

SECTION V:

STUDENT RESOURCES

BANKING RESOURCES

Metro Credit Union

Medical Campus

710 Albany Street, Street level of Parking Garage

Boston, MA 02118-2393

887-696-3876

www.metrocu.org

Hours:

Monday - Wednesday:

8:30AM - 5:00 PM

Thursday - Friday:

8:30 AM - 6:00 PM

Saturday:

8:30 AM - 1:00PM

For 85 years, Metro Credit Union has been providing financial services to communities throughout Massachusetts. Metro Credit Union offers SMART Student Accounts as well as Private Student Loans. Metro has 12 branches conveniently located in Boston, Burlington, Chelsea, Framingham, Lawrence, Lynn, Peabody, Salem and Tewksbury. Full-service offices are located at 710 Albany Street on the Medical Campus and 922 Commonwealth Avenue on the Charles River Campus with multiple 24-hour ATMs throughout the area. Visit www.metrocu.org to apply for membership and more!

ATM Machines

On the Medical Campus there are three Bank of America ATM Machines: Talbot Building, west wing, 1st floor, basement of (L) Instructional building near the Chequers Cafeteria, and Boston Medical Center Hospital, East Newton Campus, Atrium, Level 2. There is a Metro Credit Union ATM in the Parking Garage, 710 Albany Street.

BOOKSTORE

Barnes and Noble at Boston University Bookstore

Charles River Campus

660 Beacon Street, Kenmore Square

Located in Kenmore Square, directly under the Citgo sign.

617-267-8484 or 800-370-0335

<http://bu.bkstore.com>

bksbu@bncollege.com

MBTA Directions: Take the MBTA Green Line (B, C, or D trolley) to the Kenmore Square stop. There is also 90 minute validated parking on Deerfield Street available with a \$15 min. purchase.

BU Shuttle Directions: Take the BUS outbound from 710 Albany St. to the Sherborn St./Comm Ave stop.

*For BUS information and schedule- www.bu.edu/thebus.

Hours:

Monday- Friday	9:00am - 9:00pm
Saturday	10:00am - 6:00pm
Sunday	12:00pm - 6:00pm

This bookstore has extended hours at the start of each semester. Please call.

The Barnes & Noble at Boston University Bookstore is a six-level shopping center with an extensive offering of books, Boston University emblematic sportswear, computer software, housewares and electronics, general merchandise, and a Starbucks Coffee Café.

CAREER SERVICES

Location: Career Center, Talbot 113 East

Lisa Toby, Assistant Dean of Career Services

Phone: 617-638-4675

Email: ltoby@bu.edu

Maria McCarthy, Director of Advising and Career Development

Phone: 617-638-4602

Email: mamcc@bu.edu

Lauri Rich, Director, Outreach and Career Development

Phone: 617-414-1405

Email: lrich@bu.edu

The Career Services Office is committed to helping SPH students and graduates advance their public health careers. The following is a list of services available:

Individual Career Counseling Appointments

Students and alumni in the Boston University School of Public Health community are invited to meet with a career counselor to discuss job search strategy and other career management topics. Please email sphcareeroffice@bu.edu to schedule an appointment.

Resume/Cover Letter/LinkedIn Profile Critiques

Students and alumni interested in reviewing their resumes, cover letters and LinkedIn profiles are encouraged to attend a career workshop, drop-in session, or counseling appointment. All workshops and drop-in sessions are listed in SPH CareerLink (<https://sph-bu-csm.symplcity.com/students/>). For scheduling an appointment, please email sphcareeroffice@bu.edu.

Career Workshops and Drop-In Sessions

Workshops and drop-in sessions are conducted throughout the semester covering numerous career and job search topics, including resume/cover letter writing, leveraging social media, crafting an elevator pitch, interviewing techniques, networking and more. All workshops and drop-in sessions are listed in SPH CareerLink (<https://sph-bu-csm.symplcity.com/students/>).

Employers and Alumni on Campus

The Career Services Office hosts an annual Career Fair, annual Fellowship Fair, numerous employer information sessions, alumni panels and other events designed to expose students to diverse career paths and opportunities. All events are posted in SPH CareerLink (<https://sph-bu-csm.symplcity.com/students/>) as well as on the Career Services Office website at <http://sph.bu.edu/careers>.

CAREER SERVICES (continued)

SPH CareerLink

Upload your resume, view current job postings, receive event updates and review multiple career tips in this web-based tool available 24/7. Registration is required (<https://sph-bu-csm.symplicity.com/students/>).

Career Services Office Website and Public Health Virtual Career Library

The Career Services Office website features a virtual Career Library with concentration-specific information on industry trends, key employers and career path information as well as general career tools and tips. Additionally, the website provides more detailed information about specific Career Services offerings and graduate employment data. Please visit <http://sph.bu.edu/careers>.

Career “Quick Tips”

Written “Quick Tips” on job search strategies, resume and cover letter writing, interview techniques, and other career advice is available in the Career Center.

RESOURCES ON THE CHARLES RIVER CAMPUS

Dean of Students and Division of Student Affairs

GSU, 3rd Floor
775 Commonwealth Avenue
617-353-4126
<http://www.bu.edu/dos/>
dos@bu.edu

The mission of the Dean of Students and the Division of Student Affairs is to enhance the quality, character, and perspectives of our students. Through its many orientation, mentoring, and counseling programs, the Division promotes an environment that encourages intellectual exchange and individual expression. By offering these programs and a rich residential environment where students can interact with each other, faculty, staff, and other adults, the Division strives to help students develop both personally and academically. The role of the Dean of Students is to interact with students and student associations to represent student concerns and to provide programs and services that facilitate both personal and academic growth.

Boston University is dedicated to providing an environment that will enable students to effectively engage in academic and intellectual work, community service, and other activities that will enrich their time at the University.

Boston University Center for Career Development

100 Bay State Road, 6th Floor
(617) 353-3590
www.bu.edu/careers
future@bu.edu

Understanding is what the CCD is all about. We show up every day not to fix your problems or remove obstacles, but to assist you in solving them, to put you in the driver's seat and help you keep the engine running smoothly for years to come.

Among our services: workshops on career-related topics, resume and cover letter reviews, mock interviews, individual career counseling sessions, internship or job search strategies. And that's just for starters. Our online resources and seasoned staff can help you navigate all aspects of career development—from exploring majors and careers to networking, internships, graduate study, and so much more—plus show you how they all tie together. We also offer a wide range of career-related events just for BU students and alumni, and we've partnered with employers from all sectors looking to recruit from the BU community.

DISABILITY SERVICES

Office of Disability Services at Boston University

19 Deerfield Street, 2nd Floor
617-353-3658 (voice or TTY)
Office Email: access@bu.edu
www.bu.edu/disability

Boston University takes great pride in the academic and personal achievements of its many students and alumni with disabilities. The University is committed to providing equal and integrated access for individuals with disabilities to all the academic, social, cultural, and recreational programs it offers. This commitment is consistent with legal requirements, including Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990, and embodies the University's historic determination to ensure the inclusion of all members of its communities.

The goal of the Office of Disability Services is to provide services and support to ensure that students are able to access and participate in the opportunities available at Boston University. In keeping with this objective, students are expected and encouraged to utilize the resources of Disability Services to the degree they determine necessary. Although a significant degree of independence is expected of students, Disability Services is available to assist, should the need arise.

Students seeking academic accommodations on the basis of a disability must work directly with Disability Services. Disability Services will review medical documentation and recommend academic accommodations to the School of Public Health on the basis of that documentation. The recommendations of Disability Services must be reviewed and approved by the Dean of the School of Public Health. Medical documentation must comply with University guidelines, which may be obtained from Disability Services. Please note that Disability Services may require as much as two weeks to complete its review, and that the School of Public Health cannot provide academic accommodations on the basis of a disability unless Disability Services has recommended accommodations. Thus, you should start this process before the beginning of your first semester.

For students in the School of Public Health, the Office of Disability Services works in consultation with the Office of Student Services within the School of Public Health. Please contact the Director of Student Services, Mary Murphy-Phillips, mcmurph@bu.edu, at 617-638-5059.

EDUCATIONAL RESOURCE CENTER (ERC)

George Sherman Union

775 Commonwealth Avenue

617-353-5498

www.bu.edu/gsu

The George Sherman Union (GSU), located at 775 Commonwealth Avenue, is one of the “centers” of student life and a focal point of campus activity. Its primary mission is to enhance student life outside the classroom and support educational directives of the university through programs and services that meet the needs of a diverse campus population.

The Union encourages intellectual and social growth by fostering an environment for the free exchange of ideas. A variety of leadership experiences, organizations, resources and programs are offered within the Union. These serve as a catalyst for students to take an active role in campus affairs and greater global society.

Educational Resource Center (ERC)

100 Bay State Road, 6th Floor

617-353-7077

www.bu.edu/erc

erc@bu.edu

The Educational Resource Center (ERC) helps Boston University students develop the range and depth of academic skills required by the University’s rigorous programs. We focus on promoting a disciplined approach to study, fostering active and independent learning, developing an awareness and understanding of one’s own thought process, and advocating the strategic use of resources available throughout the University.

ERC Services:

The ERC offers Peer Tutoring, Writing Assistance, Language Link conversation groups and Workshops. The ERC professional staff is also available to meet with students individually to develop a personalized plan for academic success and/or to assist them in developing specific skills. These services are free and can benefit all students who are interested in improving their academic performance.

EDUCATIONAL RESOURCE CENTER (ERC) (continued)

The ERC programs and services are free to all current BU students (undergraduate and graduate) as well as faculty, staff, and alumni who present a valid Terrier Card upon entering the Center.

During the academic year the ERC is open 9 a.m. - 10 p.m. Monday - Thursday, 9 a.m. - 5 p.m. on Friday, 11 a.m. - 5 p.m., and 12 p.m. - 10 p.m. on Sunday.

Community Service Center

775 Commonwealth Avenue, 4th Floor

617-353-4710

www.bu.edu/csc

bucsc@bu.edu

The Community Service Center (CSC) aims to provide the Boston University community with opportunities to address and improve the critical concerns of Greater Boston; to support and encourage students to make a difference; to serve as a vehicle for personal growth and leadership; to be active and responsible members in neighboring communities; to broaden the scope of the educational experience through service and reflection; and to serve Greater Boston in a meaningful and mutually beneficial way.

The CSC offers many opportunities to Boston University students and affiliates to make a difference in Greater Boston, including 13 service programs and numerous one-time events. Visit the CSC website to learn how you can get involved.

Howard Thurman Center

775 Commonwealth Avenue, Lower Level

617-353-4745

www.bu.edu/thurman

thurman@bu.edu

The Howard Thurman Center provides a comfortable space and innovative programs where students from diverse social networks can connect. We stitch together the sub-communities of our urban institution into a larger, more unified community of purpose. Some of our programs include complimentary Rosetta Stone Language Learning, a weekly Tea Club, a weekly Book Club, and a student-run blog, Culture Shock. For more information please see our website: www.bu.edu/thurman.

FITNESS

Fitness and Recreation Center, Boston University

Charles River Campus

915 Commonwealth Avenue

617-358-3740

www.bu.edu/fitrec

Full-time and part-time School of Public Health students are eligible to use the Fitness and Recreation Center. The facilities include two swimming pools, 18,000 square feet of cardio and weight equipment, seven courts of gymnasium, an indoor track, climbing wall, racquetball and squash courts, dance studio, and locker rooms. Full-time, enrolled students are automatic members and may use the facilities free-of-charge during the academic year, while part-time students may purchase either a monthly or annual membership at a discounted rate. A Boston University identification card **is required** for admission to the Fitness and Recreation Center.

FitRec also offers hundreds of non-credit recreational courses including group fitness, spinning, aquatics, CPR, dance, court sports, climbing, and yoga. Visit the FitRec website, www.bu.edu/fitrec for a schedule of courses, part-time student membership rates, and facility hours.

South End Fitness Center at Boston Medical Center

Medical Campus

South Block Building

35 Northampton Street, 4th Floor

Telephone: 617-534-5822

www.southendfitness.org

sefc@bphc.org

Hours:	Monday – Thursday	6:00am-10:00pm
	Friday	6:00am-8:00pm
	Saturday	8:00am-6:00pm
	Sunday	8:00am-3:00pm

The South End Fitness Center (SEFC) offers strength training (free weight equipment, dumbbells from 2-110lbs, variable and plate loaded equipment, medicine balls and body bars), cardiovascular fitness (treadmills, elliptical trainers, Stairmasters, upright and recumbent cycles, and a rowing machine), aerobics and stretching studio (group fitness classes, stability balls, heavy and speed bag), a full-size basketball court (based on availability), and a 25 meter lap swimming pool (swim caps are required and can be purchased at the facility). South End Fitness offers personal trainers and members are entitled to a free one-time orientation with their fitness specialist SEFC also offers locker facilities and 2-hour free validated parking in an indoor parking garage.

