. Monthly rents start at \$665+ for a room with shared bath and kitchen facilities, \$1,150+ for a studio, \$1,275+ for a one bedroom, and \$1,900+ for a two bedroom. Most apartments include heat and hot water. There are a limited number of furnished apartments. Limited parking is available for an additional fee. Interested students should call 617-353-4101 for more information.

## ***HOUSING (continued)***

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### ***Office of Residence Life***

*Residential Education*

617-353-3540

[www.bu.edu/reslife/](http://www.bu.edu/reslife/)

The Boston University Office of Residence Life offers Resident Assistant (RA) and Senior Resident Assistant (SRA) positions to qualified students of junior, senior or graduate student status. Resident Assistants are student staff members who live on campus and work in residence facilities in exchange for housing and in some circumstances meal plan compensation. To receive an application or obtain more information about becoming a resident assistant please log on to their website at [www.bu.edu/reslife](http://www.bu.edu/reslife). Please note that all training exercises are mandatory and there time commitment can exceed 20 hours a week, therefore, the Office of Residence Life **strongly encourages** potential applicants to meet with academic advisors to determine if this is a manageable fit for their schedule.

# IDENTIFICATION CARDS (Student ID's)

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Student identification cards are called Terrier Cards at Boston University. Students should obtain photo IDs at the Medical Campus Security ID Room. Digital photos will be taken of each full-time student.

*The Boston University Medical Campus Security ID Room is located in the 710 Albany Street Garage, 1<sup>st</sup> floor . The office can be reached at 617- 638-6879. It is open Monday through Friday from 7am-3pm, closed for morning break 9:00-9:15 and lunch 12-12:30.*

*The Terrier Card Office on the Charles River Campus is located in the basement of the George Sherman Union at 775 Commonwealth Avenue and is open Monday - Friday, 9 a.m. - 5 p.m. The office can be reached at 617-353-9966 or at [tco@bu.edu](mailto:tco@bu.edu)*

## **Picture ID Cards**

All students should obtain picture ID cards. Students who attend Orientation may obtain their student identification cards (with photo) at orientation. Those students unable to attend Orientation may obtain their identification cards at the Boston University Medical Campus Security ID Room at a later date.

**Lost identification cards may be replaced, for a fee of \$35.00, by going to the Medical Campus Cashier at Newton Pavilion, 88 E. Newton Street, 2<sup>nd</sup> floor.**

## **Part-Time Students and Guest Students**

Part-time degree candidates and guest students will be mailed identification cards (without photo) approximately three weeks after their student accounts are settled. These ID cards are issued from the Charles River Campus Registrar/Records Office at 881 Commonwealth Avenue. Any part-time degree candidates who have settled their student accounts, yet have not received their identification cards by the beginning of the semester should contact the Office of the University Registrar at 617-353-3612. Part-time students with lost or stolen ID questions may be referred to this office as well.

Part-time students wanting an ID with a picture may attain one by going to the ID office as described above.

## **ID Access on the Medical Campus**

IDs are required for to gain access to a number of buildings on campus including the Crosstown building at 801 Massachusetts Avenue. As School of Public Health Students you also will have swipe access to enter the Talbot Building at the doors on the East and West wings 1<sup>st</sup> floors. Access for students through these doors is available between the hours of 8:30am and 10:00pm.

# INTERNET/TECHNOLOGY/REPRODUCTION

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## ***World Wide Web from the School of Public Health***

<http://sph.bu.edu>

The Web is an increasingly effective tool of communication between students, faculty, and staff. Students are encouraged to use the BUSPH Home Page on the World Wide Web for announcements, calendars of events, student activities and increasingly for SPH coursework.

## ***Computers***

Computer for general applications, computer-assisted instruction (CAI), bibliographic databases, and Internet and BUMC MEDLINE Plus/OVID are available to SPH students in the LRC (see LRC, page 93). Computers for e-mail use are available to SPH students in the LRC, the student resource alcove on Talbot-2 (near the east wing) and the Graduate Student Lounge in the L-Basement (see LRC, page 93 and the BUMC GRADUATE STUDENT LOUNGES, page 120-121).

## ***Blackboard***

<http://blackboard.bu.edu>

Blackboard is a web-based educational tool that augments the classroom learning experience. Most instructors have created course web sites for their courses through Blackboard. Amongst other things, it provides students with course assignments, supplemental web links and resources, communication tools and discussion boards. In order to take full advantage of this resource, you must be registered for the specific course you access and you must have a BU login name and Kerberos password (see E-MAIL page 91-93). Please contact the instructor for the course in which you are enrolled in if you are not able to access your course's web page. Please note that your course grades are officially communicated by the University Registrar through the Student Link (see page 95) and *not* through Blackboard.

## ***FedEx/Kinko's***

### ***Office and Print Services***

715 Albany Street, Talbot West 1st floor

Tel 617-414-COPY (2679) Fax: 617-414-2678

Email: [fedexkinkos\\_bumc@bu.edu](mailto:fedexkinkos_bumc@bu.edu)

<https://psg.kinkos.com/bu>

Boston University has partnered with FedEx Kinko's to allow easy access and expanded services to BUMC faculty, staff and students. FedEx Kinko's At The Medical Campus is located in the Talbot Building retail space, adjacent to the Bank of America ATM, and provides full service/convenient copying and finishing services, as well as, FedEx packaging and shipping options, all with competitive pricing, to the Boston University Medical Center community. FedEx Kinko's Med Campus Center is open Monday through Friday from 7:30 AM to 7:30 PM. 24/7 service is also available at our nearby Copley Square location.

# E-MAIL ACCOUNTS

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E-mail is the primary way we communicate with students. SPH students are required to obtain e-mail within the first week of the start of their academic career.

To set up e-mail accounts go to the Alumni Medical Library's Learning Resource Center (LRC; see page 93). E-mail account applications and instructions are on the Web at <http://www.medlib.bu.edu/computing/acs.cfm>. A Boston University identification card is required to obtain an e-mail account. Students who do not have a student identification card (see IDENTIFICATION CARDS, page 84) may bring proof of registration, a letter of acceptance, or a course confirmation with a picture identification card to the LRC Lab Manager to obtain approval for an e-mail account.

In order to be placed on the SPH student listserv, you must attain a BU e-mail account. Please note that you must also be registered for courses at SPH in a given semester and your primary college of registration must be SPH. Please see SPH STUDENT INSIDER, page 128 for further details. This listserv is the primary way in which news and announcements are communicated to SPH students. If you do not obtain a BU e-mail account, you will not receive this information.

1. ***It is the student's responsibility to obtain information disseminated through the SPH Student Insider listserv.*** This includes obtaining a BU e-mail account, making sure that it is maintained properly and that you are in fact part of the SPH e-mail listserv. If you discover that you are not receiving regular e-mail announcements during an academic semester in which you are registered at SPH, please contact Mary Murphy-Phillips at [mcmurph@bu.edu](mailto:mcmurph@bu.edu) or 617-638-5059.

2. ***Students who enter SPH with a non-BU e-mail account have two options:***

- a) You may have your e-mail forwarded to the most accessible and most frequently checked account. Please see "E-mail Forwarding," (see below and page 88).
- b) You may elect to subscribe your non-BU account to the SPH listserv. Create a message to [<majordomo@bu.edu>](mailto:majordomo@bu.edu) and in the text write only the following:

**subscribe sph-students your full e-mail account**

*Example: subscribe sph-students example@aol.com*

3. ***BU students whose primary college of registration is not SPH may:***

Subscribe your BU account to the SPH listserv. Create a message to [<majordomo@bu.edu>](mailto:majordomo@bu.edu) and in the text write only the following:

**subscribe sph-students your full e-mail account**

*Example: subscribe sph-students example@bu.edu*

***Please note that in order to attain your student data over the web (including your grades) you need a BU e-mail account.*** The "Kerberos" password that is needed to access your BU e-mail account is the same password you will need to access such information as your grades on the Office of the University Registrar web page (see GRADE REPORTS, page 32).

# E-MAIL INTERFACE OPTIONS

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Boston University's ACS e-mail system operates on a UNIX shell. Unix commands can be used to send and receive e-mail. Several user interfaces and options are available. Use this link, <http://www.bu.edu/pcsc/email/index.html>, to read or print information on understanding your electronic mail options at Boston University.

**HORDE** is the Web-based email system that is used by Boston University. ACS users can select either interface as their primary mail program, or simply use it as a convenient supplementary tool for reading and sending email when they are away from their own computers. HORDE is particularly useful in public computing labs or for those users who are traveling and do not have access to their own computers. HORDE uses the IMAP mail protocol, so it can be used interchangeably with other email programs such as Eudora, Outlook Express, Outlook, or Netscape. For more information or to access HORDE, go to <http://www.bu.edu/webmail/>.

**PINE** is a popular e-mail interface. To access Pine, login to ACS and type *pine* at the % prompt. PINE documentation is available from the Personal Computing Support Center at <http://www.bu.edu/cc/handouts/using-pine.pdf>.

## WIRELESS WEB

The Medical Campus also offers wireless web access in most areas. Your laptop must be equipped with a Wireless Ethernet card. You will be able to connect to the web, using your personal laptop, without plugging in your computer. If you have any questions or need help in setting up your wireless network card, please contact the Learning Resource Center at 617-638-5433.

# EMAIL FORWARDING

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Students may forward their BU e-mail account to another account. For more information, please see the web link: [www.bu.edu/computing/email/forwarding](http://www.bu.edu/computing/email/forwarding). Please contact the Office of Information Technology at 617-353-2780 or the LRC at 617-638-5433 with any questions. A related service involves automatic "vacation" messages (see [www.bu.edu/computing/email/vacation](http://www.bu.edu/computing/email/vacation) for more information).

## ***Learning Resources Center (LRC)***

### **Medical Campus**

Alumni Medical Library, L-1106 (Access from the 12th Floor)

617-638-5433; 617-638-5955

<http://med-libwww.bu.edu/computing/>

The Learning Resources Center (LRC) computing lab is located on the 11<sup>th</sup> floor of the Library. The LRC is a full-service computing lab managing approximately 185 student PC and Macintosh computers. A variety of hardware and software including laser printers, color scanners, full Internet access, and more, are available. Bu provides free-of-charge anti-virus software to students, faculty and staff at: <http://www.bu.edu/pcsc/virus/software/> and LRC staff provide laptop support services for students.

### **LRC Hours**

Monday – Thursday	8:30 am - 11:00 pm
Friday	8:30 am - 9:30 pm
Saturday	10:30 am - 9:30 pm
Sunday	10:30 am - 11:00 pm

\* Summer and holiday hours are posted at the LRC entrance and on the library's website.



# OFFICE OF INFORMATION TECHNOLOGY (IT)

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## **Charles River Campus**

Visit the IT Help Center at 533 Comm Ave or the IT Help Center @ Mugar.

