Useful Contact Information

SPH Student Resources Website: www.bu.edu/sph/students/resources

Boston University Barnes and Noble Bookstore, 660 Beacon Street, Kenmore Square, Charles River Campus. The course reader and book list for fall 2015 will be posted in early August to the Student Resources website under “courses.” Students purchase their course readers through the Boston University Charles River Campus Bookstore. Students may purchase books through the Bookstore or through the vendor of their choice. The reader and book list document lists the course ISBN number, title, and author, as well as pre-assignments for classes, if applicable.

Boston University Medical Campus Parking Office, 617-638-4915. The Medical Campus Parking Office is located in the Parking Garage at 710 Albany Street, First Floor.

BU Medical Campus ID Office and Public Safety Department, (617) 638-6879. is located in room 102 at 710 Albany Street. This office issues identification cards. Enter the Transportation (Transcomm) Office lobby and the ID Office is the first door on the left. You may obtain an ID card Monday through Friday, 7:00 AM to 9:00 AM and 12:30 PM to 3:00 PM. The office is closed from 9:00 AM- 12:30 PM.

International Student and Scholars Office, 617-353-3565. ISSO is located at 888 Commonwealth Avenue, 2nd Floor, Charles River Campus, Boston University. The SPH contact is Christy Cornett, ccornett@bu.edu. Website: www.bu.edu/iss.

IT Help Center, Information Services and Technology, Boston University, www.bu.edu/tech, ithelp@bu.edu or 617-638-5914. The Learning Resources Center in the Medical School Library, L-12, is the Medical Campus location for e-mail assistance.

Medical Campus Office of Student Financial Services, 617-638-5130. The OSFS is located on the 3rd floor of the “A” building at BU Medical Campus. Website: www.bumc.bu.edu/osfs.

Office of the Boston University Registrar (for official transcripts and other University business), 617-353-3612. The Office of the University Registrar is located on the Charles River Campus of Boston University at 881 Commonwealth Avenue. Their web site, www.bu.edu/reg is very helpful.

SPH Registrar’s Office is open 8:30 AM – 6:00 PM, Monday-Thursday and 8:30 AM-5:00 PM on Fridays. Voicemail messages may be left at any time: 617-638-5057 (Andrea Tingue, atingue@bu.edu) or 617-638-4963 (Chris Paal, cpaal@bu.edu). Documents may be faxed to us at: 617-638-5060.

SPH Student Services 617-638-5059 (Mary Murphy-Phillips mcmurph@bu.edu, Brendan Hoey brendan2@bu.edu, or Chase Crossno ccrossno@bu.edu).

Student Accounting Services, 617-353-2264. Student Accounting Services is located at 881 Commonwealth Avenue in the same building as the Office of the University Registrar. Email students@bu.edu. Website: www.bu.edu/studentaccountingservices.

Tuition remission through the Benefits Office, 617-353-4473. Tuition remission is an employee benefit governed by Human Resources; contact HR or Suzette Levenson at SPH if you have questions. Website: www.bu.edu/hr.

Veteran’s Affairs, Office of the University Registrar, 881 Commonwealth Avenue, Charles River Campus. The Veterans Affairs Officer is Thomas Swift, veterans@bu.edu or 617-353-3678.