South End Fitness Center at Boston Medical Center (continued)

Membership Programs-

Regular:

1 Year	\$360.00
3 Months	\$120.00 w/ upgrade option

Employees, students, senior citizens and South Block Tenants:

1 Year	\$310.00
1 Year BUSPH Student Rate	\$180.00**
The daily guest fee	\$15.00

To receive the BUSPH student rate, payment must be given to the Office of Student Services in T-209C by cash or check only. All checks must be made out to "Boston University". Once the membership application has been filled out and payment has been received, students are eligible to immediately start using the gym.

** Please call Student Services at 617-638-5062 for more information. Prices are effective through 6/30/2014.

FOOD

BMC Cafeterias

840 East Harrison Ave., 2nd Fl. / Menino Pavillion

88 East Newton St., 2nd Fl. / Newton Pavillion

725 Albany St., 2nd Fl. / Shapiro Building

City Convenience

700 Albany Street

617-638-5695

Hours:

Monday - Friday: 6:00am - 7:00pm

Closed Saturdays and Sundays

City Convenience serves the Boston University Medical Center by carrying a wide variety of products including coffee, espresso, cappuccino, fresh juices and baked goods, snacks, sandwiches, health and beauty care items, school supplies, and newspapers. This location also features fresh **Sub Express** hot and cold sandwiches and pizzas made to order along with daily soup and sandwich specials, as well as a salad bar available until 3:00pm.

You may fax your order in at 617-638-5696.

Salad Bar, Soup and Sub Express Hours: Monday – Friday: 10:00am – 3:00pm

Chequers Cafe

Instructional (L) Building Basement,

72 East Concord Street

Phone: (617) 638-4477 or (617) 638-4153

Hours: Monday through Thursday 7:00am – 6:00pm, Friday 7:00am – 4:00pm

Summer Hours (Variable): Monday through Friday 7:00am – 3:30pm

Family-run, a higher than a regular cafeteria, Chequers offers a variety of breakfast foods, homemade soups, pasta dishes, and rice specials on a daily basis. Also available at Chequers is a Deli, Middle-eastern Roll-Ups, grilled foods and a fresh Salad Bar.

OTHER FOOD OPTIONS ON/NEAR THE MEDICAL CAMPUS

<p>Andre's 809-811 Harrison Avenue 617-267-9599 Hours: <i>Monday – Friday 11:00am-9:00pm;</i> <i>Saturday 11:00am-3:00pm</i></p>	<p>Blunch 59 E. Springfield St. (adjacent to Harrison Ave.) 617-247-8100 Hours: <i>Monday - Friday 8:00am-4:00pm</i> <i>Saturday 10:00am-3:00pm</i></p>
<p>Code 10 1638 Washington Street 617-375-6333 Hours: <i>Monday – Sunday 10:00am-9:00pm</i></p>	<p>D'Angelo's In BMC Ambulatory Care Center 617-534-0139 Hours: <i>Monday – Saturday 9:00am-9:00pm; Sunday 9:00am-10:00pm</i></p>
<p>Dunkin Donuts In BMC Ambulatory Care Center 617-247-0745 Hours: <i>Monday – Sunday 7:00am-9pm</i></p>	<p>Flour 1597 Washington Street 617-267-4300 Hours: <i>Monday – Friday 7:00am-9:00pm;</i> <i>Saturday 8:00am-6:00pm;</i> <i>Sunday 8:00am- 5:00pm</i> Winter months 9:00am -3:00pm</p>
<p>Fuller Mental Health Cafeteria 85 East Newton Street Hours: <i>Monday – Friday 8:30am-10:30am;</i> <i>Monday – Friday 12:00pm-2:00pm</i></p>	<p>Harrison Deli 805 Harrison Avenue 617-266-1651 Hours: <i>Monday & Friday 7:00am-9:00pm</i> <i>Tuesday – Thursday 7:30am-9:00pm</i> <i>Saturday 8:00am-5:00pm;</i> <i>Sunday 9:00am-5:00pm</i></p>
<p>Grille 705 705 Massachusetts Avenue 617-606-3522 Hours: <i>Monday –Sunday 7:00am-4:00pm</i></p>	
<p>Peet's Coffee Instructional (L) Building Lobby (617) 638-4153 Hours: <i>Monday – Thursday 6:30am-5:00pm; Friday 6:30am-3:00pm</i></p>	<p>JAHO Coffee & Tea 1651 Washington Street 617-236-1680 Hours: <i>Monday – Sunday, 6:30am-7:30pm</i></p>

HEALTHCARE RESOURCES

Boston University School of Public Health students have several options for health and medical care. Students should always refer to their insurance brochure and policy for coverage options, benefits and any restrictions.

IN AN EMERGENCY YOU SHOULD GO TO THE BOSTON MEDICAL CENTER EMERGENCY ROOM ON ALBANY STREET OR THE NEAREST HOSPITAL EMERGENCY ROOM.

PRIMARY CARE

The Department of Family Medicine

Boston Medical Center
Yawkey Ambulatory Care Center
850 Harrison Avenue, 3rd Floor
Tel: 617-414-2080

- The Department of Family Medicine provides primary, OB/GYN and pediatric care.
- Students who have selected the BU Student Medical Insurance Plan administered by Aetna DO NOT need a referral from the BU Student Health Services on the Charles River campus to make an appointment at the Department of Family Medicine at the Medical Campus.
- **BUSPH students must bring their insurance card with them to Family Medicine.**
- Please see the complete Student Medical Insurance Policy at www.aetnastudenthealth.com
- Depending on the services provided and tests performed please note that co-payments and/or additional payments may be required. Check your insurance coverage to be certain.
- Call 617-414-2080 for appointments.
- **YOU MUST IDENTIFY YOURSELF AS A BUSPH STUDENT AND ALWAYS BRING YOUR INSURANCE CARD WITH YOU TO APPOINTMENTS.**
- Appointments are available:
 - Monday Tuesday and Wednesday 8:00 AM - 5:30 PM
 - Thursday, 8:00 AM – 8:00 PM
 - Friday, 8:00 AM – 5:30 PM
- After hours call 617-414-2080, **IDENTIFY YOURSELF AS A BUSPH STUDENT**, and you will be connected to the physician on-call.
- If you do not have the BU Student Medical Insurance Plan, you may also directly access and utilize the **Department of Family Medicine**. Please consult your individual insurance policy for coverage details.

HEALTHCARE RESOURCES (continued)

Student Health Services at Boston University

Charles River Campus

881 Commonwealth Avenue 1st Floor (West Entrance)

Boston, MA 02215

617-353-3575

<http://www.bu.edu/shs/about/index.shtml>

You may use Student Health Services if you are:

1. A full-time BU student, regardless of your insurance choice.
 2. A student who participates in at least 75 percent of the full-time curriculum.
 3. **Any student with the Student Health Insurance Plan.**
 4. A summer student or a participant in one of the high school summer programs.
- BU Student Health Services consists of a walk-in medical clinic, a mental health clinic by appointment or on an emergency basis, and an emergency basis medical assistance service.
 - Hours of operation are:
 - Medical Care**
Monday -Thursday, 8:00 AM - 7:00 PM
Friday, 10:00AM - 4:30 PM.
Saturday, 9:00 AM - 4:30 PM (urgent care)
 - Behavior Medicine (Mental Health) By appointment**
Monday-Thursday, 8:00 AM - 7:00 PM
Friday, 10:00 AM - 4:30 PM

After hours provider on-call for urgent medical need call 617-353-3575.

After hours provider on-call for urgent mental health related need call 617-353-3569.

After hours provider on-call for sexual assault and crises related need call 617-353-7277

- In general, there is no charge for most services provided at the Student Health Services by staff, physicians, psychiatrists, psychologists, social workers and nurses. Students are financially responsible, however, for some drugs, immunizations, supplies and some laboratory tests provided at the Service or sent out to our reference laboratory. Please see the SHS fee schedule for more details at <http://www.bu.edu/shs/fees/fees.shtml>.
- **Behavioral Medicine Clinic:** See the following page for more details about the Behavioral Medicine Clinic at the BU Student Health Services, 881 Commonwealth Avenue.
- **No overnight care is provided at the SHS.** If your medical care problem requires inpatient hospitalization, SHS will arrange admission for you at the Boston Medical Center or at the hospital of your choice. **Please verify insurance coverage restrictions with your insurance policy.**

MENTAL HEALTH SERVICES

Mental health and substance abuse counseling and referrals are available through Behavioral Medicine at Student Health Services. There is no charge at Behavioral Medicine for all eligible students. The Danielson Institute also provides service to students and will bill your insurance for the cost of care.

IN A MENTAL HEALTH EMERGENCY YOU SHOULD GO TO THE BOSTON MEDICAL CENTER EMERGENCY ROOM, MENINO PAVILLION, 840 HARRISON AVENUE OR THE NEAREST HOSPITAL EMERGENCY ROOM.

BU Student Health Services ***Behavioral Medicine Clinic***

(Open 12 months a year and has 24 emergency on call service)

Charles River Campus

881 Commonwealth Avenue, West

Boston, MA 02215

(617) 353-3569

www.bu.edu/shs/behavioral

Hours during the academic year are Monday – Thursday 8:00am-7:00pm and Friday 10:00am-4:30pm (By appointment only)

Located on the Green Line (B train) St. Paul Street stop or by taking the BU shuttle and getting off at the last stop.

- Services are available by appointment. The multi-disciplinary Behavioral Medicine service includes clinicians in the following disciplines: social work, psychiatry, psychology, clinical nurse specialist and licensed mental health clinician. Emergencies are managed as quickly as possible – 24 hours per day throughout the year.
- Student Health Services offers help to all students at BU. It does not matter what type of health insurance the student has. The Behavioral Medicine staff offers students confidential consultations, crisis intervention, and treatment including short term therapy, groups, and medication. Staff members have expertise in special issues such as stress, isolation, academic pressure, issues of diversity, harassment, eating problems, substance abuse or dependence and general problems of daily living. Our clinicians work closely with professionals in the outside community and will facilitate referrals for specialized services or longer term treatment.
- Call for referrals for private physicians close to your home, work, or school.

MENTAL HEALTH SERVICES (continued)

The Danielsen Institute, Boston University

Charles River Campus

185 Bay State Road

Boston, MA 02215

617-353-3047

daninst@bu.edu

www.bu.edu/danielsen

- The Danielsen Institute is a licensed mental health clinic and pastoral counseling center based at Boston University. The multi-disciplinary staff includes psychologists, social workers, and psychiatrists. The Institute provides counseling services for individuals, partners/couples, families, and groups, as well as consultation and psychological testing services. These services are available to the Boston University community as well as the greater Boston area.
- Most types of insurance are accepted, including those offered to BU students, faculty and staff through the University. The Institute also offers a sliding fee scale for clients without health insurance.
- The Institute is open Monday through Thursday, 8:00 AM -8:00 PM and Fridays 8:00 AM – 4:00 PM (Beginning in September 2013). The Institute is handicap accessible.
- The Danielsen Institute is located on the Charles River Campus of Boston University near Kenmore Square, on the Green line (B).
- Appointments should be scheduled by telephone; walk-ins are not accepted.

DENTISTRY

Dentistry services are available at four area dental schools where a supervised student dentist can be seen for a reduced fee:

Boston University 617-638-4700 http://www.dentalschool.bu.edu/sdp/	Forsyth Dental Clinic 617-262-5200	Harvard Dental Clinic 617-432-1416	Tufts Dental Clinic 617-636-6828
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Student Dental Plan

Students of the School of Public Health are eligible for enrollment in the Boston University Student Dental Health Plan. This plan offers low-cost, high-quality care for students' basic dental needs such as cleanings and fillings. The service is brought to you by the fine professionals at Boston University School of Dental Medicine. Members can enroll at any time. Membership will be valid for 365 days from the date of enrollment.

Visit the Student Dental Plan website to register for the 2013-2014 Student Dental Plan: www.bu.edu/dental/patients/sdp.

Have additional questions?

Call the Student Dental Plan office with questions at 617-638-4698, Monday through Friday, from 8:30 a.m. to 4:30 p.m.

HOUSING

Office of Housing Resources

Medical Campus

Barbara J. Attianese, Housing Resources/Senior Financial Aid Advisor

72 East Concord St. A-311

617-638-5125

ohr@bu.edu

www.bumc.bu.edu/ohr

The Office of Housing Resources (OHR) exists to help any students, faculty or staff at the BU Medical Campus find the housing that will fit their needs and budgetary requirements in the Boston Area. The OHR can help students through all of the steps of the process, whether they have rented an apartment before or not. The OHR provides information about living and relocating to Boston, a database of available apartments for rent in the Boston area, a roommate-matching system to help locate BU roommates, two yearly housing fairs, and general assistance and advice for any student looking for a place to live. The OHR is open Monday - Friday, 8:30 a.m. to 5 p.m.