617-353-HELP (4357)

[www.bu.edu/tech](http://www.bu.edu/tech)

E-mail: [ithelp@bu.edu](mailto:ithelp@bu.edu)

Overview: The IT Help Center provides centralized technology support (software, hardware, and account services) to the Boston University community via phone, e-mail, and our walk-in locations.

Available To: Students, Faculty, Researchers, Staff, Departments, Prospective Students, New/Incoming Students, Guests.

Benefits: The IT Help Center is a centralized resource with two locations, phone, e-mail and in-person support, and extensive hours designed to meet the technology support needs of the community.

### Key Features:

- Centralized technology support
- Software support for a variety of Mac and Windows operating systems and applications
- Manufacturer authorized warranty and non-warranty hardware repair
- Sales (and Software Assurance fulfillment) of Microsoft and Adobe software to departments and BU individuals
- Access to educational discounts on recommended computer systems
- Assistance with your BU login name and Kerberos password

Requirements: Some services require a current BU login name; others require a current BU ID.

Cost: Most services are provided without charge. Prices for hardware repair and some premium services are explained on our [pricing page](#).

### Getting Started:

- Contact us [online](#) or mail us at [ithelp@bu.edu](mailto:ithelp@bu.edu).
- Call us at 617-353-HELP (353-4357).
- Visit the IT Help Center at 533 Comm Ave or the IT Help Center @ Mugar.

## **OFFICE OF INFORMATION TECHNOLOGY (IT)** **(continued)**

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### **Student Link**

[www.bu.edu/studentlink](http://www.bu.edu/studentlink)

The "Student Link" is your Web-based connection to your University information, including:

- 1. Web-based registration**
- 2. Grades (see Grade Reports, page 36)**
- 3. Student accounts**
- 4. Personal address information**
- 5. Data restrictions**
- 6. GPA estimator**
- 7. Class schedules**
- 8. Graduation information**
- 9. Much more**

The School of Public Health's academic information occasionally differs from that issued by the University Registrar on the Charles River Campus. For this reason, please check SPH publications, schedules, Web pages, and/or notices for any changes or updates.

**Remember that you need a BU login name and Kerberos password to access the Student Link. The Kerberos password is your e-mail password.**

# LECTURE SERIES

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## ***Public Health Forum***

Public Health Forum is a monthly presentation at which students, faculty, and colleagues gather to examine contemporary problems or issues in the public health world. Speakers include public health practitioners and policy experts from around the globe and faculty from schools of public health universities. The goal of Public Health Forum is to promote awareness and dialogue about matters critical to the public's health. The Forum is held monthly from 12 –1 PM during the academic year in room L-112. Topics for the Forum will be posted monthly throughout the school and medical campus as well as on the SPH web. If you have any questions about the Public Health Forum, please contact Vanessa Boland Edouard at [vbe@bu.edu](mailto:vbe@bu.edu) or 617-638-5288.

## ***School Of Law***

### **Brown Bag Lunch Talks, Distinguished Speaker Program**

Law School faculty members and other distinguished scholars discuss legal topics of current interest. For more information and for schedules, contact Christine Marx, Assistant Dean for Student Affairs, School of Law at 617-358-1800.

## ***Epidemiology Research-In-Progress***

The Epidemiology department and the Slone Epidemiology Center hold Research-In-Progress talks that all students are welcome to attend. Past topics have included risk factors for breast cancer in the Women's Health Initiative, research on prostate cancer survival, Aboriginal child health in Australia, reviewing osteoarthritis policy models, issues in studying uterine rupture, and nutritional epidemiology. In order to be placed on the email listserv to be notified of monthly research talks, please contact the Epi Dept at [epi@bu.edu](mailto:epi@bu.edu).

## ***BioBUssiness Organization***

Founded in Fall of 2002, the Boston University BioBUssiness Organization (formerly Biotechnology Association (BUBA) is a university-wide forum that brings together like-minded students, alumni, staff, faculty and administration to foster collaboration and networking between academia and the pharmaceutical, biotechnology, medical device, and diagnostic industries. This is achieved through a number of activities including:

- Industry events and presentations
- On-site tours of biotech-related facilities
- Consulting related opportunities with local companies
- Inter-university business incubation
- Social mixers

Membership benefits include a centralized access point to: recruiting resources, life sciences-related collaborations and networking; alumni network, educational opportunities and access to university-wide research. For more information, please contact [biobusiness@smgmba.com](mailto:biobusiness@smgmba.com)

# LIBRARIES

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## ***Alumni Medical Library***

**L-12 Medical Campus**

<http://medlib.bu.edu>

The Alumni Medical Library is located on the 11th, 12th and 13th floors of the Instructional Building (L-Building), with the entrance on the 12th floor.

### **Telephone Numbers**

Administrative Offices	617-638-4230
Circulation Desk	617-638-4244
Reference Desk	617-638-4228
Learning Resources Center	617-638-5433
Main Telephone System	617-638-4232

### **Library Hours**

Monday - Thursday	7:30 am - Midnight
Friday	7:30 am - 10:00 pm
Saturday	10:00 am - 10:00 pm
Sunday	10:00 am - Midnight

\* Summer and holiday hours are posted at the library entrance and on the library's website at: <http://medlib.bu.edu>.

Library holdings consist of approximately 127,943 print volumes, including 26,876 monograph volumes. Additionally, the library has 1,238 electronic books and 5,211 current subscriptions to electronic journals and publications. The Library has a substantial collection in public health, and access to 242 bibliographic databases including MEDLINE, POPLINE, and ISI Web of Science.

PubMed's MEDLINE database is available through a Web interface, providing the full MEDLINE database, with search capabilities for beginners through advanced levels. Also available are Evidence-Based Medicine databases, which include full text access to ACP Journal Club, the Cochrane Database of Systematic Reviews, the Database of Abstracts of Reviews of Effects, and the Cochrane Central Register of Controlled Trials. Thousands of full text journals licensed by the library through publishers or purchased as packages through vendors are accessible when searching databases via the SFX Link Resolver software.

Wireless access is available in the Library. BUMC students, faculty and staff access licensed resources remotely through EZproxy or VPN for wireless laptops. All students, faculty and staff need a valid Kerberos user name and password (the same user name and password used to access your bu.edu email account) to access the University's licensed electronic resources.

## ***LIBRARIES (continued)***

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Other services include reference assistance, interlibrary loan and photocopy services. Self-service photocopy machines are available on all floors of the Library. The Library also offers a variety of workshops and training sessions on database searching, and using citation management tools including RefWorks and EndNote.

Boston University Medical Campus students are eligible to receive an Alumni Medical Library print/copy card containing 100 free pages (or the equivalent of 200 double-sided images) during EACH of the following two time periods: 1) January 1 – June 30, and 2) July 1 – December 31. The free pages can be picked up on any date during each of the two periods. Students must show a valid Boston University ID in order to receive their free pages. Print/copy cards may be picked up at the Library Circulation Desk, Monday - Friday, 8:00 am - 6:00 pm. Copy cards work in all printers and photocopy machines in the Library and LRC.

The University's Library Catalog contains information about book and journal holdings in all BU libraries. Access is available through computers located in all campus libraries. Remote access to the Library Catalog is also available on the Web at <http://library.bu.edu>

Boston University is a member of the Boston Library Consortium (BLC), which provides cooperative borrowing and use privileges at 18 area university libraries including Tufts, Boston College, Brandeis, MIT, Northeastern, State Library of MA, Wellesley College, University of Massachusetts, the Boston Public Library, and others. Link to BLC member libraries from the Web at: <http://www.blc.org>.

In order to use BLC libraries, students must have a valid BLC card. BLC cards are issued at the Library Reference Desk, Monday through Friday, 8:30 am – 5:00 pm. The BLC WorldCat Local system allows users to search for books that are owned by any of the participating BLC universities. Boston University students, faculty, and staff may also use the WorldCat Local to place requests to borrow books from other BLC institutions.

### ***The Learning Resource Center (LRC)***

The Learning Resources Center (LRC) computing lab is located on the 11<sup>th</sup> floor of the Library. The LRC is a full-service computing lab managing approximately 185 student PC and Macintosh computers. A variety of hardware and software including laser printers, color scanners, full Internet access, and more, are available. Bu provides free-of-charge anti-virus software to students, faculty and staff at: <http://www.bu.edu/pcsc/virus/software/> and LRC staff provide laptop support services for students.

#### **LRC Hours**

<b>Monday – Thursday</b>	<b>8:30 am - 11:00 pm</b>
<b>Friday</b>	<b>8:30 am - 9:30 pm</b>
<b>Saturday</b>	<b>10:30 am - 9:30 pm</b>
<b>Sunday</b>	<b>10:30 am - 11:00 pm</b>

\* Summer and holiday hours are posted at the LRC entrance and on the library's website.

## ***LIBRARIES (continued)***

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The Alumni Medical Library website at <http://medlib.bu.edu> provides access to all of the library's electronic journals, electronic textbooks, bibliographic databases, the Boston University Library Catalog, BLC member catalogs, and the Virtual Catalog. The Library website also contains interlibrary loan request forms, information about Library and LRC services and policies, and a collection of 118 quality-filtered Public Health and other medical and health 'Subjects A – Z' Guides on the Web.

### ***Boston Public Library***

700 Boylston Street, Copley Square  
617-536-5400  
<http://www.bpl.org>

All Massachusetts residents are eligible for a Boston Public Library (BPL) card. The BPL is a US Depository and receives all official US government publications distributed by the Federal Depository Library Program, as well as regular publications of health-related agencies. The Boston Public Library is a member of the Boston Library Consortium (see above listing under the Alumni Medical Library). Please call the library for hours and city locations.

### ***Harvard Countway Library***

10 Shattuck Street, Boston  
617-432-4888  
Circulation Desk: 617-432-2136  
<https://www.countway.harvard.edu/index.html>

Students can access the Countway Library by showing their BUSPH student ID's to the guard when entering. The name on the ID will be crosschecked with a listing provided by the BUSPH Registrar's office. Students who have restricted their personal data (this can be checked in student link) will not be on the Countway List. If have placed a data restriction on your personal data and want your name added to the Countway list, you need to let the Registrar's office know so they can forward the name to our contact at Countway.

## ***LIBRARIES (continued)***

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### ***Mugar Memorial Library***

**Charles River Campus**

771 Commonwealth Avenue

<http://www.bu.edu/library/>

Information Line	617-353-3708
Circulation Desk	617-353-3732
Reference Desk	617-353-2700

For the most current library hours information please see the Library Website and/or the telephone number for the circulation desk, times changes during holidays.