Office of Rental Property Management

Charles River Campus

19 Deerfield Street, 1st Floor

617-353-4101

www.bu.edu/rpm

Boston University's Office of Rental Property Management manages several university properties located at the Charles River Campus and one property, Harrison Court, located at the Medical Campus. Apartments are available to full-time Boston University graduate students, faculty and staff only. Apartments located on the Charles River Campus are rented on a first-come, first-served basis and require a one-year lease. Most apartments include heat and hot water. There are a limited number of furnished apartments. Limited parking is available for an additional fee. Interested students should call 617-353-4101 for more information. The office is open Monday through Friday from 9am to 5pm.

HOUSING (continued)

Office of Residence Life

Residential Education

617-353-3540

www.bu.edu/reslife/

The Boston University Office of Residence Life offers Resident Assistant (RA) and Senior Resident Assistant (SRA) positions to qualified students of junior, senior or graduate student status. Resident Assistants are student staff members who live on campus and work in residence facilities in exchange for housing and in some circumstances meal plan compensation. To receive an application or obtain more information about becoming a resident assistant please log on to their website at www.bu.edu/reslife. Please note that all training exercises are mandatory and there time commitment can exceed 20 hours a week, therefore, the Office of Residence Life **strongly encourages** potential applicants to meet with academic advisors to determine if this is a manageable fit for their schedule.

IDENTIFICATION CARDS (Student ID's)

Student identification cards are called Terrier Cards at Boston University. Students should obtain photo IDs at the Medical Campus Security ID Room. Digital photos will be taken of each full-time student.

The Boston University Medical Campus Security ID Room is located in the 710 Albany Street Garage, 1st floor . The office can be reached at 617- 638-6879. It is open Monday through Friday from 7am-9am and 12:30pm-3pm, closed from 9am-12:30pm.

The Terrier Card Office on the Charles River Campus is located in the basement of the George Sherman Union at 775 Commonwealth Avenue and is open Monday - Friday, 9 a.m. - 5 p.m. The office can be reached at 617-353-9966 or at tco@bu.edu

Picture ID Cards

All students should obtain picture ID cards. Students who attend Orientation may obtain their student identification cards (with photo) at orientation. Those students unable to attend Orientation may obtain their identification cards at the Boston University Medical Campus Security ID Room at a later date.

Lost identification cards may be replaced, for a fee of \$40.00. Students must first go to the Medical Campus Cashier at Newton Pavilion, 88 E. Newton Street, 2nd floor to make payment before reporting to the id office for replacement ID.

Part-Time Students and Guest Students

Part-time degree candidates and guest students will be mailed identification cards (without photo) approximately three weeks after their student accounts are settled. These ID cards are issued from the Charles River Campus Registrar/Records Office at 881 Commonwealth Avenue. Any part-time degree candidates who have settled their student accounts, yet have not received their identification cards by the beginning of the semester should contact the Office of the University Registrar at 617-353-3612. Part-time students with lost or stolen ID questions may be referred to this office as well.

*Part-time students are still required to attain a picture ID for identification purposes and building access on the Medical Campus.

ID Access on the Medical Campus

IDs are required for to gain access to a number of buildings on campus including the Crosstown building at 801 Massachusetts Avenue. As School of Public Health Students you also will have swipe access to enter the Talbot Building at the doors on the East and West wings 1st floors. Access for students through these doors is available between the hours of 8:30am and 10:00pm on weekdays.

INTERNET/TECHNOLOGY/REPRODUCTION

BUSPH Web site - <http://sph.bu.edu>

Students are encouraged to use the BUSPH web page as a source for announcements, calendars of events, student activities and course requirements and descriptions.

Computers

Computer for general applications, computer-assisted instruction (CAI), bibliographic databases, and Internet and BUMC MEDLINE Plus/OVID are available to SPH students in the Learning Resource Center (see LRC, p.109). Computers for e-mail and general use are available to SPH students in the LRC, the student resource alcove on Talbot-2 (near the east wing), the Graduate Student Lounge in the L-Basement, and in the Student Lounge in Talbot 1 East (see LRC, p. 109 and the BUMC GRADUATE STUDENT LOUNGES, p. 136-137).

Blackboard Learn

<http://learn.bu.edu>

Blackboard Learn is a web-based educational tool that augments the classroom learning experience. Most instructors have created course web sites for their courses through Blackboard Learn. Amongst other things, it provides students with course assignments, supplemental web links and resources, communication tools and discussion boards. In order to take full advantage of this resource, you must be registered for the specific course you access and you must have a BU login name and Kerberos password (see E-MAIL ACCOUNTS, p.109). Please contact the instructor for the course in which you are enrolled in if you are not able to access your course's web page. Please note that your course grades are officially communicated by the University Registrar through the Student Link (see p.111) and *not* through Blackboard Learn.

FedEx/Kinko's Office and Print Services

715 Albany Street, Talbot West 1st floor

Tel 617-414-COPY (2679) Fax: 617-414-2678

Email: usa5013@fedex.com

<https://psg.kinkos.com/bu>

Boston University has partnered with FedEx Kinko's to allow easy access and expanded services to BUMC faculty, staff and students. FedEx Kinko's At The Medical Campus is located in the Talbot Building retail space, adjacent to the Bank of America ATM, and provides full service/convenient copying and finishing services, as well as, FedEx packaging and shipping options, all with competitive pricing, to the Boston University Medical Center community. FedEx Kinko's Med Campus Center is open Monday through Friday from 7:30 AM to 7:30 PM. 24/7 service is also available at our nearby Copley Square location. For additional printing services, see p. 121.

E-MAIL ACCOUNTS

E-mail is the primary way we communicate with students; SPH students are required to obtain a BU e-mail account. Within two weeks of paying your deposit, new students will receive an e-mail with their BU ID number and then an e-mail explaining how to open an Early Access e-mail account. A Boston University ID number is required to obtain an e-mail account. E-mail account details and information can be found at <http://www.bu.edu/tech/comm/email/>.

Please note that in order to attain your student data over the web (including your grades) you need a BU e-mail account. The "Kerberos" password that is needed to access your BU e-mail account is the same password you will need to access such information as your grades on the Office of the University Registrar web page.

Should you need assistance with your BU login name, Kerberos password, or your e-mail account, contact the BU IT Help Desk at ithelp@bu.edu. If you are in Boston, you may go in person to the IT Help Center at Mugar Library or to the Learning Resources Center in the Medical Campus Library.

Starting September 2012, all BU students will have their BU Email hosted by Google. BU Google Apps is the program to have your email hosted by Google, more information about using the BU Email hosted by Google can be found at <http://www.bu.edu/tech/accounts/email/google/>

TECHNOLOGY FOR STUDENTS AT BOSTON UNIVERSITY MEDICAL CAMPUS

WIRELESS

Most areas at BUMC offer BU secure wireless.

For information about the Wireless at BUMC check out the following link, in order to connect you will need a valid BU account

<http://www.bumc.bu.edu/bumc-oit/network/wireless/>

EMAIL ON YOUR MOBILE DEVICE

For your handheld device to send and receive email follow the instructions for the major carriers at the following link:

<http://www.bu.edu/tech/comm/email/google/clients/>

EMAIL FORWARDING

If you already have a BU login name and Kerberos password and are either not eligible for an e-mail account or do not want to host your e-mail on one of our servers, you can set up e-mail forwarding for messages sent to your @bu.edu address, by visiting the following link:

<http://www.bumc.bu.edu/it/comm-collab/accounts/email/>

PERSONAL WEBSITE

people.bu.edu is a place for individuals at BU to develop their own websites. We provide you with a web address and a directory on the server. You maintain your own pages and upload them to the server when you are ready to publish

for more information visit:

<http://www.bu.edu/tech/web/personal/people/>

LEARNING RESOURCES CENTER (LRC)

Students can also visit the Alumni Medical Library Learning Resource Center (LRC) computer lab, located on the 11th floor of the School of Medicine building for general computing questions and support. Phone: (617) 638-5433.

OFFICE OF INFORMATION TECHNOLOGY (IT)

Charles River Campus

Visit the IT Help Center at 533 Comm Ave or the IT Help Center @ Mugar.

617-353-HELP (4357)

www.bu.edu/tech

E-mail: ithelp@bu.edu

Overview: The IT Help Center provides centralized technology support (software, hardware, and account services) to the Boston University community via phone, e-mail, and our walk-in locations.

Available To: Students, Faculty, Researchers, Staff, Departments, Prospective Students, New/Incoming Students, Guests.

Benefits: The IT Help Center is a centralized resource with two locations, phone, e-mail and in-person support, and extensive hours designed to meet the technology support needs of the community.

Key Features:

- Centralized technology support
- Software support for a variety of Mac and Windows operating systems and applications
- Manufacturer authorized warranty and non-warranty hardware repair
- Sales (and Software Assurance fulfillment) of Microsoft and Adobe software to departments and BU individuals
- Access to educational discounts on recommended computer systems
- Assistance with your BU login name and Kerberos password

Requirements: Some services require a current BU login name; others require a current BU ID.

Cost: Most services are provided without charge. Prices for hardware repair and some premium services are explained on our pricing page at <http://www.bu.edu/tech/about/help-center/pricing/>

Getting Started:

- Visit us online at <http://www.bu.edu/tech/contact/> or e-mail us at ithelp@bu.edu.
- Call us at 617-353-HELP (353-4357).
- Visit the IT Help Center at 533 Comm Ave or the IT Help Center @ Mugar.

OFFICE OF INFORMATION TECHNOLOGY (IT) **(continued)**

Student Link

www.bu.edu/studentlink

The "Student Link" is your Web-based connection to your University information, including:

- 1. Web-based registration**
- 2. Grades**
- 3. Student accounts**
- 4. Personal address information**
- 5. Data restrictions**
- 6. GPA estimator**
- 7. Class schedules**
- 8. Graduation information**
- 9. Much more**

The School of Public Health's academic information occasionally differs from that issued by the University Registrar on the Charles River Campus. For this reason, please check SPH publications, schedules, Web pages, and/or notices for any changes or updates.

Remember that you need a BU login name and Kerberos password to access the Student Link. The Kerberos password is your e-mail password.

LECTURE SERIES

Public Health Forum

Public Health Forum is a monthly presentation at which students, faculty, and colleagues gather to examine contemporary problems or issues in the public health world. Speakers include public health practitioners and policy experts from around the globe and faculty from schools of public health universities. The goal of Public Health Forum is to promote awareness and dialogue about matters critical to the public's health. The Forum is held monthly from 12 –1 PM during the academic year in room L-112. Topics for the Forum will be posted monthly throughout the school and medical campus as well as on the SPH web. If you have any questions about the Public Health Forum, please contact Diane Beliveau at beliveau@bu.edu or 617-638-4644.

School Of Law

Brown Bag Lunch Talks, Distinguished Speaker Program

Law School faculty members and other distinguished scholars discuss legal topics of current interest. For more information and for schedules, contact Christine Marx, Assistant Dean for Student Affairs, School of Law at 617-358-1800.

Slone Epidemiology Brown Bag Seminars

The Epidemiology department and the Slone Epidemiology Center hold seminars that all students are welcome to attend. Past topics have included risk factors for breast cancer in the Women's Health Initiative, research on prostate cancer survival, Aboriginal child health in Australia, reviewing osteoarthritis policy models, issues in studying uterine rupture, and nutritional epidemiology. In order to be placed on the email listserv to be notified of monthly research talks, please contact the Epi Dept at epi@bu.edu.

BioBUssiness Organization

Founded in Fall of 2002, the Boston University BioBUssiness Organization (formerly Biotechnology Association (BUBA) is a university-wide forum that brings together like-minded students, alumni, staff, faculty and administration to foster collaboration and networking between academia and the pharmaceutical, biotechnology, medical device, and diagnostic industries. This is achieved through a number of activities including:

- Industry events and presentations
- On-site tours of biotech-related facilities
- Consulting related opportunities with local companies
- Inter-university business incubation
- Social mixers

Membership benefits include a centralized access point to: recruiting resources, life sciences-related collaborations and networking; alumni network, educational opportunities and access to university-wide research. For more information, please contact bbo@bu.edu

LECTURE SERIES (continued)

The Sol Levine Lecture Series

The Sol Levine Lectureship on Society and Health commemorates medical sociologist Sol Levine. The three Boston institutions where he served as a faculty member- BU School of Public Health, Harvard School of Public Health and the Health Institute at Tufts- New England Medical Center- established the lectureship in his name. Lectures focus on social factors related to health and are open to the public at no charge.