#### **Hours during the academic year:**

Monday - Thursday	7:00 am - 2:00 am
Friday	7:00 am - 11:00 pm
Saturday	8:00 am - 11:00 pm
Sunday	10:00 am - 2:00 am

#### **Summer hours:**

Monday - Thursday	8:00 am - 11:00 pm
Friday - Saturday	8:00 am - 5:00 pm
Sunday	10:00 am - 11:00 pm

Mugar Memorial Library is the primary information resource for the Boston University community, offering user-focused services, knowledgeable staff, and access to physical and online resources. The collections in Mugar are strong in the Humanities and Social Sciences with other collections located in eight branches: African Studies Library, Astronomy Library, Beebe Communication Library, Frederick S. Pardee Management Library, Music Library, Pickering Educational Resources Library, Science and Engineering Library and Stone Science Library. In addition, the renowned Howard Gotlieb Archival Research Center, <http://www.bu.edu/archives/>, repository for individuals in the fields of literature, criticism, journalism, drama, music, film, civil rights, diplomacy and national affairs, and with a collection of over 140,000 rare books, is located on the fifth floor of the Mugar building.

Boston University's Library Catalog, <http://library.bu.edu/>, provides access to holdings information for all campus libraries. The library also provides access to over 250 online indexes and databases, listed, along with connecting information, at: <http://www.bu.edu/library/eresources/>, and offers over 37,000 electronic journals, available at <http://www.bu.edu/library/ejournals/>. Consult the Reference Desk in person, by email, or online if you need assistance using any of the library's resources; contact information is available at <http://www.bu.edu/library/ask/>.

Photocopy cards can be purchased at Mugar Library for use with the photocopy machines located within the library. See the Circulation Desk for details.

## ***LIBRARIES (continued)***

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### ***Pappas Law Library***

***Charles River Campus***

765 Commonwealth Avenue, Room 201

<http://www.bu.edu/lawlibrary>

Main Library	617-353-3151
Annex	617-353-2848 * Annex hours differ – please call for details

**Hours during the academic year:**

Monday - Thursday	8:00am - 11:30pm
Friday	8:00am - 10:00pm
Saturday	9:00am - 9:00pm
Sunday	10:00am - 11:30pm

*Library hours are extended during exam periods and reduced during university vacations. Schedules and the access policy for exam periods are available at the circulation desk, on the website and by calling (617) 353-3151.*

The Law Library has over 650,000 volumes and volume equivalents. The library also provides access to a substantial collection of law and legal-related electronic resources. The collections are primarily for research, although monographs will circulate to Boston University students.

*Reference librarians are available to assist students with research during the following hours:*

**Academic year:**

Monday – Thursday	8:30am - 8:00pm
Friday	8:30am - 5:00pm
Saturday	9:00am - 5:00pm
Sunday	12:00pm - 8:00pm

**Summer:**

Monday - Friday	9:00am - 5:00pm
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# PARKING

## **Office of Parking Services**

710 Albany Street, Street level of Parking Garage

Boston, MA 02118-2393

617-638-4915

<http://www.bumc.bu.edu/parking/>

Manager: Lou D'Addario

### **Hours\*:**

Monday – Friday      7:00 am-5:00 pm

\*Note: during the first week of classes, the Parking Office will be open for extended hours. Please call the Parking Office to check for extended hours.

### **Student Parking Permits**

	Student Parking Permit	Guest Parking	Other options
Location	Garage across from SPH	Guest Parking Garage across from SPH	Street Parking
Cost/ Payment	\$50/monthly	See rates below	\$.25/15 minutes for meters
Specifics	<b>Not to arrive before 2:00pm</b> I D access will not permit access before this time. Space is limited and valet may be necessary.	0-3 Hours:    \$5.00 3-5 Hours:    \$8.00 5-7 Hours:    \$15.00 7-24 Hours:   \$30.00	Street parking around BUSPH is limited. Risks include towing, parking tickets, or the “Denver Boot”. Meters are free after 8:00pm and on Sundays and holidays. <i>Please note:</i> There is a two-hour time limit on the meters and cars will be ticketed if this is not observed.

These parking permits can be obtained directly at the Office of Parking Services.

## ***PARKING (continued)***

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### ***Permits for People with Disabilities***

Please contact the Parking Office at 617-638-4915 for information regarding permits for people with disabilities.

### ***Garage***

The garage is useful for students who do not wish to purchase a semester student parking permit and who would like to park on an hourly basis. The Visitor's Lot—the garage located at 710 Albany Street (opposite 715 Albany Street)—has the following rates:

0-3 Hours:	\$5.00
3-5 Hours:	\$8.00
5-7 Hours:	\$15.00
7-24 Hours:	\$30.00

For those interested in public transportation, semester passes are available for an 11% discount. The fee must be paid in advance for four months of passes. The Fall semester pass includes October-January, and the Spring semester includes February-May. The passes can be picked up each month at the parking office at 710 Albany Street. The deadline for the Fall 2010 semester pass is 9/10/2010.

<http://www.bumc.bu.edu/transcomm/forms/>.

# PROFESSIONAL ORGANIZATIONS

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## ***American Public Health Association (APHA)***

800 I Street, NW  
Washington, DC 20001-3710  
202-777-2742  
<http://www.apha.org>

The American Public Health Association is a national organization of public health professionals whose goal is to improve public health. Most faculty at the School belong to the APHA. Membership applications for the APHA are available in the School of Public Health Student Services Office (Talbot-219 East). Full-time students are eligible for membership discounts.

***APHA's 2010 annual meeting will be held in Denver, November 6-10.*** Students are encouraged to attend; stipends are available for students whose papers are accepted for presentation. For more information, see the APHA Annual Meeting webpage at: <http://www.apha.org/meetings/>, or contact the Office of Student Services at 617-638-5062.

## ***Global Health Council***

1111 19<sup>th</sup> Street, NW, Suite 1120  
Washington, DC 20036  
Phone: 202-833-5900 Fax: 202-833-0075  
<http://www.globalhealth.org>, E-mail: [ghc@globalhealth.org](mailto:ghc@globalhealth.org)

Boston University School of Public Health is pleased to be an organizational member of the Global Health Council, the world's largest membership alliance dedicated to saving lives by improving health throughout the world. Our membership enables you as an employee to become an individual member of the Global Health Council at no charge. This free membership provides you with a number of benefits, all of which are outlined on the website. Add your voice to the fight for improved global health. Sign up is quick and easy, so join today.

To Enroll go to: <https://my.globalhealth.org/ebusiness/NewUser.aspx?EntrySrc=1> and follow the instructions.

Important: When asked for your company name, please type it in as follows: Boston University School of Public Health-Dpt of International Health

Then choose the "search for company" button, and click on our organization's entry, which is #577. This will assure you are associated with the correct organization. Then you may continue on with the sign-up process.

Questions? Contact the Global Health Council at [membership@globalhealth.org](mailto:membership@globalhealth.org).

Kelly Gardner  
Membership Assistant – Global Health  
Council  
15 Railroad Row

Telephone: 802-649-1340 ext 2147  
[kgardner@globalhealth.org](mailto:kgardner@globalhealth.org)  
Fax: 802-649-1396

White River Junction, VT 05001

## ***PROFESSIONAL ORGANIZATIONS (continued)***

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### ***Massachusetts Public Health Association (MPHA)***

434 Jamaicaway

Jamaica Plain, MA 02130

617-524-6696

<http://www.mphaweb.org>

MPHA is a state affiliate of APHA. Membership applications for MPHA are available in the School of Public Health Student Lounge and from the Office of Student Services. Full-time students are eligible for membership discounts. SPH students are encouraged to participate in MPHA activities, particularly committee work. Check the MPHA website for a list of current events and programs. Please watch the bulletin boards at the School for these events.

## **PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS**

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### ***Biostatistics:***

#### **American Statistical Association**

732 North Washington Street

Alexandria, VA 22314-1943

Phone: (888) 231-3473; 703-684-1221 Fax: 703-684-2037

<http://www.amstat.org>

E-mail: [asainfo@amstat.org](mailto:asainfo@amstat.org)

#### **International Biometric Society**

1444 I Street NW, Suite 700

Washington, DC 20005-6542

Phone: 202-712-9049 Fax: 202-216-9646

<http://www.tibs.org/>

E-mail: [ibs@bostrom.com](mailto:ibs@bostrom.com)

#### **Society for Clinical Trials**

c/o Elizabeth Franks

100 North 20<sup>th</sup> Street, 4<sup>th</sup> Floor Philadelphia, PA 19103

Phone: 215-564-3484 Fax: 215-564-2175

<http://sctweb.org/>

[sct@fernley.com](mailto:sct@fernley.com) or [efranks@fernley.com](mailto:efranks@fernley.com)

#### **International Genetic Epidemiology Society IGES Business Official Statistical Genomics**

Washington University Campus Box 8506

4444 Forest Park Boulevard

St. Louis, MO 63108

Phone: 314-362-3615 Fax: 314-362-2693

<http://www.geneticepi.org>

E-mail: Chris Amos, [lqes@mdanderson.org](mailto:lqes@mdanderson.org)

#### **American Society of Human Genetics**

9650 Rockville Pike

Bethesda, MD 20814

Phone: (866) HUM-GENE or 301-634-7300

Fax: 301-634-7079

[www.ashg.org](http://www.ashg.org)

E-mail: [society@ashg.org](mailto:society@ashg.org)

## **PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)**

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### ***Environmental Health:***

#### **International Society for Environmental Epidemiology**

JSI Research and Training Institute  
44 Farnsworth St. Boston, MA 02210  
Phone: 617-482-9485  
<http://www.iseepi.org>

#### **International Society of Exposure Analysis**

c/o JSI Research and Training Institute  
44 Farnsworth Street  
Boston, MA 02210-1211  
Phone: 617-482-9485  
Fax: 617-482-0617  
<http://www.iseaweb.org>

#### **National Environmental Health Association**

720 S. Colorado Blvd, Suite 1000 North  
Denver, CO 80246-1925  
Phone: 303-756-9090  
Fax: 303-691-9490  
<http://www.neha.org>  
[staff@neha.org](mailto:staff@neha.org)

#### **Society for Occupational and Environmental Health**

6278 Old McLean Village Drive  
McLean, VA 22101  
Phone: 703-556-9222 Fax: 703-556-8729  
<http://www.soeh.org>

#### **The Association of Occupational and Environmental Clinics**

AOEC Office: 1010 Vermont Ave., NW #513  
Washington, DC 20005  
(888) 347-AOEC (2632)  
[www.aoec.org](http://www.aoec.org)  
[AOEC@AOEC.org](mailto:AOEC@AOEC.org)

### ***Epidemiology:***

#### **Society for Epidemiologic Research**

PO Box 990  
Clearfield, UT 84098  
Phone: 801-525-0231 Fax: 801-525-6549  
<http://www.epiresearch.org>

## **PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)**

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### ***Epidemiology:***

**American College of Epidemiology**

1500 Sunday Drive, Suite 102

Raleigh, NC 27607

Phone: 919-861-5573 Fax: 919-787-4916

[info@acepidemiology.org](mailto:info@acepidemiology.org)

<http://www.acepidemiology.org>

### ***Health Law, Bioethics & Human Rights:***

**American Society of Law, Medicine & Ethics**

765 Commonwealth Avenue, Suite 1634

Boston, MA 02215

Phone: 617-262-4990 Fax: 617-437-7596

<http://www.aslme.org>

### ***Health Policy and Management:***

**AcademyHealth**

1150 17<sup>th</sup> Street NW, Suite 600

Washington, DC 20006-1301

Phone: 202-292-6700 Fax: 202-292-6800

<http://www.academyhealth.org>

E-mail: [info@academyhealth.org](mailto:info@academyhealth.org)

Academy Health Student Chapter at BUSPH – email: [achealth@bu.edu](mailto:achealth@bu.edu)

### **Healthcare Financial Management Association**

2 Westbrook Corporate Center

Suite 700

Westchester, IL 60154

Toll-Free Phone: (800) 252 4362

Phone: (708) 531 9600

Fax: (708) 537-0032

<http://www.hfma.org/>

For more information on student membership, see:

<http://www.hfma.org/jobs/careeradvice/StudentMembership.htm>

or call (800) 252 4362, extension 2

## **PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)**

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**American College of Healthcare Executives**

Suite 1700

One North Franklin Street

Chicago, IL 60606-3529

Phone: (312) 424 2800

Fax: (312) 424-0023

<http://www.ache.org/>

Email: [ache@ache.org](mailto:ache@ache.org)

For more information on student membership, see:

<http://ache.org/APPS/StuMem.cfm>

***International Health:***

**Global Health Council**

1111 19<sup>th</sup> Street, NW, Suite 1120

Washington, DC 20036

Phone: 202-833-5900 Fax: 202-833-0075

<http://www.globalhealth.org>

E-mail: [ghc@globalhealth.org](mailto:ghc@globalhealth.org)

## **PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)**

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### ***Maternal and Child Health:***

**Association of Maternal and Child Health Programs (AMCHP)**

2939 M Street NW, Suite 350

Washington, DC 20036

Phone: 202-775-0436

Fax: 202-775-0061

<http://www.amchp.org/>

**Association of Teachers of Maternal and Child Health (ATMCH)**

1101 15<sup>th</sup> Street, N.W., Suite 910

Washington, DC 20005

<http://www.atmch.org/>

### ***Social and Behavioral Sciences:***

**New England Chapter of the Society for Public Health Education (SOPHE)**

<http://www.SOPHE.org>

E-mail: [avastis@ric.edu](mailto:avastis@ric.edu)

# **PROGRAMS, CENTERS & INSTITUTES**

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## ***Boston Center for Refugee Health and Human Rights (BCRHHR)***

Boston Center for Refugee Health and Human Rights

At Boston Medical Center

771 Albany Street, Dowling 7

617.414.4794

[www.bcrhhr.org](http://www.bcrhhr.org)

Difficult life events can have an impact on health, emotions, and sense of identity and purpose. At the Boston Center for Refugee Health and Human Rights (BCRHHR), the importance of a healthy body, mind and soul are recognized. In an effort to serve survivors of torture and related trauma, the BCRHHR firmly recognizes the importance of providing care to the whole person.

The mission of the BCRHHR is to provide comprehensive health care for refugees and survivors of torture and related trauma coordinated with legal aid and social services; to educate and train agencies and professionals who serve these communities; to advocate for the promotion of health and human rights in the U.S. and worldwide; and to conduct clinical, epidemiological and legal research for the better understanding and promotion of health and quality of life for survivors of torture and related trauma.

The BCRHHR reaches out to refugee communities and torture survivors and welcomes you to contact them. In these difficult times, it is especially important to find places of safety and trust. The Refugee Center has served as a site for students to complete their practicum.

## ***The Center for Health Quality, Outcomes & Economic Research***

Director: Dan Beloit, MD, MPH

Edith Norse Rogers Memorial Veterans Hospital (152)

200 Springs Rd.

Bedford, MA 01730

781-687-2870

<http://www.chqoer.research.va.gov/>

The Center for Health Quality, Outcomes & Economic Research (CHQOER) is one of 15 VA Health Services Research and Development (HSR&D) centers of excellence. With over 20 full-time faculty and 70 support personnel, it is dedicated to developing strategies to enhance the delivery, efficiency and quality of health care for our nation's veterans. The Center is closely affiliated with Boston University School of Public Health and CHQOER faculty all have appointments with the Department of Health Policy and Management. The Center's research focus emphasizes studies that address medication effectiveness, patient safety, and enhancing patient-centered care. The Center also has extensive experience in using and analyzing large-scale databases, and in all aspects of survey methodology. A strong emphasis is placed on teaching the skills of health services research through our post-doctoral training program and physician fellowships.

## ***PROGRAMS, CENTERS & INSTITUTES (continued)***

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The Center participates in Boston University School of Public Health's field practice placements. This offers students a unique opportunity to supplement their classroom learning with hands-on health services research experience.

### ***Center for Global Health and Development***

Jonathon Simon, D.Sc., MPH  
Crosstown Center, 3rd Floor  
801 Massachusetts Avenue  
Boston, MA 02118  
617-414-1260 (tel) 617-414-1261 (fax)  
[www.bumc.bu.edu/sph/cghd](http://www.bumc.bu.edu/sph/cghd)

The mission of the center is to conduct high-quality, policy- and program-relevant applied research and to advocate for the use of the research evidence to improve the health of low-income or marginalized populations around the world. Much of their collective work is organized into the following themes:

- HIV/AIDS
- Neonatal and Child Health
- Health Systems Financing and Strengthening
- Sex, Sexuality, Gender and Health
- Capacity Strengthening

If you would like more information or would like to receive a brochure please visit their section on the BU School of Public Health website.

## ***PROGRAMS, CENTERS & INSTITUTES (continued)***

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### ***Global Lawyers and Physicians Working Together for Human Rights***

Founders: George J. Annas, J.D., M.P.H. and Michael A. Grodin, M.D.  
SPH Health Law, Bioethics & Human Rights Department, Talbot 3 West  
617-638-4626

E-mail: [glp@bu.edu](mailto:glp@bu.edu)

<http://www.globallawyersandphysicians.org>

The mission of Global Lawyers and Physicians is to work collaboratively toward the global implementation of the health-related provisions of the Universal Declaration of Human Rights and the International Covenants on Civil and Political Rights and Economic, Social, and Cultural Rights, with a focus on the link between human rights and health.

The goals are to: Provide information and resources about human rights; Serve as a network and referral source for professionals working on health-related human rights issues; Provide support and assistance in developing, implementing, and advocating public policies and legal remedies, which protect and enhance human rights in health.

GLP also helped to create the Boston Center for Refugee Health and Human Rights, which provides services for asylum seekers and torture victims from more than 50 countries.

Student volunteers are welcome to help with this project. Also, there are work study positions available with GLP in the Fall, Spring and Summer semesters.

## ***PROGRAMS, CENTERS & INSTITUTES (continued)***

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### ***Health and Disability Working Group***

Director: Carol Tobias, MPH

715 Albany Street, 2W

Boston, MA 02118

617-638-1930

[www.hdwg.org](http://www.hdwg.org)

The Health and Disability Working Group (HDWG) is a research, technical assistance and training center of the Boston University School of Public Health. Its goal is to improve the delivery of medical, behavioral, and support services to people with a broad range of disabilities and chronic illnesses, including HIV/AIDS. HDWG promotes the exchange of information and ideas between policy makers, providers, and consumers to support the delivery of the best possible services in the most effective manner.

The HDWG staff assist providers and policy makers in identifying needs and implementing practices or programs that address these needs. HDWG research activities include policy and primary research as well as program evaluation. In addition, HDWG convenes conferences, training programs, and workshops.

The group's interests span the spectrum of disability and chronic illness, and include medical, behavioral health, support, health care financing policy and long-term care services. The primary focus is on low income and disenfranchised populations. There is a special interest in service delivery systems that address the needs of individuals with multiple chronic conditions, and minority populations. The staff is diverse and has the capacity to conduct research in multiple languages.

### ***Join Together***

580 Harrison Ave., 3<sup>rd</sup> Fl. Boston, MA 02118

617-437-1500

617-437-9394 (Fax)

<http://www.jointogether.org>

Join Together is working to advance effective alcohol and drug policy, prevention and treatment. Using innovative web technology, print publications and direct contact with community leaders, it promotes effective strategies based on local data, available resources, and knowledge about what works. The Robert Wood Johnson Foundation provides major funding for Join Together.

## ***PROGRAMS, CENTERS & INSTITUTES (continued)***

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### ***Center for Organization, Leadership and Management Research***

Director: Martin Charns, MBA, DBA  
VA Boston Healthcare System (152-M)  
150 South Huntington Avenue  
Boston, MA 02130  
Phone: 857-364-4433  
[www.colmr.research.va.gov](http://www.colmr.research.va.gov)

The Center for Organization, Leadership & Management Research (COLMR) is a VA national center of excellence focusing on management and organizational research in health care. Working with the VA medical centers and veterans integrated service networks across the country, COLMR conducts research and works to improve care of the nation's veterans. Its three primary research foci are on 1) the effects of organization, leadership and management practices on the quality of care, 2) the effects of these factors on the implementation of change, especially the implementation of evidence-based practices, and 3) organizational health (such as staff empowerment, civility in the workplace, and retention). The center was initially funded as a VA Health Services Research and Development (HSR&D) Center of Excellence in 2004, and renewed in 2009, joining the Center for Health Quality, Outcomes & Economic Research (CHQOER) as a center of excellence and making Boston University unique in being the only university in the country to have two VA HSR&D centers of excellence. COLMR's focus on organization and management factors affecting quality of care is also a unique feature of the center.

Faculty in COLMR are members of the Health Policy and Management Department and are active in the department's and SPH programs as well as in research in non-VA health care settings. COLMR provides opportunities for students in SPH to work on research projects that address important and practical problems and contribute to knowledge of health care organizations.

## ***PROGRAMS, CENTERS & INSTITUTES (continued)***

### ***The Practice Office***

The Office of Public Health Practice teaches BUSPH students the applications of public health principles and builds partnerships with the community. We foster the professional development of our students by providing hands-on practicum experiences and career services. We also manage programs that strengthen public health systems, train the workforce, and promote health in the community.