The Annual William J. Bicknell Lecture

The annual William J. Bicknell Lectureship in Public Health was established at BUSPH in 1999. Each year the Lecture features a keynote speaker and panel discussion on public health controversies.

LIBRARIES

Alumni Medical Library

L-12 Medical Campus

<http://medlib.bu.edu>

The Alumni Medical Library is located on the 11th, 12th and 13th floors of the Instructional Building (L-Building), with the entrance on the 12th floor.

Telephone Numbers

Administrative Offices	617-638-4230
Circulation Desk	617-638-4244
Reference Desk	617-638-4228
Computer Lab	617-638-5433
Main Telephone System	617-638-4232

Library Hours

Monday - Thursday	7:30 am - Midnight
Friday	7:30 am - 10:00 pm
Saturday	10:00 am - 10:00 pm
Sunday	10:00 am - Midnight

* Summer and holiday hours are posted at the library entrance and on the library's website at: <http://medlib.bu.edu>.

Library holdings consist of approximately 136,232 print volumes, including 29,421 monograph volumes. Additionally, the library has 7,792 electronic books and 7,355 current subscriptions to electronic journals and publications. The Library has a substantial collection in public health, and access to 334 bibliographic databases including MEDLINE, POPLINE, and Web of Science. In addition to the resources of the BUMC Library, SPH students, faculty and staff have access to the University Libraries' collections of more than 2.4 million physical volumes, 4.6 microform units, 45,264 current unique serials titles, and 77,000 media titles located at the Mugar, Science/Engineering, and other BU libraries.

PubMed's MEDLINE database is available through a Web interface, providing the full MEDLINE database, with search capabilities for beginners through advanced levels. Also available are Evidence-Based Medicine databases, which include full text access to ACP Journal Club, the Cochrane Database of Systematic Reviews, the Database of Abstracts of Reviews of Effects, and the Cochrane Central Register of Controlled Trials. Thousands of full text journals licensed by the library through publishers or purchased as packages through vendors are accessible when searching databases via the SFX Link Resolver software.

Wireless access and power outlets for laptops are available in the Library. BUMC students, faculty and staff access licensed resources remotely through EZproxy or VPN for wireless laptops. A valid Kerberos user name and password is required (the same user name and password used to access a bu.edu email account) to access the University's licensed electronic resources.

LIBRARIES (continued)

Other services include Reference and Interlibrary Loan services. Self-service scanners are available on all floors of the Library. The Library also offers a variety of information literacy instructional sessions including database searching, and using citation management tools.

The BU Libraries' PRIMO/ALMA integrated library system includes electronic and print journals, books, databases, theses and additional selected web-based resources. Access is available remotely and through computers located in all campus libraries.

Boston University is a member of the Boston Library Consortium (BLC), which provides cooperative borrowing and use privileges at 17 area university libraries including Tufts, Boston College, Brandeis, MIT, Northeastern, Wellesley College, University of Massachusetts and others. Link to BLC member libraries from the Web at: <http://www.blc.org>.

In order to use BLC libraries, students must have a valid BLC card. BLC cards are issued at the Library Reference Desk, Monday through Friday, 8:30 am – 6:00 pm. Boston University students, faculty, and staff may also use the BLC WorldCat Local system to search and request books owned by any of the participating BLC members.

Library Computing Services

Computing labs and classrooms are located on the 11th floor of the Library. The Library provides a full-service computing service managing approximately 185 student PC and Macintosh computers on L-11 and L-12. A variety of hardware and software including laser printers, Adobe Creative Suite 6 Master Collection, SAS, and more, are available. BU provides free-of-charge anti-virus software to students, faculty and staff at: <http://www.bu.edu/tech/support/desktop/removal/security/mcafee/> and Library computing staff provide student laptop support services.

Hours of Operation

Computer lab service hours are Monday – Friday 8:30 am – 5:00 pm.

The Alumni Medical Library website at <http://medlib.bu.edu> provides access to the Library's e-journals, e-books, bibliographic databases, the BU Libraries Search system, BLC member catalogs, and 122 quality-filtered Public Health and other medical and health Subject Guides. The Library website also contains an e-mail based Reference service, Interlibrary Loan request forms, and information about Library and Computing services and policies.

LIBRARIES (continued)

Print/Copy Cards, Printing, Scanning, and Photocopying

Boston University Medical Campus students are eligible to receive an Alumni Medical Library print/copy card containing 100 free pages (or the equivalent of 200 double-sided images) during EACH of the following two time periods: 1) January 1 – June 30, and 2) July 1 – December 31. The free pages can be picked up on any date during each of the two periods. Students must show a valid Boston University ID in order to receive the free pages. Print cards may be picked up at the Library Circulation Desk, Monday - Friday, 8:00 am - 6:00 pm. Print cards work in all printers in the Library, Computer Lab, and L-basement. For additional information on printing resources see p.121.

Boston Public Library

700 Boylston Street, Copley Square
617-536-5400
<http://www.bpl.org>

All Massachusetts residents are eligible for a Boston Public Library (BPL) card. The BPL is a US Depository and receives all official US government publications distributed by the Federal Depository Library Program, as well as regular publications of health-related agencies. The Boston Public Library is a member of the Boston Library Consortium (see above listing under the Alumni Medical Library). Please call the library for hours and city locations.

Harvard Countway Library

10 Shattuck Street, Boston
617-432-4888
Circulation Desk: 617-432-2136
<https://www.countway.harvard.edu/index.html>

Students can access the Countway Library by showing their BUSPH student ID's to the guard when entering. The name on the ID will be crosschecked with a listing provided by the BUSPH Registrar's office. Students who have restricted their personal data (this can be checked in student link) will not be on the Countway List.

LIBRARIES (continued)

Mugar Memorial Library

Charles River Campus

771 Commonwealth Avenue

<http://www.bu.edu/library/>

Information Line	617-353-3708
Circulation Desk	617-353-3732
Reference Desk	617-353-3704

For the most current library hours information please see the Library Website and/or the telephone number for the circulation desk, times changes during holidays.

Hours during the academic year:

Monday - Thursday	7:00 am - 2:00 am
Friday	7:00 am - 11:00 pm
Saturday	8:00 am - 11:00 pm
Sunday	10:00 am - 2:00 am

Summer hours:

Monday - Thursday	8:00 am - 11:00 pm
Friday - Saturday	8:00 am - 5:00 pm
Sunday	10:00 am - 11:00 pm

Mugar Memorial Library is the primary information resource for the Boston University community, offering user-focused services, knowledgeable staff, and access to physical and online resources. The collections in Mugar are strong in the Humanities and Social Sciences with other collections located in eight branches: African Studies Library, Astronomy Library, Beebe Communication Library, Frederick S. Pardee Management Library, Music Library, Pickering Educational Resources Library, Science and Engineering Library and Stone Science Library. In addition, the renowned Howard Gotlieb Archival Research Center, <http://www.bu.edu/archives/>, repository for individuals in the fields of literature, criticism, journalism, drama, music, film, civil rights, diplomacy and national affairs, and with a collection of over 140,000 rare books, is located on the fifth floor of the Mugar building.

Boston University's Library Catalog, <http://library.bu.edu/>, provides access to holdings information for all campus libraries. The library also provides access to over 250 online indexes and databases, listed, along with connecting information, at: <http://www.bu.edu/library/eresources/>, and offers over 37,000 electronic journals, available at <http://www.bu.edu/library/ejournals/>. Consult the Reference Desk in person, by email, or online if you need assistance using any of the library's resources; contact information is available at <http://www.bu.edu/library/ask/>.

Photocopy cards can be purchased at Mugar Library for use with the photocopy machines located within the library. See the Circulation Desk for details.

LIBRARIES (continued)

Pappas Law Library

Charles River Campus

765 Commonwealth Avenue, Room 201

<http://www.bu.edu/lawlibrary>

Main Library 617-353-3151
Annex 617-353-2848 * Annex hours differ – please call for details

Hours during the 2013-2014 academic year:

Monday - Thursday 8:00am - 11:00pm
Friday 8:00am - 9:00pm
Saturday 9:00am - 9:00pm
Sunday 10:00am - 11:00pm

Library hours are extended during exam periods and reduced during university vacations. Schedules and the access policy for exam periods are available at the circulation desk, on the website and by calling (617) 353-3151.

The Law Library has over 650,000 volumes and volume equivalents. The library also provides access to a substantial collection of law and legal-related electronic resources. The collections are primarily for research, although monographs will circulate to Boston University students.

Reference librarians are available to assist students with research during the following hours:

Academic year:

Monday – Thursday 8:30am - 8:00pm
Friday 8:30am - 5:00pm
Saturday 9:00am - 5:00pm
Sunday 12:00pm - 8:00pm

Summer:

Monday - Friday 9:00am - 5:00pm

PARKING

Office of Parking Services

710 Albany Street, Street level of Parking Garage

Boston, MA 02118-2393

617-638-4915

<http://www.bumc.bu.edu/parking/>

Manager: Lou D'Addario

Hours*:

Monday – Friday 7:00 am-5:00pm

Please call the Parking Office to check for extended hours.

Student Parking Permits

	Student Parking Permit	Guest Parking	Other options
Location	710 Albany St. Garage	Guest Parking, 710 Albany St. Garage	Street Parking
Cost/ Payment	\$50/monthly	See rates below	\$.25/15 minutes for meters
Specifics	<p>Parking in the 710 Albany St. garage begins at 2:00 p.m. No access is permitted before this time. Please note, the standard afternoon class start time is 2pm. Students with parking permits needing to park before 2:00pm have two options: 1) The 610 Parking garage located via the access road located behind 710 Albany Street, or 2) the Perkin Elmer surface parking lot located on East Dedham Street. Shuttle service is available between the 710 and 610 Albany garages. This schedule is available in the parking office. Your ID card will be scanned to monitor use and allows you access into and out of parking areas.</p>	<p>0-3 Hours: \$7.00 3-5 Hours: \$10.00 5-7 Hours: \$17.00 7-24 Hours: \$30.00</p>	<p>Street parking around BUSPH is limited. Risks include towing, parking tickets, or the “Denver Boot”. Meters are free after 8:00pm and on Sundays and holidays. <i>Please note:</i> There is a two-hour time limit on the meters and cars will be ticketed if this is not observed.</p>

These parking permits can be obtained directly at the Office of Parking Services.

PARKING (continued)

Permits for People with Disabilities

Please contact the Parking Office at 617-638-4915 for information regarding permits for people with disabilities.

Garage

The garage is useful for students who do not wish to purchase a semester student parking permit and who would like to park on an hourly basis. The Visitor's Lot—the garage located at 710 Albany Street (opposite 715 Albany Street)—has the following rates:

0-3 Hours:	\$7.00
3-5 Hours:	\$10.00
5-7 Hours:	\$17.00
7-24 Hours:	\$30.00

For those interested in public transportation, semester passes are available for an 11% discount. The fee must be paid in advance for four months of passes. The Fall semester pass includes October-January, and the Spring semester includes February-May. The passes can be picked up each month at the parking office at 710 Albany Street. The deadline for the Fall 2013 semester pass is September 4th, 2013. You will find the MBTA Semester Pass application form in this packet, or it can be downloaded at <http://www.bumc.bu.edu/transcomm/forms/>.

PRINTING

Alumni Medical Library

L-12 Medical Campus

<http://medlib.bu.edu>

Boston University Medical Campus students are eligible to receive an Alumni Medical Library print/copy card containing 100 free pages (or the equivalent of 200 double-sided images) during EACH of the following two time periods: 1) January 1 – June 30, and 2) July 1 – December 31. The free pages can be picked up on any date during each of the two periods. Students must show a valid Boston University ID in order to receive the free pages. Print cards may be picked up at the Library Circulation Desk, Monday - Friday, 8:00 am - 6:00 pm. Print cards work in all printers in the Library, Computer Lab, and L-basement.

Mugar Memorial Library

Charles River Campus

<http://www.bu.edu/library>

BU graduate students get *500 free pages of printing per semester* at the Mugar Memorial Library located at 771 Commonwealth Ave. The BU Shuttle, which travels back and forth between the Medical Campus and the Charles River Campus, stops right near the library at the Marsh Plaza stop. Visit the BUS website for schedules: www.bu.edu/thebus. Students can access their printing directly by simply logging into one of the Mugar computers with their BU Kerberos name and password. The Kerberos password is the student's e-mail password.

FedEx/Kinko's

Print Services

715 Albany Street, Talbot West 1st floor

Tel 617-414-COPY (2679) Fax: 617-414-2678

Email: fedexkinkos_bumc@bu.edu

<https://psg.kinkos.com/bu>

Located in the Talbot Building retail space and adjacent to the Bank of America ATM, FedEx Kinko's At The Medical Campus provides full service/ convenient copying and finishing services to BUMC faculty, staff and students. For additional information on printing, see p. 121.