Our Office focuses on three areas:

<b>PRACTICUM</b>	<b>CAREER SERVICES</b>	<b>COMMUNITY ENGAGEMENT</b>	
<ul style="list-style-type: none"> <li>• Academic &amp; administrative structure for MPH practicum</li> <li>• One-on-one student advising</li> <li>• Partnerships with public health agencies &amp; organizations</li> <li>• Comprehensive online postings</li> <li>• Professional development workshops &amp; poster presentations</li> </ul>	<ul style="list-style-type: none"> <li>• Individual career counseling</li> <li>• Resume &amp; cover letter assistance</li> <li>• Career workshops/seminars</li> <li>• Employer relations &amp; recruitment</li> <li>• Alumni &amp; employer networking opportunities</li> <li>• Job listings</li> </ul>	<b>Public Health Systems &amp; Workforce Development</b>	<b>Community Partners Programs</b>
		<ul style="list-style-type: none"> <li>• Public health workforce training and education</li> <li>• Emergency preparedness projects</li> <li>• Practice-based research</li> <li>• Consulting</li> <li>• Technical assistance</li> </ul>	<ul style="list-style-type: none"> <li>• Service projects</li> <li>• Community events</li> <li>• Training</li> <li>• Board and committee memberships</li> <li>• Consulting</li> </ul>
<b>Scott Harris</b> Practicum Director (617) 638-4656 <a href="mailto:scotth@bu.edu">scotth@bu.edu</a>  <b>Laura Rabin</b> Program Coordinator (617) 638-4994 <a href="mailto:lrrabin@bu.edu">lrrabin@bu.edu</a>	<b>Maria McCarthy</b> Director, Career Services (617) 638-4602 <a href="mailto:mamcc@bu.edu">mamcc@bu.edu</a>	<b>Heatherly Mitch</b> Program Assistant (617) 414-8423 <a href="mailto:hlmitch@bu.edu">hlmitch@bu.edu</a>	<b>Alveta Haynes</b> Community Liaison (617) 638-4818 <a href="mailto:ahaynes@bu.edu">ahaynes@bu.edu</a>

**Public Health Practicum:** The practicum experience allows BUSPH students to apply classroom learning in a public health work environment. Practicum students contribute to the solution of public health problems while developing practical skills and personal confidence as public health professionals.

**Career Services:** It is never too early to begin thinking about career development. With workshops, counseling services, discussion panels, mentoring programs and networking opportunities offered throughout the year, career services is committed to helping our students identify and fulfill their career goals.

**Public Health Systems & Workforce Development:** The Practice Office serves as a convener and host for initiatives that focus on critical issues for the local public health community. Combining service, education, and research, the practice office has taken on a range of issues including, emergency preparedness, workforce training & credentialing, practice-based research and disparities in public health services.

**Community Partners Programs:** Throughout the year, the Practice Office facilitates and promotes community programs with education and health objectives. These programs encourage collaboration between BUSPH and our neighbors in Greater Boston



and provide important opportunities for our students to grow professionally through service to their community.

## ***PROGRAMS, CENTERS & INSTITUTES (continued)***

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Community Partners Programs: Throughout the year, the Practice Office facilitates and promotes community programs with education and health objectives. These programs encourage collaboration between BUSPH and our neighbors in Greater Boston and provide important opportunities for our students to grow professionally through service to their community.

### ***Slone Epidemiology Center***

1010 Commonwealth Ave., 4<sup>th</sup> Floor

Boston, MA 02215

617-734-6006

[www.bu.edu/slone/](http://www.bu.edu/slone/)

The Slone Epidemiology Center is a public health research organization which focuses on studying the possible health effects of medications and a wide variety of other factors in adults and children. The staff of approximately 100 includes specialists in epidemiology, adult and pediatric medicine, nursing, pharmacy, biostatistics, and computer science. Slone researchers use a variety of epidemiological tools including case-control and follow-up studies, clinical trials, surveillance studies, risk management studies, and population-based surveys.

### ***Youth Alcohol Prevention Center***

580 Harrison Avenue 3<sup>rd</sup> Floor

617-414-8430 Phone

617-414-8449 Fax

The Youth Alcohol Prevention Center (YAPC) was established at the Boston University School of Public Health in February of 2004, with a five-year grant from the National Institute on Alcohol Abuse and Alcoholism (NIAAA). Our research, training and evaluation initiatives seek to understand the etiology and consequences of youth drinking. We develop and test interventions for the prevention and treatment of youth drinking. We disseminate effective prevention modalities through our education arm and our relationship with other groups like Join Together. All Center initiatives are provided with state-of-the-art resources in data management and analytic support from a dedicated core team of experts at the Data Coordinating Center.

The center offers an array of educational and research opportunities for college graduates at the master's, doctoral, and postdoctoral levels. The center is committed to assisting students and faculty in the development of interdisciplinary research and fellowship applications that stimulate and advance a diversity of approaches and scientific excellence. The center's Journal Clubs, faculty seminars, and university-wide symposia welcome student initiative and participation. Students are encouraged to contact any lead investigator or the Center Director, at 617-414-8434, to explore opportunities in alcohol and drug-related research.

The YAPC Pilot Research Grant Program encourages and fosters innovative research consonant with the mission of the NIAAA-funded Youth Alcohol Prevention Center. The center welcomes applications from BU faculty of all disciplines and the use of diversified methods.

## **PUBLIC SAFETY, SECURITY, ESCORTS & LOST AND FOUND**

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### ***Public Safety***

[www.bumc.bu.edu/publicsafety](http://www.bumc.bu.edu/publicsafety)

Public Safety Officers are located in most lobbies. A Public Safety Officer is available in the Talbot lobby from 5 pm to 10:30 pm Monday through Friday. The doors of the Talbot building are locked and secured at 10:00pm. Access to the Talbot Building is not available after 10:00pm.

### **Emergency Number: 617-414-4444**

Please call the emergency number to report any medical emergencies, suspicious persons or activities. This number can also be used for non-emergency service requests, such as escorts and lockouts.

### ***Escorts***

In addition to the evening shuttle service (see page 137-138), Public Safety will provide escorts upon request to the parking facilities and other buildings at the Medical Center only after shuttle service has ended or is not available. Requests for escorts should be directed to a public safety officer or by calling 617-414-4444 directly.

*Please note that there could be a wait for this service as the availability of the Public Safety staff is subject to other demands.*

### ***Lost and Found Property***

For inquiries or to report lost and found property, call the public safety office 617-414-4444.

### ***DON'T FORGET:***

- **Be familiar with the blue emergency call boxes located throughout the Medical Campus. They will provide direct communication to the Public Safety Dispatch Officer.**
- **If you need assistance or an escort, please go to a Public Safety desk. Do not hesitate to call Public Safety for assistance!**
- **Visit the Department of Public Safety Office website at [www.bumc.bu.edu/publicsafety](http://www.bumc.bu.edu/publicsafety) for updated information and security awareness programs.**

# SPIRITUALITY

## ***Campus Ministries at Boston University***

### **Charles River Campus**

Boston Cambridge Ministry in Higher Education (BCMHE)	Carolyn Dittes	617-495-5529
Episcopal Ministry	The Reverend Ms. Margaret K. Schwarzer	617-277-5523
Jewish Ministry	Rabbi Joseph Polak (Orthodox)	617-353-7200
Lutheran Ministry	Pastor Joanne Engquist	617-876-3256 X203
	Pastor Donald Larsen	X202
Orthodox Christian Ministry	Father Patrick Tishel	617-787-7625
Protestant Ministry	Dean Robert Hill	617-353-3560
Roman Catholic Ministry	Fr. Paul Helfrich, B.H.	617-353-3632
	Sister Olga Yaqob	
	Br. Patrick Reilly, B.H.	
	Br. Samuel Gunn, B.H.	
University Chapel Director	Mr. Ray Bouchard	617-358-3390
		617-353-3560

### ***Jewish Life at Boston University***

Hillel, the center for Jewish life on campus, is the largest, most exciting, most versatile organization at Boston University. Located on the Charles River Campus at 213 Bay State Road, the new Florence & Chafetz Hillel House opened in the spring of 2005. This beautiful facility contains a great place to study, and has social lounges with plasma TVs, an art gallery and Kosher Dining Room.

#### **Graduate Student Society**

For all graduate students, GSS organizes social programs such as Wine & Cheese Socials, Lectures, Birthright Israel trips, Shabbat Dinners, community service events, and gallery openings. For more information, contact Kip Lombardo at [kip60763@bu.edu](mailto:kip60763@bu.edu)

#### **The Maimonides Society (For Public Health, Medical and Dental Students)**

The Maimonides Society offers monthly lunch and learns at the medical school for C.E. credit. In addition, they organize fun social events with the only other people who can appreciate anatomy discussions over cocktails. For more information, contact Aaron Weinberg at Aaron. [Weinberg@bmc.org](mailto:Weinberg@bmc.org)

#### **High Holidays 2010 / 5771**

*Rosh Hashanah: September 8-10, 2010*

*Yom Kippur: September 17-18, 2010*

Let Hillel be your home this High Holiday season! Hillel offers Orthodox, Conservative, and Reform services. Festival Meals are also offered in our Hillel Kosher Dining Hall.

Registration for High Holiday tickets and meals is required. To register or for more information, please call the office at 617-353-7200. Tickets are free for all students.

# STUDENT LOUNGES AND STUDY ROOMS

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## ***SPH Student Lounge***

T-109east, Talbot Building, East wing 1<sup>st</sup> floor

The School of Public Health maintains a student lounge on the first floor of the Talbot Building. School announcements and community notices are posted in this lounge.

The main method of communication for SPH students and faculty and staff is the Student Insider (see SI, page 135) and as a supplement, bulletin boards.

### **Guidelines for Use of the SPH Student Lounge**

The Boston University School of Public Health Student Senate developed and adopted the following guidelines for use in the SPH student lounge. The purpose of these guidelines is to ensure that the SPH student lounge is used in a productive and collegial manner for students. These guidelines are posted in the SPH student lounge so that students may actively manage their lounge.

1. This lounge is intended to be an informal atmosphere.
2. We welcome you to use the space for small (up to 4-5 people) group working meetings and for socializing. Please bear in mind that students often use this space for individual study as well, and that low-volume discussion is appreciated when others are there.
3. If you are using the lounge for a group meeting or engaging in conversation please be mindful of classes be conducted in the adjacent classrooms.
4. Students are welcome to use the refrigerator and microwave located in the lounge. Please be sure to name and date your food and clean up after yourself. This is student space and will be the responsibility of those who use it to clean it.
5. It is expected that students will resolve any difficulties pertaining to use of the study rooms according to the guidelines.
6. Doors to the lounge must be left unlocked at all times while the room is in use.
7. Cell phone conversations must take place outside of the lounge.

## ***BUMC Graduate Student Lounges***

There is one student lounge in the basement of the Instructional (L) Building and another on the 14<sup>th</sup> floor of the Instructional (L) Building. These lounges are open to all students on campus.