PROFESSIONAL ORGANIZATIONS

American Public Health Association (APHA)

800 I Street, NW
Washington, DC 20001-3710
202-777-2742
<http://www.apha.org>

The American Public Health Association is the oldest and most diverse organization of public health professionals in the world and has been working to improve public health since 1872. The Association aims to protect all Americans, their families and their communities from preventable, serious health threats and strives to assure community-based health promotion and disease prevention activities and preventive health services are universally accessible in the United States. APHA represents a broad array of health professionals and others who care about their own health and the health of their communities.

APHA builds a collective voice for public health, working to ensure access to health care, protect funding for core public health services and eliminate health disparities, among a myriad of other issues. Through its two flagship publications, the peer-reviewed American Journal of Public Health and the award-winning newspaper The Nation's Health, along with its e-newsletter Inside Public Health, the Association communicates the latest public health science and practice to members, opinion leaders and the public.

Most faculty at the School belong to the APHA. Membership applications for the APHA are available in the School of Public Health Student Services Office (Talbot-209 Center). Full-time students are eligible for membership discounts.

APHA's 2013 annual meeting will be held in Boston, MA, November 2nd-6th. Students are encouraged to attend; stipends are available for students whose papers are accepted for presentation. For more information, see the APHA Annual Meeting webpage at: <http://www.apha.org/meetings/> or contact the Office of Student Services at 617-638-5062.

Massachusetts Public Health Association (MPHA)

434 Jamaica Way
Jamaica Plain, MA 02130
617-524-6696
<http://www.mphaweb.org>

MPHA is a state affiliate of APHA. Membership applications for MPHA are available in the School of Public Health Student Lounge (Talbot 1 East) and from the Office of Student Services. Full-time students are eligible for membership discounts. SPH students are encouraged to participate in MPHA activities, particularly committee work.

PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS

Biostatistics:

American Statistical Association

732 North Washington Street

Alexandria, VA 22314-1943

Phone: (888) 231-3473; 703-684-1221 Fax: 703-684-2037

www.amstat.org

E-mail: asainfo@amstat.org

International Biometric Society

1444 I Street NW, Suite 700

Washington, DC 20005-6542

Phone: 202-712-9049

Fax: 202-216-9646

www.biometricsociety.org/

E-mail: ibs@biometricsociety.org

Society for Clinical Trials

c/o Elizabeth Franks

100 North 20th Street, 4th Floor

Philadelphia, PA 19103

Phone: 215-564-3484/ Fax: 215-564-2175

www.sctweb.org/

sct@fernley.com or efranks@fernley.com

International Genetic Epidemiology Society (IGES)

Phone: 314-362-3615/ Fax: 314-362-2693

www.geneticepi.org

iges@geneticepi.org

American Society of Human Genetics

9650 Rockville Pike

Bethesda, MD 20814

Phone: 301-634-7300

Fax: 301-634-7079

www.ashg.org

E-mail: society@ashg.org

PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)

Environmental Health:

International Society for Environmental Epidemiology

c/o JSI Research and Training Institute
44 Farnsworth St. Boston, MA 02210
Phone: 617-482-0617
www.iseepi.org

International Society of Exposure Science

c/o JSI Research and Training Institute
44 Farnsworth Street
Boston, MA 02210-1211
Phone: 617-482-9485
Fax: 617-482-0617
www.isesweb.org

National Environmental Health Association

720 S. Colorado Blvd, Suite 1000-N
Denver, CO 80246
Phone: 303-756-9090
Toll Free: 1-866-956-2258
Fax: 303-691-9490
www.neha.org
staff@neha.org

The Association of Occupational and Environmental Clinics

1010 Vermont Ave., NW #513
Washington, DC 20005
(888) 347-AOEC (2632)
www.aoec.org
AOEC@AOEC.org

Epidemiology:

Society for Epidemiologic Research

PO Box 990
Clearfield, UT 84098
Phone: 801-525-0231 Fax: 801-525-6549
<http://www.epiresearch.org>

PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)

Epidemiology (continued):

American College of Epidemiology

1500 Sunday Drive, Suite 102

Raleigh, NC 27607

Phone: 919-861-5573 Fax: 919-787-4916

www.acepidemiology.org

info@acepidemiology.org

Health Law, Bioethics & Human Rights:

American Society of Law, Medicine & Ethics

765 Commonwealth Avenue, Suite 1634

Boston, MA 02215

Phone: 617-262-4990 Fax: 617-437-7596

www.aslme.org

info@aslme.org

Health Policy and Management:

AcademyHealth

1150 17th Street NW, Suite 600

Washington, DC 20006-1301

Phone: 202-292-6700 Fax: 202-292-6800

www.academyhealth.org

E-mail: info@academyhealth.org

Academy Health Student Chapter at BUSPH – email: achealth@bu.edu

Healthcare Financial Management Association

2 Westbrook Corporate Center, Suite 700

Westchester, IL 60154

Toll-Free Phone: (800) 252 4362

Phone: (708) 531 9600

Fax: (708) 537-0032

www.hfma.org/

Student membership info:

Call 1-(800) 252-4362 ext. 2 or e-mail memberservices@hfma.org

PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)

Health Policy and Management (continued):

American College of Healthcare Executives

One North Franklin Street, Suite 1700

Chicago, IL 60606-3529

Phone: (312) 424 2800

Fax: (312) 424-0023

www.ache.org

Email: ache@ache.org

For more information on student membership, see:

www.ache.org/APPS/StuMem.cfm

International Health:

Global Health Council

Global Health Council, c/o Global Impact

66 Canal Center Plaza, Suite 310

Alexandria, VA 22314

Contact: membership@globalhealth.org

www.globalhealth.org

Community Health Sciences:

Association of Maternal and Child Health Programs

2030 M Street NW, Suite 350

Washington, DC 20036

Phone: 202-775-0436

Fax: 202-775-0061

<http://www.amchp.org/>

Association of Teachers of Maternal and Child Health

Jessica Petrush

1900 M Street NW, Suite 710

Washington, D.C. 20036

(202) 296-1099 ext. 136

jpetrush@asph.org

<http://www.atmch.org/>

PROFESSIONAL ORGANIZATIONS SPECIFIC TO SPH DEPARTMENT CONCENTRATIONS (continued)

Community Health Sciences (continued):

American Association on Health and Disability

110 N. Washington St., Suite 328-J

Rockville, MD 20850

Phone: (301) 545-6140

Fax: (301) 545-6144

www.aahd.us/

Coalition for Health Communication

c/o Dr. Elaine Hsieh

Department of Communication

University of Oklahoma

610 Elm Ave Room 135

Norman, OK 73019

www.healthcommunication.net

ehsieh@ou.edu

Phone: (405) 325-3154

Society for Public Health Education (SOPHE)

10 G Street, NE, Suite 605

Washington, D.C. 20002

Phone: (202) 408-4904

Fax: (202) 408-9815

www.SOPHE.org

info@sophe.org

PROGRAMS, CENTERS & INSTITUTES

Boston Center for Refugee Health and Human Rights (BCRHHR)

Boston Center for Refugee Health and Human Rights

At Boston Medical Center

771 Albany Street, Dowling 7

617.414.4794

www.bcrhhr.org

Difficult life events can have an impact on health, emotions, and sense of identity and purpose. At the Boston Center for Refugee Health and Human Rights (BCRHHR), the importance of a healthy body, mind and soul are recognized. In an effort to serve survivors of torture and related trauma, the BCRHHR firmly recognizes the importance of providing care to the whole person.

The mission of the BCRHHR is to provide comprehensive health care for refugees and survivors of torture and related trauma coordinated with legal aid and social services; to educate and train agencies and professionals who serve these communities; to advocate for the promotion of health and human rights in the U.S. and worldwide; and to conduct clinical, epidemiological and legal research for the better understanding and promotion of health and quality of life for survivors of torture and related trauma.

The BCRHHR reaches out to refugee communities and torture survivors and welcomes you to contact them. In these difficult times, it is especially important to find places of safety and trust. The Refugee Center has served as a site for students to complete their practicum.

The Center for Health, Quality, Outcomes & Economic Research

Director: Dan Berlowitz, MD

200 Springs Rd. Building 70 (152)

Edith Nourse Rogers Memorial VAMC

Bedford, Massachusetts 01730

781-687-2872

<http://www.chqoer.research.va.gov/>

The Center for Health Quality, Outcomes & Economic Research (CHQOER) is one of 14 VA Health Services Research and Development (HSR&D) centers of excellence. The Center is closely affiliated with Boston University School of Public Health and CHQOER faculty all have appointments with the Department of Health Policy and Management. The Center's research focus emphasizes studies that address medication effectiveness, patient safety, and enhancing patient-centered care. The Center also has extensive experience in using and analyzing large-scale databases, and in all aspects of survey methodology. A strong emphasis is placed on teaching the skills of health services research through our post-doctoral training program and physician fellowships.

PROGRAMS, CENTERS & INSTITUTES (continued)

Center for Global Health and Development

Jonathon Simon, D.Sc., MPH
Crosstown Center, 3rd Floor
801 Massachusetts Avenue
Boston, MA 02118
617-414-1260 (tel) 617-414-1261 (fax)
www.bu.edu/cghd

The Center for Global Health & Development (CGHD) at Boston University is a multidisciplinary research center that engages faculty from across the University to help solve the critical global health and social development challenges of our time. The mission of the center is not only to conduct high-quality applied research, but also to advocate for the use of this research to improve the health of underserved populations around the world. Through collaborative work with scientists worldwide, we also seek to strengthen individual and institutional capacity to conduct and utilize research.

Over 90 employees and field staff are engaged in center-based research activities in more than 20 countries. They include clinical scientists trained in infectious diseases, internal medicine, and pediatrics; epidemiologists and demographers trained in the core public health disciplines; social scientists ranging from economists and lawyers to medical anthropologists; as well as a diverse range of experts from other professions.

Much of their collective work is organized into the following themes:

- HIV/AIDS
- Neonatal & Child Survival
- Pharmaceutical Access, Innovation & Use
- Health Systems Strengthening and Financing
- Sex, Sexuality, Gender and Health
- Poverty & Development

For more information, please visit the CGHD website: www.bu.edu/cghd

PROGRAMS, CENTERS & INSTITUTES (continued)

Global Lawyers and Physicians Working Together for Human Rights

Founders: George J. Annas, J.D., M.P.H. and Michael A. Grodin, M.D.
SPH Health Law, Bioethics & Human Rights Department, Talbot 3 West
617-638-4626
E-mail: glp@bu.edu
www.globallawyersandphysicians.org

The mission of Global Lawyers and Physicians is to work at the local, national and international levels through collaboration and partnerships with individuals, NGOs, IGOs, and governments on issues such as the global implementation of the health-related provisions of the Universal Declaration on Human Rights, the International Covenants on Economic, Social and Cultural Rights, and Civil and Political Rights, with a focus on health and human rights, patient rights, and human experimentation.

The goals are to: Provide information and resources about human rights; Serve as a network and referral source for professionals working on health-related human rights issues; Provide support and assistance in developing, implementing, and advocating public policies and legal remedies, which protect and enhance human rights in health.

GLP also helped to create the Boston Center for Refugee Health and Human Rights, which provides services for asylum seekers and torture victims from more than 50 countries.

Join Together

<http://www.drugfree.org/join-together>

Join Together is a leader in bringing effective alcohol and drug prevention and treatment programs to communities nationwide. As a member of the Partnership at Drugfree.Org, it publishes online daily news and research reports to a national readership, operates widely used self-screening and brief intervention websites for alcohol and drug problems and advocates for evidence-based public policy. The Robert Wood Johnson Foundation provides major funding for Join Together.

PROGRAMS, CENTERS & INSTITUTES (continued)

Health and Disability Working Group

715 Albany Street, 2W

Boston, MA 02118

617-638-1930

www.hdwg.org

The **Health and Disability Working Group (HDWG)** promotes strategies that improve the delivery of medical, behavioral, and support services to adults with disabilities and chronic illnesses, children with special health needs and people living with HIV/AIDS. Our primary focus is on low income, minority and disenfranchised populations. HDWG is a research, technical assistance and training program at the Boston University School of Public Health. HDWG is currently engaged in three national initiatives:

- a cooperative agreement with the federal Maternal and Child Health Bureau on financing care for children and youth with special health care needs;
- a national evaluation and support center on improving access to HIV oral health care, working with 15 demonstration sites across the country; and
- an evaluation of HIV peer education training programs.

HDWG also works on statewide and local projects to improve health care for children in out-of-home placement; evaluate innovative service delivery models for working-age adults with disabilities, and assess the publicly funded long-term care delivery systems for adults and elders with disabilities. Part of BUSPH's Department of Health Policy and Management, HDWG uses an interdisciplinary approach, working closely with faculty and staff from the departments of Maternal and Child Health, Social and Behavioral Health, Biostatistics, and the BU School of Social Work.

Center for Organization, Leadership and Management Research

Director: Martin Charns, DBA

VA Boston Healthcare System (152-M)

150 South Huntington Avenue

Boston, MA 02130

Phone: 857-364-4433

www.colmr.research.va.gov

The Center for Organization, Leadership, and Management Research (COLMR) is a Center of Excellence of the VA Health Services Research and Development Service (HSR&D). The Center focuses on three areas of research: innovative management practices and quality of care, management practices and effective implementation of change, particularly change involving evidence-based clinical practices, and the development and role of leadership in health care organizations. As a research organization, COLMR is dedicated to facilitating the delivery of the highest quality health care, and seeks to apply health services research findings and expertise to decisions of national importance in the Veterans' Health Administration.

PROGRAMS, CENTERS & INSTITUTES (continued)

The Practice Office

The Office of Public Health Practice teaches BUSPH students the applications of public health principles and builds partnerships with the community. We foster the professional development of our students by providing hands-on practicum experiences and career services. We also manage programs that strengthen public health systems, train the workforce, and promote health in the community.

Our Office focuses on the following areas:

PRACTICUM	COMMUNITY ENGAGEMENT	
	Workforce Development	Community Partners Programs
<ul style="list-style-type: none"> • Academic & administrative structure for MPH practicum • One-on-one student advising • Partnerships with public health agencies & organizations • Comprehensive online postings • Professional development workshops & poster presentations 	<ul style="list-style-type: none"> • Public health workforce training and education • Emergency preparedness projects • Practice-based research • Consulting • Technical assistance 	<ul style="list-style-type: none"> • Service projects • Community events • Training • Board and committee memberships • Consulting
<p>Scott Harris Practicum Director (617) 638-4656 scotth@bu.edu</p> <p>Katie Boss Program Manager (617) 638-4994 keboss@bu.edu</p>	<p>Heatherly Mitch Grants Administrator (617) 414-8423 hlmitch@bu.edu</p> <p>Joanna Brown Program Coordinator (617) 638-4841 jvbrown@bu.edu</p>	<p>Harold Cox Associate Dean of Public Health Practice (617) 638-4964 hcox@bu.edu</p>

Public Health Practicum: The practicum experience allows BUSPH students to apply classroom learning in a public health work environment. Practicum students contribute to the solution of public health problems while developing practical skills and personal confidence as public health professionals.

Public Health Systems & Workforce Development: The Practice Office serves as a convener and host for initiatives that focus on critical issues for the local public health community. Combining service, education, and research, the practice office has taken on a range of issues including, emergency preparedness, workforce training & credentialing, practice-based research and disparities in public health services.

Community Partners Programs: Throughout the year, the Practice Office facilitates and promotes community programs with education and health objectives. These programs encourage collaboration between BUSPH and our neighbors in Greater Boston and provide important opportunities for our students to grow professionally through service to their community.

PROGRAMS, CENTERS & INSTITUTES (continued)

Slone Epidemiology Center

1010 Commonwealth Ave., 4th Floor

Boston, MA 02215

617-734-6006

www.bu.edu/slone/

slone@bu.edu

The Slone Epidemiology Center is a public health research organization which focuses on studying the possible health effects of medications and a wide variety of other factors in adults and children. Our staff of approximately 100 includes specialists in epidemiology, adult and pediatric medicine, nursing, pharmacy, biostatistics, and computer science. Slone researchers use a variety of epidemiological tools, including case-control and follow-up studies, clinical trials, surveillance studies, risk management studies, and population-based surveys.

PUBLIC SAFETY, SECURITY, ESCORTS & LOST AND FOUND

Public Safety

www.bumc.bu.edu/publicsafety

Public Safety Officers are located in most lobbies. A Public Safety Officer is available in the Talbot lobby from 5 pm to 10:30 pm Monday through Friday. The doors of the Talbot building are locked and secured at 10:00pm. Access to the Talbot Building is not available after 10:00pm.

Emergency Number: 617-414-4444

Please call the emergency number to report any medical emergencies, suspicious persons or activities. This number can also be used for non-emergency service requests, such as escorts and lockouts.

Escorts

In addition to the evening shuttle service (see P.152), Public Safety will provide vehicular or pedestrian escorts to the garages, lots and surrounding medical center buildings during night and weekend hours upon request. Escorts are subject to availability by calling the Command and Control Center at 617-414-4444..

Please note that there could be a wait for this service as the availability of the Public Safety staff is subject to other demands.

Lost and Found Property

For inquiries or to report lost and found property, call the public safety office 617-414-4444.

DON'T FORGET:

- **Be familiar with the blue emergency call boxes located throughout the Medical Campus. They will provide direct communication to the Public Safety Dispatch Officer.**
- **If you need assistance or an escort, please go to a Public Safety desk. Do not hesitate to call Public Safety at 617-414-4444 for assistance!**
- **Visit the Department of Public Safety Office website at www.bumc.bu.edu/publicsafety for updated information and security awareness programs.**

SPIRITUALITY

Campus Ministries at Boston University

Charles River Campus

Boston Cambridge Ministry in Higher Education (BCMHE)	Carolyn Dittes	617-495-5529
Episcopal Ministry	Reverend Dr. Cameron Patridge	617-353-3560
Jewish Ministry	Rabbi Michael Beyo	617-353-1096
Lutheran Ministry	Pastor Joanne Engquist	617-876-3256 Ext.203
Orthodox Christian Ministry	Father Patrick Tishel	617-787-7625
Protestant Ministry	Dean Robert Hill	617-358-3394
Roman Catholic Ministry	Fr. David Barnes	617-353-3632
University Chapel Director	Mr. Ray Bouchard	617-358-3390 617-353-3560
Chaplain for International Students	Rev. Brittany Longsdorf	617-358-3399

Jewish Life at Boston University

Hillel, the center for Jewish life on campus, is the largest, most exciting, most versatile organization at Boston University. Located on the Charles River Campus at 213 Bay State Road, the new Florence & Chafetz Hillel House opened in the spring of 2005. This beautiful facility contains a great place to study, and has social lounges with plasma TVs, an art gallery and Kosher Dining Room.

Graduate Student Society

For all graduate students, GSS organizes social programs such as Wine & Cheese Socials, Lectures, Birthright Israel trips, Shabbat Dinners, community service events, and gallery openings. For more information, contact Jen Gutman at jrgutman@bu.edu.

The Maimonides Society (For Public Health, Medical and Dental Students)

The Maimonides Society offers monthly lunch and learns at the medical school for C.E. credit. In addition, they organize fun social events with the only other people who can appreciate anatomy discussions over cocktails. For more information, contact maimosociety@gmail.com.

High Holidays 2013 / 5774

Rosh Hashanah: September 4-6, 2013

Yom Kippur: September 13-14, 2013

Let Hillel be your home this High Holiday season! Hillel offers Orthodox, Conservative, and Reform services. Festival Meals are also offered in our Hillel Kosher Dining Hall.

Registration for High Holiday tickets and meals is required. To register or for more information, please call the office at 617-353-7200. Tickets are free for all students.

STUDENT LOUNGES, STUDY ROOMS, and SPECIAL USE ROOMS

SPH Student Lounge

Talbot Building, 109/110 East

Located on the first floor of the Talbot Building, the School of Public Health maintains a student lounge which is divided into two separate areas: an open lounge space (T-109), and a separate room (T-110) with several public-use computers.

Guidelines for Use of the SPH Student Lounge

The Boston University School of Public Health Student Senate developed and adopted the following guidelines for use in the SPH student lounge. The purpose of these guidelines is to ensure that the SPH student lounge is used in a productive and collegial manner for students. These guidelines are posted in the SPH student lounge so that students may actively manage their lounge.

1. This lounge is intended to be an informal atmosphere.
2. We welcome you to use the space for small (up to 4-5 people) group working meetings and for socializing. Please bear in mind that students often use this space for individual study as well, and that low-volume discussion is appreciated when others are there.
3. If you are using the lounge for a group meeting or engaging in conversation please be mindful of classes be conducted in the adjacent classrooms.
4. Students are welcome to use the refrigerator and microwave located in the lounge. Please be sure to name and date your food and clean up after yourself. This is student space and will be the responsibility of those who use it to clean it.
5. It is expected that students will resolve any difficulties pertaining to use of the study rooms according to the guidelines.
6. Doors to the lounge must be left unlocked at all times while the room is in use.
7. Cell phone conversations must take place outside of the lounge.

BUMC Graduate Student Lounges

There is one student lounge in the basement of the Instructional (L) Building and another on the 14th floor of the Instructional (L) Building. These lounges are open to all students on campus.

There is also a lounge on the 14th Floor of the Instructional Building that has quiet space for studying and napping when the room is not scheduled for an event. There are tables, chairs, and couches available for students.

Rooms are also available for students to use on the main floor of the Robinson building.

STUDENT LOUNGES, STUDY ROOMS, and SPECIAL USE ROOMS (continued)

As BUMC grow, there's an increasing demand for limited space on the campus. To accommodate students and the need for space in which to study, Educational Media Center's Office of Resource Scheduling provides a study room availability list on the web. This list is composed of one PDF file which contains 2 days (today & tomorrow) data; it lists all the classrooms available for student group study.

Currently it is linked at <http://www.bumc.bu.edu/bumc/emc/ors/studyrooms> .

EMC's Office of Resource Scheduling is happy to assist you in any way we can.

Medical Campus Study Room Guidelines

Boston University Medical Campus students, in concert with the student services and administrative offices of the Medical Campus, developed and adopted the following guidelines for use in study rooms. The purpose of these guidelines is to ensure that study room space is used in a productive and collegial manner for group study. These guidelines are posted in each study room so that Medical Campus students may actively manage their study room spaces.

Guidelines:

1. Use of study rooms is available to Boston University Medical Campus students who are current Terrier Card holders.
2. It is expected that students will resolve any difficulties pertaining to use of the study rooms according to the guidelines.
3. Please respect the schedule for room use posted by the Office of Resource Scheduling. Questions may be directed to 617-638-4040. Meetings and classes may be added to the schedule up to the time of the event, and students utilizing the room for study purposes must yield to a scheduled meeting or class.
4. Windows to study rooms must be uncovered so others can see if the room is in use.
5. Doors to study rooms must be left unlocked at all times while the room is in use.
6. One person in a study room must share the study room with an arriving study group. (A group is defined as two or more students).
7. Room Audio Visual equipment should be used for group study only.
8. Rooms should not be left unattended for more than 30 minutes. Any items, including books, personal effects, and the like, which remain in the room after 30 minutes of disuse may be stacked neatly to one side by the next person to use the room. The risk of damage to or loss of unattended items is assumed by the owner.
9. Trash should be placed into the trash receptacles in the rooms.
10. BUMC Administration may restrict the use of study rooms or request that students vacate rooms that need to be utilized for scheduled classes, meetings or emergencies.

MEDICAL CAMPUS STUDY ROOM GUIDELINES (continued)

To report non-compliance, please contact:

School of Medicine: 617-638-4166

School of Dental Medicine: 617-638-4787

School of Public Health: 617-638-5059

Division of Graduate Medical Sciences: 617-638-5122

Office of Resource Scheduling: 617-638-4040

In the event of an emergency, please call Security at 4-4444 from the nearest house telephone. If you are using a cell phone, dial 617-414-4444.

For facility needs (e.g., the room is too hot or too cold), contact Control at 617-638-4144 from the nearest house telephone.

Special Use Rooms

Lactation Rooms Available on Campus

Evans Building Location:

A room dedicated for nursing mothers to pump breast milk is now available for use by faculty, staff, and students from the Schools of Medicine, Dental Medicine, and Public Health. The room (E744), located on the 7th floor of the Evans building attached to the School of Medicine, is equipped with a chair, two tables, bathroom with toilet and sink (& soap, paper towels, disinfecting wipes), coat hooks, and a breast pump, generously donated by the BMC Breastfeeding Center. The pump is an Ameda Egnell Elite model. Breast pump kits for use with this pump are available for a discounted employee/student rate (\$42.50) through the BMC Lactation Service Department (for assistance, call 617-414-MILK (6455) and leave a message). Personal use breast pumps are also available for purchase with an employee/student discount (\$174.83). The room also has six small lockers (~8 cubic inches) available for storage; users must provide their own locks.

Scheduling

Access to the Lactation Room is restricted so users must make arrangements to reserve time for use and obtain access privileges by contacting the Educational Media Center/Office of Resource Scheduling (ORS) at 617-638-4040 or emc_roomscheduling_bumc@bu.edu.