The lounge in the (L) basement is located next to Chequers Cafeteria, and has televisions, couches, and mailboxes for medical students, computer e-mail stations, and a vending machine for stamps. Vending machines are also available in lounge of the Talbot building.

There is also a lounge on the 14<sup>th</sup> Floor of the Instructional Building that has quiet space for studying and napping when the room is not scheduled for an event. There are tables, chairs, and couches available for students.

Rooms are also available for students to use on the main floor of the Robinson building.

## ***STUDENT LOUNGES AND STUDY ROOMS (continued)***

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As BUMC grow, there's an increasing demand for limited space on the campus. To accommodate students and the need for space in which to study, Educational Media Center's Office of Resource Scheduling provides a study room availability list on the web.

This list is composed of one PDF file which contains 2 days (today & tomorrow) data; it lists all the classrooms available for student group study.

Currently it is linked at <http://www.bumc.bu.edu/bumc/emc/ors/studyrooms>.

EMC's Office of Resource Scheduling is happy to assist you in any way we can.

### ***Medical Campus Study Room Guidelines***

Boston University Medical Campus students, in concert with the student services and administrative offices of the Medical Campus, developed and adopted the following guidelines for use in study rooms. The purpose of these guidelines is to ensure that study room space is used in a productive and collegial manner for group study. These guidelines are posted in each study room so that Medical Campus students may actively manage their study room spaces.

#### **Guidelines:**

1. Use of study rooms is available to Boston University Medical Campus students who are current Terrier Card holders.
2. It is expected that students will resolve any difficulties pertaining to use of the study rooms according to the guidelines.
3. Please respect the schedule for room use posted by the Office of Resource Scheduling. Questions may be directed to 617-638-4040. Meetings and classes may be added to the schedule up to the time of the event, and students utilizing the room for study purposes must yield to a scheduled meeting or class.
4. Windows to study rooms must be uncovered so others can see if the room is in use.
5. Doors to study rooms must be left unlocked at all times while the room is in use.
6. One person in a study room must share the study room with an arriving study group. (A group is defined as two or more students).
7. Room Audio Visual equipment should be used for group study only.
8. Rooms should not be left unattended for more than 30 minutes. Any items, including books, personal effects, and the like, which remain in the room after 30 minutes of disuse may be stacked neatly to one side by the next person to use the room. The risk of damage to or loss of unattended items is assumed by the owner.
9. Trash should be placed into the trash receptacles in the rooms.

## ***Medical Campus Study Room Guidelines (continued)***

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10. BUMC Administration may restrict the use of study rooms or request that students vacate rooms that need to be utilized for scheduled classes, meetings or emergencies.

To report non-compliance, please contact:

School of Medicine: 617-638-4166

School of Dental Medicine: 617-638-4787

School of Public Health: 617-638-5059

Division of Graduate Medical Sciences: 617-638-5122

Office of Resource Scheduling: 617-638-4040

In the event of an emergency, please call Security at 4-4444 from the nearest house telephone. If you are using a cell phone, dial 617-414-4444.

For facility needs (e.g., the room is too hot or too cold), contact Control at 617-638-4144 from the nearest house telephone.

# STUDENT ASSOCIATIONS

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## ***Alumni Board at BUSPH***

The BUSPH Alumni Board is the voice of BUSPH alumni and serves to advise the BUSPH Office of Alumni Relations on issues pertaining to its alumni. The Board is committed to promoting the interests of Boston University School of Public Health and its alumni, to advancing the cause of professional education in public health, and to promoting fellowship among the alumni and students of public health at Boston University. By so doing, they also further promote the research, education, and service missions of the School. Members of the Alumni Board are volunteer leaders whose major goals include finding ways to strengthen alumni ties to the School, heighten their pride in the School, and keep them actively engaged in School activities. For more information, contact Harriet Brand, Director of Alumni Relations at 617-638-4014 or via e-mail at [hbrand@bu.edu](mailto:hbrand@bu.edu).

## ***BUMC Sustainability Committee***

### **Medical Campus**

P 617-638-5125 F 617-638-5116

[bumcsc@bu.edu](mailto:bumcsc@bu.edu)

[www.bumc.bu.edu/sustainability](http://www.bumc.bu.edu/sustainability)

The Sustainability Committee is tasked with identifying, communicating, and promoting best practices with regard to energy reduction measures, waste management, and sustainability at BUMC. The Committee recruits members from all academic programs and divisions to program sustainability events, promote green policy on campus, and advance BU's overall environmental mission.

## ***Creative Arts Society (CAS)***

### **Medical Campus**

Contacts: Shireen Heidari, [shireeni@bu.edu](mailto:shireeni@bu.edu)

The Creative Arts Society was started in 1995 to recognize, support, and develop the healthy creativity that so many demonstrate. We are open to all members of the Boston Medical Center community and count students, faculty, staff, physicians, and administrators among our members.

From its inception, the Creative Arts Society has provided a forum for both budding and seasoned artists to build their portfolios and exhibit their work to a large community of enthusiastic patrons. It brings artists of different media together to experiment and discuss. *If you are involved in ANY artistic endeavor, we want to hear about it!* Use us as a resource to help support you and your work.

## ***STUDENT ASSOCIATIONS (continued)***

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The Kick-Back Kafe and Art Days are our largest events of the year. The Kafe presents performance artists in a coffeehouse setting, where musicians play, dancers dance, and poets read for typically very large audiences. Art Days is a two-day event where artists show their work Hiebert Lounge, after its transformation into a professional art gallery. Our yearly folio, Whorl, is a collection of exceptional work that is distributed throughout the medical center free of charge.

Other events by the Creative Arts Society have included Arts-Healthcare Alliance, monthly Movie Night, writing workshops, poetry talks, photography talks, caroling in the hospital, trips to botanical gardens, "First Friday" events at the MFA, and free-for-all literary discussions. The Creative Arts Society has received considerable attention since its founding and continues to grow in members and events. Many dedicated artists and appreciators have allowed it to flourish.

Questions? E-Mail: [busmcas@gmail.com](mailto:busmcas@gmail.com) or visit the BU CAS Website:  
<http://people.bu.edu/creative>

### ***Abuse and Violence Awareness Project (AVAP)***

#### ***Medical Campus***

Contacts: Ja-Sun Kang, [kangjasun@gmail.com](mailto:kangjasun@gmail.com)  
Shanna Rone, [rone.sg@gmail.com](mailto:rone.sg@gmail.com)

Abuse and Violence Project was designed to increase awareness about violence and abuse in the community and to provoke modification in the trend. This project wishes to inform medical students in particular to recognize the signs of abuse and the proper procedure to go through in reporting such instances. In recognizing red flags from particular third party stances, we also wish to draw focus on potentially overlooked warnings in our own interpersonal relationships. As with so many organizations, we idolize community outreach and we are here to support and foster the surrounding areas so that they may reach their full potential.

### ***Medical Gay and Lesbian Organization (MedGLO)***

#### ***Medical Campus***

Contacts: Jessica Gereige, [jessikag@bu.edu](mailto:jessikag@bu.edu)

Our organization showcases the diversity of the students, faculty, and staff at the medical campus and joins the network of many other LGBT organizations within the Boston University system and the surrounding community. The primary goal of LGBTPM is to provide a safe, supportive environment for lesbian, gay, bisexual, transgender, and allied students, faculty, and staff. We are here to educate future and current health professionals on the social issues and health concerns of the LGBT community in order to break down prejudices and misconceptions that can undermine patient care and personal growth. We encourage professional and personal development through discussions, conferences, socials, community activism and advocacy. *School of Public Health students, staff and faculty are welcome to join or participate.*



## ***STUDENT ASSOCIATIONS (continued)***

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### ***Outreach Van Project(OVP)***

#### **Medical Campus**

[people.bu.edu/outreach/](http://people.bu.edu/outreach/)

[outreach@bu.edu](mailto:outreach@bu.edu)

The BUSM Outreach Van Project (OVP) is a student-run, student-directed project that was started in January 1997 by a group of medical and public health students from Boston University. Inspired by the former Executive Director of Health Care for the Homeless in Boston, the project has received a great amount of support from the Boston University school administration and its students, as well as from many organizations around the city of Boston. The mission of OVP is to fulfill the unmet needs of the medically underserved populations in the Greater Boston area (the homeless, migrant workers, immigrants, and others) particularly with regard to providing health care and access to services, while allowing an opportunity for students to learn skills in community outreach. Currently, the Outreach Van leaves BUMC one night per week staffed by no fewer than four volunteers consisting of students from the Schools of Medicine, Dentistry, Public Health, and Social Work and a licensed physician.

On Thursdays, the van travels between the hours of 6pm and 12am to the communities of East Boston, providing food, clothing, blankets, education/referral information and basic medical care. Volunteers on the van are involved with talking to people on the streets, performing outreach work, tying people into existing community services and providing health education. On the more medical side, students, based on their training, are involved in taking blood pressures, eliciting histories, and attending to basic medical needs under the supervision of a physician. The Outreach Van Project is one of few opportunities for students of allied health professions to jointly experience hands-on outreach in its natural setting. As such, participation with the van has been as integral aspect of our training as we prepare to commit ourselves to a lifetime of health and human services. While outreach is something new for many of us –something that will be learned “on the job”– it is important to recognize it as a profession with unique skills and techniques. There are hundreds of outreach educators in Boston who devote their careers to improving ways to best connect with individuals and link them to existing services.

# RECOGNIZED STUDENT ORGANIZATIONS (RSOs)

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All Recognized Student Organizations are student-run, organized, and facilitated. In applying for recognition to become an Recognized Student Organization (RSO) of the Boston University School of Public Health, students must work with the Office of Student Services to ensure that the mission of the organization is unique, and cannot be served by an already established BUSPH/BUMC student organization. Additionally, the mission of the organization should focus on public health as broadly defined. All Boston University School of Public Health community members (students, faculty, staff and alumni) are encouraged to participate. Contact Brendan Hoey (brendan2@bu.edu), 617-638-5062 if you are interested in joining or applying to start a new RSO. Below are some of the RSOs that have been active in the past:

- BUSPH Student Senate
- BU Biostatistics Student Association (BUBSA)
- Health and Human Rights Caucus
- BUSPH Rotaract
- Public Health Alliance for Minorities Caucus (PHAM)
- International Student Organization
- AcademyHealth
- The Movement Student Journal

## ***Student Senate***

The BUSPH Student Senate serves as a centralized student leadership organization that represents and, as appropriate, acts on behalf of the BUSPH student body. Roles and responsibilities include:

- Works with BUSPH administration and staff to address issues that are of importance to BUSPH students;
- Identifies students as members on appropriate standing committees of BUSPH;
- Sponsors activities and events that encourage the development of student life at BUSPH;
- Provides guidance to BUSPH Student Services.