Detailed directions to E744 will also be provided by the ORS.

Questions and Feedback

Questions and feedback regarding the Lactation Room are welcome-please contact Lucy Milne in Educational Media (lmilne@bu.edu) or Stephanie Oberhaus in the Department of Microbiology (oberhaus@bu.edu).

SPECIAL USE ROOMS (continued)

Crosstown Center Location:

There is also a designated lactation room located at the Crosstown Center (801 Massachusetts Avenue), available for BUSPH faculty, staff and students. Women interested in using this room should contact Sally Dwyer (spzdwyer@bu.edu) or 617-414-1406 for additional information.

BUMC Meditation/Multidenominational Prayer Room

BMC's Newton Pavilion Interfaith Chapel, located on the second floor of 88 East Newton St., is the new location for students, faculty and staff to use for meditation and multidenominational prayer. The chapel is available 24 hours a day seven days a week. Catholic Masses are celebrated Sundays at 1 p.m., and Tuesdays and Thursdays at noon. An Ecumenical service is held at noon on Sundays.

Muslim Jumma Prayer services are offered Fridays at 12:30 p.m. at the Carter Auditorium, connected via securecard entry to the Yawkey Ambulatory Care Center second floor. The street access for the Carter Auditorium is 35 North Hampton Square (South Block). Please see the detailed directions below.

Directions to the Carter Auditorium

From BMC (*BUMC employees and students, please note, securecard access is required*):

- In the Yawkey building take the elevator to the second floor.
- Take a right off of the elevator toward BU Eye Associates.
- Go over the Mass Ave. bridge past BU Eye Associates.
- Proceed through the wooden door to the double doors requiring securecard access.
- Follow the signs to the Carter Auditorium by proceeding through the glass walkway to the end.
- Carter Auditorium is located right off the hallway.

BUMC employees and students may request securecard access by contacting the ID Office, room 102, 710 Albany St., Monday-Friday, 7-9 a.m. and 12:30-3 p.m. For more information, call 638-6879.

From the street:

- Enter the building at 35 North Hampton St.
- Take the elevator on the left to the fourth floor.
- Step out of the elevator and take a left.
- Follow hallway to the right to Carter Auditorium.

STUDENT ASSOCIATIONS

Alumni Board at BUSPH

BUSPH's Alumni Board comprises Boston-area alumni from various graduating years, concentrations, and backgrounds. The Board meets on campus every other month. Its purpose is to promote the interests of the School and its alumni, to advance the cause of professional education in public health, and to promote fellowship among alumni and students at the School. The Board is responsible for developing and initiating a variety of alumni programs. If you are interested in joining the Alumni Board or would like additional information contact Alumni Relations at 617-638-4016 or via e-mail at sphalum@bu.edu.

Creative Arts Society (CAS)

Medical Campus

Contacts: Morgan Leighton, mlouis@bu.edu

The Creative Arts Society was started in 1995 to recognize, support, and develop the healthy creativity that so many demonstrate. We are open to all members of the Boston Medical Center community and count students, faculty, staff, physicians, and administrators among our members.

From its inception, the Creative Arts Society has provided a forum for both budding and seasoned artists to build their portfolios and exhibit their work to a large community of enthusiastic patrons. It brings artists of different media together to experiment and discuss. *If you are involved in ANY artistic endeavor, we want to hear about it!* Use us as a resource to help support you and your work.

Sexual Assault and Violence Awareness Project (SAVAP)

Medical Campus

Contacts: Anna Goldenheim, amdg@gmail.com

The Sexual Assault and Violence Project was designed to increase awareness about violence and abuse in the community and to provoke modification in the trend. This project wishes to inform medical students in particular to recognize the signs of abuse and the proper procedure to go through in reporting such instances. In recognizing red flags from particular third party stances, we also wish to draw focus on potentially overlooked warnings in our own interpersonal relationships. As with so many organizations, we idolize community outreach and we are here to support and foster the surrounding areas so that they may reach their full potential.

STUDENT ASSOCIATIONS (continued)

Medical Gay and Lesbian Organization (MedGLO)

Medical Campus

Contacts: Natalia Alvarez, nataliaa@bu.edu

Our organization showcases the diversity of the students, faculty, and staff at the medical campus and joins the network of many other LGBT organizations within the Boston University system and the surrounding community. The primary goal of LGBTPM is to provide a safe, supportive environment for lesbian, gay, bisexual, transgender, and allied students, faculty, and staff. We are here to educate future and current health professionals on the social issues and health concerns of the LGBT community in order to break down prejudices and misconceptions that can undermine patient care and personal growth. We encourage professional and personal development through discussions, conferences, socials, community activism and advocacy. *School of Public Health students, staff and faculty are welcome to join or participate.*

Outreach Van Project (OVP)

Medical Campus

people.bu.edu/outreach/

outreach@bu.edu

The BUSM Outreach Van Project (OVP) is a student-run, student-directed project that was started in January 1997 by a group of medical and public health students from Boston University. Inspired by the former Executive Director of Health Care for the Homeless in Boston, the project has received a great amount of support from the Boston University school administration and its students, as well as from many organizations around the city of Boston. The mission of OVP is to fulfill the unmet needs of the medically underserved populations in the Greater Boston area (the homeless, migrant workers, immigrants, and others) particularly with regard to providing health care and access to services, while allowing an opportunity for students to learn skills in community outreach. Currently, the Outreach Van leaves BUMC one night per week staffed by no fewer than four volunteers consisting of students from the Schools of Medicine, Dentistry, Public Health, and Social Work and a licensed physician.

Volunteers on the van are involved with talking to people on the streets, performing outreach work, tying people into existing community services and providing health education. On the more medical side, students, based on their training, are involved in taking blood pressures, eliciting histories, and attending to basic medical needs under the supervision of a physician. The Outreach Van Project is one of few opportunities for students of allied health professions to jointly experience hands-on outreach in its natural setting. As such, participation with the van has been as integral aspect of our training as we prepare to commit ourselves to a lifetime of health and human services. While outreach is something new for many of us –something that will be learned “on the job”– it is important to recognize it as a profession with unique skills and techniques. There are hundreds of outreach educators in Boston who devote their careers to improving ways to best connect with individuals and link them to existing services.

STUDENT ORGANIZATIONS

www.sph.bu.edu/studentorganizations

All BUSPH recognized student organizations are student-run, organized, and facilitated. In applying for recognition to become an officially recognized student organization of the Boston University School of Public Health, students must work with the Office of Student Services to ensure that the organization mission is unique, and cannot be served by an already established BUSPH/BUMC student organization. Additionally, the mission of each organization focuses on public health (as defined by the APHA). All Boston University School of Public Health community members (students, faculty, staff and alumni) are encouraged to participate.

Contact Brendan Hoey (brendan2@bu.edu), 617-638-5062 if you are interested in joining or applying to start a new SO. Below is a list of currently active SOs:

- BUSPH Student Senate
- BU Biostatistics Student Association (BUBSA)
- Health and Human Rights Caucus (HHRC)
- BUSPH Rotaract
- Public Health Alliance for Minorities Caucus (PHAM)
- International Student Organization
- AcademyHealth
- The Movement Online Student Journal
- Medicine and Public Health Student Association (MPHSA)
- Students for Quality Health Care (SQHC)
- MCH in Action

Student Senate

phsenate@bu.edu

The BUSPH Student Senate serves as a centralized student leadership organization that represents and, as appropriate, acts on behalf of the BUSPH student body. Roles and responsibilities include:

- Work with BUSPH administration and staff to address issues that are of importance to BUSPH students;
- Sponsor activities and events that encourage the development of student life at BUSPH;
- Identify students as members on appropriate standing committees of BUSPH.

Student Senate General Body meetings are open to all BUSPH students, and are held three times a semester from 5-6PM.

5 PM Socials

This is an hour of free food with a varying cultural theme. They are held in the Chequer's food area in the L-basement three or four times per semester. Students meet and enjoy food before the 6pm classes begin.

Student Meetings with the Dean

Open discussions with the Dean are held three times a semester. This is an informal setting for students to speak with Dean Meenan about issues they find important. They are held from 5-6PM, and free food is served.

NATIONAL PUBLIC HEALTH WEEK

National Public Health Week is celebrated every year during the month of April. SPH students organize many events during the week, including seminars, presentations, and panel discussions on pertinent topics in the field of public health. In addition to this programming, volunteer groups spend a day or multiple days presenting educational programs at local high schools based on the APHA chosen theme for that year. Students can either create and implement new presentations or use presentations that have already been created in the past. If interested in participating in the 2014 NPHW activities, please contact Brendan Hoey, brendan2@bu.edu.

Students are encouraged to join any of the above organizations at any time. Check out the student related web pages that are linked to the BUSPH web page under student life at: <http://sph.bu.edu>, or check out the Student Org section of the Student Insider sph.bu.edu/si

Questions? Please contact Brendan Hoey at 617-638-5062, (brendan2@bu.edu).

OTHER RESOURCES

Educational Media Center

Instructional Support Services/Student Labs:

Evans Building 8th Floor E-842, tel. 617-638-4098

Creative and Technical Services: Robinson Building, 5th Floor (B-5), tel. 617-638-4370

The Educational Media Center offers a full range of instructional and media related services for students. These services are offered on a fee-for-service basis and include graphic design, computer graphics, photographic services (including passport photographs), video conferencing, and video services. An appointment is often necessary, so please call ahead for additional information relating to your needs. We look forward to working with you.

The Huntington Theatre Company and the Boston University Theatre

264 Huntington Avenue, Boston

617-266-0800

617-266-7900

The Huntington Theatre Company, in residence at Boston University, is Boston's largest and most popular theatre company. Under the leadership of Artistic Director Peter DuBois and Managing Director Michael Maso the Huntington is the professional theatre in residence at and supported by Boston University. The Huntington is renowned for presenting seven outstanding productions each season, created by world-class artists and the most promising emerging talent, and reaching an annual audience of over 130,000. In 2004, the Huntington opened the state-of-the-art Stanford Calderwood Pavilion at the Boston Center for the arts, which includes 370-seat and a 200-seat theatres to support the company's 890-seat, Broadway-style main stage, the Boston University Theatre.

Subscriptions to the Huntington Theatre Company season are available to students and faculty at a reduced rate. There is also a \$15 student rush ticket available 2 hours before curtain time in person. For more information, contact the Huntington Box Office at 617-266-0800 or visit www.huntingtontheatre.org.

OTHER RESOURCES (continued)

Museum of Fine Arts, Boston

Avenue of the Arts

465 Huntington Avenue, Boston

617-267-9300 / TTY: 617-267-9703

Access Information: 617-369-3189

www.mfa.org

Hours:

Open 7 Days a Week

Monday and Tuesday- 10 am-4:45 pm

Wednesday, Thursday, and Friday- 10 am-9:45 pm

Saturday and Sunday- 10 am-4:45 pm

BU students can enter the museum during regular hours at no charge with their BU ID card; on Wednesday evenings, 4:00pm-9:45pm, the entrance fee is completely waived for all guests.

INTERNATIONAL STUDENTS AND SCHOLARS OFFICE (ISSO)

Charles River Campus

888 Commonwealth Avenue, 2nd Floor

Phone: 617-353-3565

Fax: 617-358-1170

Web: www.bu.edu/isso

SPH Officer: Henry Rotchford, hgr@bu.edu

The International Students and Scholars Office (ISSO) provides a broad range of services to international students, faculty, visiting scholars and their families. The ISSO provides information and counseling on immigration regulations, employment, cultural adjustment, and personal issues.

Upon arrival, all new international students are required to report to the ISSO with their passports and other relevant immigration documents (I-20 or DS-2019, visa stamp, and Form I-94). In addition, international students must report any change in their program of study, registration status, and educational objectives-

International students must report any changes in their address, name, citizenship and other personal information to the ISSO as these changes may significantly affect their immigration status. If you have any questions, or require additional information, please contact the ISSO.

STUDENT EMPLOYMENT OFFICE

Charles River Campus

881 Commonwealth Avenue, 2nd Floor

617-353-3594

stujobs@bu.edu

www.bu.edu/seo

The Student Employment Office is a centralized office comprised of Work-Study, Student Job Service and Student Payroll. The Student Job Service includes Quickie Jobs, Part-Time Jobs and Summer Jobs, which offer a variety of employment opportunities to currently enrolled degree candidates at Boston University. Part-Time and Summer Jobs can be found on the online Job Board located on the Student Link. Positions are available both on campus and throughout the greater Boston area.

Quickie Jobs provide a unique opportunity for students to work at a variety of one-time-only or short-term employment opportunities that last under one month in duration. These jobs range from yard work and party help to office work and web development. Quickie Jobs require students to present their Boston University ID card at the Student Job Service Office in order to receive information on how to contact an employer.

Students can view all job listings on the Student Link, www.bu.edu/studentlink, under the “Work” category. Students can also visit our website at www.bu.edu/seo for more information and to register for Quickie Jobs. The Student Job Service Office does perform background checks on employers. Students are reminded to use good judgment when accepting a position.

OFFICE OF STUDENT FINANCIAL SERVICES (OSFS)

Medical Campus

72 East Concord St., A-303

Main Number: 617-638-5130; Toll Free Number 1-877-776-6243

www.bumc.bu.edu/osfs/sph

osfs-sph@bu.edu

Hours:

Monday -Friday 8:30 am - 5:00 pm

This office, managed by Elayne Peloquin, Executive Director, handles all financial assistance matters for the Boston University Medical Campus. The most current financial aid information is posted on the OSFS website.

Student Accounting Services

Student Accounting Services

881 Commonwealth Avenue

Lower Level

Boston, MA 02215-1390

Tel: 617-353-2264

Fax: 617-353-3313

E-mail: studenta@bu.edu

www.bu.edu/comp/saweb/

Hours of Operation: 9:00am to 5:00pm Monday thru Friday

Student Accounting Services is responsible for billing students and processing payments. Their mission is to provide excellent service to students, parents, alumni, faculty, staff, sponsoring agencies and others in support of the academic, administrative and financial activities of Boston University.

OFFICE OF STUDENT SERVICES

715 Albany Street, Talbot 2 Center
617-638-5062
<http://sph.bu.edu/students>

The Office for Student Services centralizes administrative support for all SPH courses and programs, organizes Orientation and plans Commencement activities. The office promotes student life through the BUSPH Student Senate, student organizations and social events. Student organizations allow students to combine community activism with peer interaction. Recent activities have included the Boston AIDS Walk, Making Strides Against Breast Cancer Walk, and a high school intervention during National Public Health Week. The Office acts as a liaison between students and faculty, advocating for student needs and concerns. Students receive regular updates from the office throughout the year, primarily through e-mail (see SPH STUDENT INSIDER, p.151). Student-related web pages can be found linked to the Student Services web page (address listed above).

Please contact Mary Murphy-Phillips about any area related to student life at 617-638-5059, mcmurph@bu.edu.

Orientation Programs at BUSPH

For the Fall of 2013, the Student Orientation Program for new degree candidates will be held on Wednesday, August 28 and Thursday, August 29, 2013. The date for the Spring 2014 Orientation has not been announced. BUSPH Orientation includes an introduction to the School by the Deans, concentrator meetings, library orientation sessions and the opportunity to meet with faculty, staff and other students. The Orientation Program concludes with an informal reception.

Commencement

The Boston University All-University Commencement Exercises will be held on Sunday, May 18, 2014 at Nickerson Field at 1:00 pm. The School of Public Health confers its degrees at a separate afternoon ceremony and reception during Commencement Weekend. A SPH student and guest speaker are featured in the afternoon ceremony. Students who graduate in September or January are encouraged to participate in the May commencement exercises. Please note that there are three graduation dates each year, but only one Commencement ceremony.

The Office for Student Services functions as the event coordinator for Commencement. Please contact Mary Murphy-Phillips, 617-638-5059, mcmurph@bu.edu if you have questions about Commencement. If you have questions about applying or qualifying for graduation, please contact the SPH Registrar's Office at 617-638-5001.

AUDIO/VISUAL EQUIPMENT

Student Services orders audio-visual (A/V) equipment for School of Public Health courses from Educational Media. Students may request an LCD Projector, a VCR with TV monitor, an overhead projector, a slide projector and flip charts for classroom presentations.

Requests for A/V equipment must be submitted in writing to Student Services at least one week prior to the date the equipment is needed. Students must provide audio and videotapes, transparencies and slides.

Course Evaluations

The Boston University School of Public Health is dedicated to excellence in teaching. Feedback from students is extremely important to ensure that our courses are consistently high quality. An email notification is sent to students at the end of each course inviting them to complete an electronic evaluation. Student evaluations are taken very seriously; student comments and suggestions will be used to make improvements in courses. Evaluation results are distributed to the Dean, department chairs and faculty, after grades have been submitted. Students are encouraged to use evaluations from past semesters when deciding to register for a course. Course evaluations are available to view via the Student Insider under the Helpful Links section.

Course Readers and Textbooks

bu.bncollege.com

All readers and textbooks are available for purchase through the Barnes & Noble @ Boston University Bookstore.

*****Students are responsible for this information.*****

SPH STUDENT INSIDER (sph.bu.edu/si)

The BUSPH Student Insider is the source for student information including: news, events, jobs, career advice, ticket offerings, student organization updates, Student Senate news, graduation info, internship opportunities, Student Link, program advisories, registrar resources, and more...

Emails from the website will be sent a few times a week with links to current articles. This is the primary method of communication between students and the administration. All listserves come from the email address sphstdnt@bu.edu. Matriculated School of Public Health students who have attained a BU e-mail account will automatically be placed on the email list during that particular semester.

You may permanently subscribe a non-BU email account to this listserv (thus eliminating the need to be a registered SPH student with a BU email account). However, attaining a BU email account provides other benefits. The Kerberos password that gives you access to your BU email account is the same password needed to access your grades on the Student Link (see, p.136). Please see E-MAIL on p.108 for further information.

Please note: It is the student's responsibility to obtain information disseminated through the SPH Student Insider. This includes obtaining a BU email account, making sure that it is maintained properly and that you are in fact part of the Student Insider e-mail listserv. If you discover that you are not receiving regular email announcements during the academic semester, please contact Brendan Hoey at brendan2@bu.edu or 617-638-5062. Student employees of Boston University should contact Student Services to ensure receipt of the Student Insider emails.

To view the Student Insider please visit: <http://sph.bu.edu/si>.

BUSPH Social Media

BUSPH has active social media networks on Facebook, Twitter, YouTube, and LinkedIn.

Facebook – facebook.com/BUSPH

Twitter - @BUSPH

YouTube Channel – youtube.com/BUSPH

LinkedIn – Tap into the schools' alumni and professional network through LinkedIn. Search LinkedIn.com or access the network through the BUSPH or Insider websites.

BU Mobile iPhone App – With BU Mobile, a free iPhone app, you'll get quick and easy access to mobile versions of BU Today, the university calendar, maps, the BU BUS schedule, and more. To download, visit Apple's iTunes store.

Student Government

Student Services is the office through which the Student Senate, recognized student organizations (see p.142) and other centralized student activities and groups are facilitated and organized.

TRANSPORTATION

Transportation Information

TranSComm: Transportation Solutions for Commuters

710 Albany Street, Street Level of Parking Garage

Phone: 617-638-7473

Fax: 617-638-7176

www.bumc.bu.edu/transcomm/

TranSComm Office Hours: Monday-Friday: 9:00am-5:00pm

Transportation Information Kiosks

TranSComm manages several kiosks that contain free transportation info and schedules including MBTA bus and train schedules, maps, shuttle bus schedules and special notices. These info centers are located throughout the medical center: a small acrylic kiosk in the School of Public Health is located in the resource alcove, second floor center, East corridor.

Transportation Info Website: www.bumc.bu.edu/transcomm/

Check out the website for updates, new services, announcements, weather emergencies, special events as well as all the schedules and links to major state transportation websites.

MBTA Semester Pass Program

MBTA passes are available to students at an 11% discount for the Fall semester : October, November, December and January and for the Spring semester: February, March, April and May. Passes are paid for up front and collected each month. Visit <http://www.bumc.bu.edu/transcomm/mbta-service/student/> for information.

BUMC Shuttle Services

There are free shuttle buses that service the medical area community. All shuttles operate Monday-Friday except during holidays.

The Boston University Shuttle (The BUS): the bus travels regularly between the Medical Campus and the Charles River Campus from 7:00am through 11pm on weekdays. Visit www.bu.edu/thebus for a current schedule.

Evening Shuttle providing service to Transit ('T') and Parking Facility:

The evening shuttle boards at ONE CENTRAL STOP, located at 710 Albany St. Garage. This site is indoor, well-lit, and includes a 24-hour staff on-site. This shuttle operates Monday through Friday (except holidays) @ 5:15pm, 6:00pm, 7:00pm, 8:00pm, 9:15pm, 10:15pm, 11:15pm, and 12:15am.

The shuttle travels ON REQUEST to:

-Parking Facilities

-MBTA Station: Andrew, Broadway (Red), Ruggles, Back Bay (Orange), and Copley (Green).

-Nearby South End neighborhood locations (within one mile)

TRANSPORTATION (continued)

All-Day Medical Campus Shuttle: operates from 6:30am - 6:30pm on a continuous loop leaving 1010 Mass Ave. at five past every half hour and stopping at several locations on the medical campus. Schedules are available at http://www.bmc.org/patients/directions/bus-shuttlebuses.htm#all_day

Boston VA Medical Center, Jamaica Plain Shuttle: travels between the VA Medical Center to the BU Medical Center, 88 East Newton St. several times a day. Call 617-638-6064 for the schedule.

Additional Services & Resources

Public Safety Service

Public Safety provides escort service to medical area facilities, parking lots and the Broadway and Andrew subway stations (Red Line) during the night hours (12:15am to 6:00am) and on weekends and holidays at all hours. You can request this service by calling 617-638-4444. *When calling Public Safety for a ride, please allow a minimum of twenty minutes in the event that they are attending to an emergency.*

Bicycles

Around the BMC/BUMC area, there are many bike racks and two secured bike cages for all members of the medical community to use. The racks, which are accessible 24 hours a day, 7 days a week, are not reserved but are on a “first-come/ first-served” basis. The cages are sheltered from the weather and are card access. The annual fee for the bike cages is \$20. Visit www.bumc.bu.edu/transcomm/bike/ for a map of bike cage locations and for registration information.

Carpooling

Carpooling saves money and decreases air pollution and traffic congestion. If you would like to share a ride as driver or passenger, please call our office. Two or more persons commuting together can register for a carpool sticker in order to park in the designated spot in the 610 Parking Garage. Please register with our office or fill out the form at www.bumc.bu.edu/transcomm/forms/.

Walking

TranSComm has interesting and helpful walking maps of the campus and surrounding neighborhood. Please call or drop by to pick up your copy. www.bumc.bu.edu/transcomm/walking-map/

Taxi Reimbursement Program

What: Taxi Reimbursement Program for weekend and holiday nights

Who: Boston University Medical Campus Students only: Valid BUMC ID required

TRANSPORTATION (continued)

Why: The purpose of this program is to provide a safe alternative for BU Medical Campus students who might ordinarily walk to their homes or to MBTA stations (to get home) after dark on weekend and holiday nights when the Evening Shuttle is not in service.

When: Weekend (Saturday & Sunday) and holiday evenings only between DUSK and 1:00AM. Please note: Monday through Friday (except holidays) transportation is provided by the Evening Shuttle.

Where: Local MBTA stops and students' residences located within a 2-mile radius of 70 East Newton Street. If you need to determine if your home is within the authorized range, please check on mapquest.com to calculate the distance from 70 East Newton Street, zip code 02118.

Directions to Taxi Pick-up Location: From the Medical School: Go to the 2nd floor of the L-building, walk towards the hospital, over the East Newton Street bridge (Starbucks) and walk down the stairs into the main lobby. Take a left, follow the sign to Emergency and look for the lighted Security Station.

The location for pickup is 70 East Newton Street: just outside the doors to the ER where the ambulances arrive.

How: Students should go to the Security Desk located in the lobby of Boston Medical Center, East Newton Pavilion by the Emergency Department. Students are required to present a valid Boston University Medical Campus ID to the officer. The Public Safety officer will provide a Student Taxi Reimbursement Form to the student to complete, sign, and date. There are taxi phones on an adjacent wall. The student is responsible for paying the taxi fare at the time of the taxi trip. When the trip is complete, obtain a receipt from the driver that shows the Date and Time of the trip, Destination Address, Fare Amount, Tip Amount, and Total Amount.

Should you have any questions that the Public Safety Officer is unable to answer, request the officer to contact a supervisor.

Reimbursement for Taxi Fare: To request reimbursement (Not to Exceed \$10.00), present the yellow copy of the Student Taxi Reimbursement Form together with your Taxi Receipt to your School's Student Affairs/Services office, within 30 days of the Taxi trip. Requests for reimbursements submitted after 30 days following the Taxi trip are not eligible for reimbursement.

Zipcar

TranSComm is affiliated with Zipcar, the car-sharing concept. Because we are members of Zipcar, BUMC staff and students receive a discount on application and membership fees. Two vehicles are available on this campus! Contact www.zipcar.com for more information.