Student Senate meetings are open to all full-time and part-time BUSPH students, and are held three times a semester from 5-6PM in the Student lounge.

## ***5 PM Socials***

This is an hour of free food with a varying cultural theme. They are held in the Chequer's food area in the L-basement three or four times per semester. Students meet and enjoy food before the 6pm classes begin.

## ***Student Meetings With the Dean***

Open discussions with the Dean are held three times a semester. This is an informal setting for students to speak with Dean Meenan about issues they find important. They are held from 5-6PM, and free food is served.

# NATIONAL PUBLIC HEALTH WEEK

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National Public Health Week is celebrated every year during the month of April. SPH students spend a day or multiple days presenting educational programs at local high schools based on the APHA chosen theme for that year. Students can either create and implement new presentations or use presentations that have already been created in the past. Activities that are always a hit with the high school students include a game of Public Health Jeopardy and GloGerm demonstrations. If interested in participating, please contact Brendan Hoey, [brendan2@bu.edu](mailto:brendan2@bu.edu).

## ***APHA Conference Listserv***

The Office of Student Services assists those students attending the APHA Conference by administering an APHA Conference listserv. This listserv is intended to provide BUSPH community members who are attending the annual meeting of the American Public Health Association (in 2010 will be held November 6-10 in Denver, CO) (see APHA, page 104) the ability to meet each other via E-mail. Possibilities in past years have included shared travel and accommodations and the opportunity to network with other SPH students. Requests to join this E-mail listserv should be sent to Brendan Hoey at [brendan2@bu.edu](mailto:brendan2@bu.edu).

Students are encouraged to join any of the above organizations at any time. Check out the student related web pages that are linked to the BUSPH web page under student life at: <http://sph.bu.edu>. Please contact Brendan Hoey at 617-638-5062, ([brendan2@bu.edu](mailto:brendan2@bu.edu)).

# OTHER RESOURCES

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## ***ATM Machines***

On the Medical Campus there are three Bank of America ATM Machines: Talbot Building, west wing, 1<sup>st</sup> floor, basement of (L) Instructional building near the Chequers Cafeteria, and Boston Medical Center Hospital, East Newton Campus, Atrium, Level 2. There is a University Credit Union ATM in the Parking Garage, 710 Albany Street.

## ***Educational Media Center***

Instructional Support Services/Student Labs:

Instructional Building 3<sup>rd</sup> Floor L-307, tel. 617-638-4098

Creative and Technical Services: Robinson Building, 5<sup>th</sup> Floor (B-5), tel. 617-638-4370

The Educational Media Center offers a full range of instructional and media related services for students. These services are offered on a fee-for-service basis and include graphic design, computer graphics, photographic services (including passport photographs), video conferencing, and video services. An appointment is often necessary, so please call ahead for additional information relating to your needs. We look forward to working with you.

## ***The Huntington Theatre Company and the Boston University Theatre***

264 Huntington Avenue, Boston

617-266-0800

617-266-7900

The Huntington Theatre Company is Boston's largest and most popular theatre company. Under the leadership of Artistic Director Peter DuBois and Managing Director Michael Maso the Huntington is the professional theatre in residence at and supported by Boston University. The Huntington is renowned for presenting seven outstanding productions each season, created by world-class artists and the most promising emerging talent, and reaching an annual audience of over 130,000. In 2004, the Huntington opened the state-of-the-art Stanford Calderwood Pavilion at the Boston Center for the arts, which includes 370-seat and a 200-seat theatres to support the company's 890-seat, Broadway-style main stage, the Boston University Theatre.

Subscriptions to the Huntington Theatre Company season are available to students and faculty at a reduced rate. There is also a \$15 student rush ticket available 2 hours before curtain time in person. For more information, contact the Huntington Box Office at 617-266-0800 or visit [www.huntingtontheatre.org](http://www.huntingtontheatre.org).

## ***OTHER RESOURCES (continued)***

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### ***Museum of Fine Arts, Boston***

Avenue of the Arts

465 Huntington Avenue, Boston

617-267-9300 / TTY: 617-267-9703

Access Information: 617-369-3189

[www.mfa.org](http://www.mfa.org)

#### **Hours:**

Open 7 Days a Week

Monday and Tuesday - 10 am-4:45 pm

Wednesday, Thursday, and Friday - 10 am-9:45 pm

(On Thursday and Friday after 4:45 pm, only the West Wing and select galleries are open)

Saturday and Sunday - 10 am-4:45 pm

BU students can enter the museum during regular hours at no charge; on Wednesday evenings, 4:00pm-9:45pm, the entrance fee is completely waived for all guests.

# INTERNATIONAL STUDENTS AND SCHOLARS OFFICE (ISSO)

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## **Charles River Campus**

888 Commonwealth Avenue, 2<sup>nd</sup> Floor

Phone: 617-353-3565

Fax: 617-358-1170

Email: [isso@bu.edu](mailto:isso@bu.edu)

Web: [www.bu.edu/isso](http://www.bu.edu/isso)

The International Students and Scholars Office (ISSO) provides a broad range of services to international students, faculty, visiting scholars and their families. The ISSO provides information and counseling on immigration regulations, employment, cultural adjustment, and personal issues.

Upon arrival, all new international students are required to report to the ISSO with their passports and other relevant immigration documents (I-20 or DS-2019, visa stamp, and Form I-94). In addition, international students must report any change in their program of study, registration status, and educational objectives:

International students must report any changes in their address, name, citizenship and other personal information to the ISSO as these changes may significantly affect their immigration status. If you have any questions, or require additional information, please contact the ISSO.

# STUDENT EMPLOYMENT OFFICE

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## **Charles River Campus**

881 Commonwealth Avenue, 2<sup>nd</sup> Floor

617-353-3594

stujobs@bu.edu

<http://www.bu.edu/seo>

The Student Employment Office is a centralized office comprised of Work-Study, Student Job Service and Student Payroll. The Student Job Service includes Quickie Jobs, Part-Time Jobs and Summer Jobs, which offer a variety of employment opportunities to currently enrolled degree candidates at Boston University. Part-Time and Summer Jobs can be found on the online Job Board located on the Student Link. Positions are available both on campus and throughout the greater Boston area.

Quickie Jobs provide a unique opportunity for students to work at a variety of one-time-only or short-term employment opportunities that last under one month in duration. These jobs range from yard work and party help to office work and web development. Quickie Jobs require students to present their Boston University ID card at the Student Job Service Office in order to receive information on how to contact an employer.

Students can view all job listings on the Student Link, [www.bu.edu/studentlink](http://www.bu.edu/studentlink), under the “Work” category. Students can also visit our website at [www.bu.edu/seo](http://www.bu.edu/seo) for more information and to register for Quickie Jobs. The Student Job Service Office does perform background checks on employers. Students are reminded to use good judgment when accepting a position.

# OFFICE OF STUDENT FINANCIAL SERVICES (OSFS)

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## ***Medical Campus***

72 East Concord St., A-301

Main Number: 617-638-5130; Toll Free Number 1-877-776-6243

[www.bumc.bu.edu/osfs/sph](http://www.bumc.bu.edu/osfs/sph)

[osfs-sph@bu.edu](mailto:osfs-sph@bu.edu)

### **Hours:**

Monday -Thursday            8:30 am - 6:00 pm

Friday                        8:30 am - 5:00 pm

This office managed by Kathy Stavropoulos, Executive Director handles all financial assistance matters for the Boston University Medical Campus. The most current financial aid information is posted on the OSFS website. Please also check your BU e-mail account with listserv updates from The Office of Student Services.

## ***Student Accounting Services***

Student Accounting Services

881 Commonwealth Avenue

Lower Level

Boston, MA 02215-1390

Tel: 617-353-2264

Fax: 617-353-3313

E-mail: [studenta@bu.edu](mailto:studenta@bu.edu)

<http://www.bu.edu/comp/saweb/>

Hours of Operation: 9:00am to 5:00pm Monday thru Friday

Student Accounting Services is responsible for billing students and processing payments. Their mission is to provide excellent service to students, parents, alumni, faculty, staff, sponsoring agencies and others in support of the academic, administrative and financial activities of Boston University.



# OFFICE OF STUDENT SERVICES

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715 Albany Street, Talbot-219 and 220 East wing  
617-638-5062  
<http://sph.bu.edu/students>

The Office for Student Services centralizes administrative support for all SPH courses and programs, organizes Orientation and plans Commencement activities. The office promotes student life through the BUSPH Student Senate, student organizations and social events. Student organizations allow students to combine community activism with peer interaction. Recent activities have included the Boston AIDS Walk, Making Strides Against Breast Cancer Walk, and a high school intervention during National Public Health Week. The Office acts as a liaison between students and faculty, advocating for student needs and concerns. Students receive regular updates from the office throughout the year, primarily through e-mail (see SPH STUDENT INSIDER, page 135) and SPH bulletin boards in the SPH Student Lounge, the L-basement and outside of Bakst Auditorium. Student-related web pages can be found linked to the Student Services web page (address listed above).

Please contact Mary Murphy-Phillips about any area related to student life at 617-638-5059, [mcmurph@bu.edu](mailto:mcmurph@bu.edu).

## ***Orientation Programs at BUSPH***

For the Fall of 2010, the Student Orientation Program for new degree candidates will be held on Tuesday, August 31 and Wednesday, September 1, 2010. The date for the Spring 2011 Orientation has not been announced. This daylong event includes an introduction to the School by the Deans, concentrator meetings, library orientation sessions and the opportunity to meet with faculty, staff and other students. The Orientation Program concludes with an informal reception.

## ***Commencement***

The Boston University All-University Commencement Exercises will be held on Sunday, May 15, 2011 at Nickerson Field at 1:00 pm. The School of Public Health confers its degrees at a separate afternoon ceremony and reception. A SPH student and guest speaker are featured in the afternoon ceremony. Students who graduate in September or January are encouraged to participate in the May commencement exercises. Please note that there are three graduation dates each year, but only one Commencement ceremony.

The Office for Student Services functions as the event coordinator for Commencement. Please contact Mary Murphy-Phillips, 617-638-5059, [mcmurph@bu.edu](mailto:mcmurph@bu.edu) if you have questions about Commencement. If you have questions about applying or qualifying for graduation (see GRADUATION, page 39), please contact the SPH Registrar's Office at 617-638-5001.

# AUDIO/VISUAL EQUIPMENT

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Student Services orders audio-visual (A/V) equipment for School of Public Health courses from Educational Media. Students may request an LCD Projector, a VCR with TV monitor, an overhead projector, a slide projector and flip charts for classroom presentations.

Requests for A/V equipment must be submitted in writing to Student Services at least one week prior to the date the equipment is needed. Students must provide audio and videotapes, transparencies and slides.

## **Course Evaluations**

The Boston University School of Public Health is dedicated to excellence in teaching. Feedback from students is extremely important to ensure that our courses are consistently high quality. An email notification is sent to students at the end of each course inviting them to complete an electronic evaluation. Student evaluations are taken very seriously; student comments and suggestions will be used to make improvements in courses. Evaluation results are distributed to the Dean, department chairs and faculty, after grades have been submitted. Students are encouraged to use evaluations from past semesters when deciding to register for a course. Course evaluations are available to view via the Student Insider under the Helpful Links section.

## **Course Readers**

[www.UniversityReaders.com](http://www.UniversityReaders.com).

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### **INSTRUCTIONS:**

**Step 1:** Log on to [www.universityreaders.com](http://www.universityreaders.com)

**Step 2:** Click on the white "STUDENTS BUY HERE" button located in the "Student Store" section (upper right-hand corner of the page).

**Step 3:** Create an account or log in if you have an existing account to purchase.

**Step 4:** Easy-to-follow instructions will guide you through the rest of the ordering process. Payment can be made by all major credit cards or with an electronic check.

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Orders are typically processed within 24 hours and the shipping time will depend on the selected shipping method and day it is shipped (orders are not shipped on Sundays or holidays). **Upon purchasing, students receive a free PDF of the first 20% of the readings so they can begin reading right away while waiting for printed materials to arrive in the mail.**

***\*\*Students are responsible for this information.\*\****

# SPH STUDENT INSIDER ([sph.bu.edu/si](http://sph.bu.edu/si))

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The BUSPH Student Insider is the source for student information including: news, events, jobs, career advice, ticket offerings, student organization updates, Student Senate news, graduation info, internship opportunities, Student Link, program advisories, registrar resources, weather widget, and more...

Emails from the website will be sent a few times a week with links to current articles. This is the primary method of communication between students and the administration. All listservs come from the email address [sphstdnt@bu.edu](mailto:sphstdnt@bu.edu). Matriculated School of Public Health students who have attained a BU e-mail account will automatically be placed on the email list during that particular semester.

You may permanently subscribe a non-BU email account to this listserv (thus eliminating the need to be a registered SPH student with a BU email account). However, attaining a BU email account provides other benefits. The Kerberos password that gives you access to your BU email account is the same password needed to access your grades on the Student Link (see STUDENT LINK, page 95). Please see E-MAIL on pages 91-93 for further information.

***Please note: It is the student's responsibility to obtain information disseminated through the SPH Student Insider. This includes obtaining a BU email account, making sure that it is maintained properly and that you are in fact part of the Student Insider e-mail listserv.*** If you discover that you are not receiving regular email announcements during the academic semester, please contact Brendan Hoey at [brendan2@bu.edu](mailto:brendan2@bu.edu) or 617-638-5062. Student employees of Boston University should contact Student Services to ensure receipt of the Student Insider emails.

**To view the Student Insider please visit: <http://sph.bu.edu/si>.**

## **SPH Student Social Listserv**

The BUSPH Social list is intended to make it easier for students to get involved in social activities. By utilizing this mailing list, SPH students can take the initiative to plan a social event and publicize the event to other students looking to enjoy spending time outside of the classroom with their peers.

To subscribe to the mailing list, send an email to [brendan2@bu.edu](mailto:brendan2@bu.edu) requesting to be placed on the BUSPH-BeSocial mailing list, specifying the email address to be subscribed. **\*\*Note:** You can only send messages to the mailing list using SUBSCRIBED email addresses. For example, let's say [msamuels@bu.edu](mailto:msamuels@bu.edu) is the email subscribed to the mailing list. An email sent from [maggiesamuels@yahoo.com](mailto:maggiesamuels@yahoo.com) would not be delivered.

## ***SPH Student Social Listserv (continued)***

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Once subscribed to the BUSPH-BeSocial mailing list, you will be able to send emails to the list. To send messages to the BUSPH-BeSocial email list, use the following email address: BUSPH-BeSocial-list@bu.edu. By sending a message to this address, you will be sending a message to everyone subscribed to the list. When sending a message, do the following:

Include a descriptive subject in the "Subject:" slot of your email; Include a contact person with an email address in your message; Do not use all capital letters for the entire message (these are difficult to read.) \*\*Note: We have found that sometimes email messages will take a little time to reach its recipients-- please be patient and do not resend the message!

## ***Student Government***

Student Services is the office through which the Student Senate, recognized student organizations (see page 126) and other centralized student activities and groups are facilitated and organized.

# TRANSPORTATION

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## ***Transportation Information***

### **TranSComm: Transportation Solutions for Commuters**

710 Albany Street, Street Level of Parking Garage

Phone: 617-638-7473

Fax: 617-638-7176

[www.transcomm.org](http://www.transcomm.org)

TranSComm Office Hours: Monday-Friday: 9:00am-5:00pm

### **Transportation Information Kiosks**

TranSComm manages several kiosks that contain free transportation info and schedules including MBTA bus and train schedules, maps, shuttle bus schedules and special notices. These info centers are located throughout the medical center: a small acrylic kiosk in the School of Public Health is located in the resource alcove, second floor center, East corridor.

### **Transportation Info Website: [www.transcomm.org](http://www.transcomm.org)**

Check out the website for updates, new services, announcements, weather emergencies, special events as well as all the schedules and links to major state transportation websites.

### **MBTA Semester Pass Program**

MBTA passes are available to students at an 11% discount for the Fall semester : October, November, December and January and for the Spring semester: February, March, April and May. Passes are paid for up front and collected each month. Visit [www.bumc.bu.edu/gs/transcomm/mbta](http://www.bumc.bu.edu/gs/transcomm/mbta) for information.

### **BUMC Shuttle Services**

There are free shuttle buses that service the medical area community. All shuttles operate Monday-Friday except during holidays.

**The Boston University Shuttle (The BUS):** the bus travels between the Medical Campus and the Charles River Campus every half hour from 7:00am through 10:30pm. Visit [www.bu.edu/thebus](http://www.bu.edu/thebus) for a current schedule.

**Evening Shuttle providing service to Transit ('T') and Parking Facility:** departs from in front of the Albany Street Garage at 710 Albany Street from 5:15pm to 12:15am, making stops at the parking facilities, and also to the following T stations: Copley (Green line), Back Bay (Orange Line, with Commuter Rail and Amtrak connections), Broadway (Red Line), Andrew (Red Line) and Ruggles Station (Orange Line and Commuter Rail), as well as nearby South End Neighborhood locations. These destinations are on request.

## ***BUMC Shuttle Services (continued)***

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**All-Day Medical Campus Shuttle:** operates from 6:30am - 6:30pm on a continuous loop leaving 1010 Mass Ave. at five past every half hour and stopping at several locations on the medical campus. Schedules are available.

**Boston VA Medical Center, Jamaica Plain Shuttle:** travels between the VA Medical Center to the BU Medical Center, 88 East Newton St. several times a day.

Call 617-638-6064 for the schedule.

## ***Additional Services & Resources***

### **Public Safety Service**

Public Safety provides escort service to medical area facilities, parking lots and the Broadway and Andrew subway stations (Red Line) during the night hours (12:15am to 6:00am) and on weekends and holidays at all hours. You can request this service by calling 617-638-4444. *When calling Public Safety for a ride, please allow a minimum of twenty minutes in the event that they are attending to an emergency.*

### **Bicycles**

Convenient and secure bike racks are located throughout the Medical Campus and are open to all. ID Card-accessed bike cages are available on East Newton Street located between the hospital and the dental school and Harrison Ave in front of Menino Pavilion. There is a \$20 annual fee.

Visit [www.bumc.bu.edu/gs/transcomm/bikecage](http://www.bumc.bu.edu/gs/transcomm/bikecage) for more information and registration.

### **Carpooling**

Carpooling saves money and decreases air pollution and traffic congestion. If you would like to share a ride as driver or passenger, please call our office. Two or more persons commuting together can register for a carpool sticker in order to park in the designated spot in the 610 Parking Garage. Please register with our office or fill out the form [www.bumc.bu.edu/gs/transcomm/carpool](http://www.bumc.bu.edu/gs/transcomm/carpool).

### **Walking**

TranSComm has interesting and helpful walking maps of the campus and surrounding neighborhood. Please call or drop by to pick up your copy. [www.bumc.bu.edu/gs/transcomm/walkingmap](http://www.bumc.bu.edu/gs/transcomm/walkingmap)

### **Taxi Reimbursement Program**

What: Taxi Reimbursement Program for weekend and holiday nights

Who: Boston University Medical Campus Students only: Valid BUMC ID required

## ***Taxi Reimbursement Program (continued)***

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**Why:** The purpose of this program is to provide a safe alternative for BU Medical Campus students who might ordinarily walk to their homes or to MBTA stations (to get home) after dark on weekend and holiday nights when the Evening Shuttle is not in service.

**When:** Weekend (Saturday & Sunday) and holiday evenings only between DUSK and 1:00AM. Please note: Monday through Friday (except holidays) transportation is provided by the Evening Shuttle.

**Where:** Local MBTA stops and students' residences located within a 2-mile radius of 70 East Newton Street. If you need to determine if your home is within the authorized range, please check on [mapquest.com](http://mapquest.com) to calculate the distance from 70 East Newton Street, zip code 02118.

**Directions to Taxi Pick-up Location:** From the Medical School: Go to the 2nd floor of the L-building, walk towards the hospital, over the East Newton Street bridge (Starbucks) and walk down the stairs into the main lobby. Take a left, follow the sign to Emergency and look for the lighted Security Station.

The location for pickup is 70 East Newton Street: just outside the doors to the ER where the ambulances arrive.

**How:** Students should go to the Security Desk located in the lobby of Boston Medical Center, East Newton Pavilion by the Emergency Department. Students are required to present a valid Boston University Medical Campus ID to the officer. The Public Safety officer will provide a Student Taxi Reimbursement Form to the student to complete, sign, and date. There are taxi phones on an adjacent wall. The student is responsible for paying the taxi fare at the time of the taxi trip. When the trip is complete, obtain a receipt from the driver that shows the Date and Time of the trip, Destination Address, Fare Amount, Tip Amount, and Total Amount.

Should you have any questions that the Public Safety Officer is unable to answer, request the officer to contact a supervisor.

**Reimbursement for Taxi Fare:** To request reimbursement (Not to Exceed \$10.00), present the yellow copy of the Student Taxi Reimbursement Form together with your Taxi Receipt to your School's Student Affairs/Services office, within 30 days of the Taxi trip. Requests for reimbursements submitted after 30 days following the Taxi trip are not eligible for reimbursement.

### **Zipcar**

'Wheels when you want them'

TranSComm is affiliated with Zipcar, the car-sharing concept. Because we are members of Zipcar, BUMC staff and students receive a discount on application and membership fees. Two vehicles are available on this campus! Contact [www.zipcar.com](http://www.zipcar.com) for more information.