Professionalism Reminders

It's hard to believe that we are at the mid-point of the semester! We appreciate the time and effort that you put in to being a BUILD tutor. Your work has been great, but we wanted to make a few reminders about professionalism.

Communication
Whether you are communicating with your Lead Tutors, the GCs, or anyone else involved in BUILD, we expect that you will respond promptly (within 48 hours), respectfully, and thoroughly (include ALL relevant information).

Attendance
The kids you work with are relying on you to be there for them. We expect that you will attend your scheduled days and abide by the attendance contract that you all signed. As a reminder, you MUST notify your lead tutors about any absences in advanced. Examples of unexcused absences include: studying, meetings that can be scheduled at different times, etc.

Your Role as a BUILD tutor
While you are at your site, it is expected that you will be participating in literacy-based activities. If you want to play a game with the kids, try a movement-based literacy activity instead of games such as tag or dodgeball.

Thank you all for your hard work and dedication to BUILD! Please reach out to your Lead Tutors or Grad Coordinators with questions or concerns.

Important Dates
- 11/3, 7, & 10: Mid-Semester P&Ds
- 11/12: Veteran’s Day, BPS Closed
  No Tutoring
- 11/21 - 11/23: Thanksgiving Holiday
  No Tutoring
  M/Tu Tutors should work
- 12/14: Last day of BUILD tutoring
- 12/17 - 12/22: Final Exams
- 12/23 - 1/21: WINTER BREAK
- 1/22: Spring Semester Classes begin
- 1/22: BUILD tutoring begins for returners
- 2/2: All Tutor Training
- Communicate with your GCs and Lead Tutors about absences and travel plans!
- Submit your weekly reports and hours on time!
- Include ALL relevant information in hour corrections (date, day, start time, end time, tutoring/travel)
- Let your GC know if you are unable to return to BUILD next semester or have schedule conflicts with your site!

New Book Club Book!

“Lumberjanes is a comic book series created by Shannon Watters, Grace Ellis, Brooklyn A. Allen and Noelle Stevenson... The story is set in and around Miss Qiunzella Thiskwin Penniquiqul Thistle Crumpet’s Camp for Hardcore Lady Types, a summer camp whose attendees are known as Lumberjane Scouts. The five scouts of the Roanoke cabin—Jo, April, Molly, Mal and Ripley—witness a mysterious old woman transforming into a bear, and after following her into the woods, encounter a hostile pack of three-eyed supernatural foxes. As more three-eyed creatures start to appear, the girls task themselves with solving the mysteries surrounding the camp.” - Wikipedia

Mid-Semester P&D Reminders

- Please attend the date you for which you signed up. Tours are organized by the numbers on the sign-up sheet.
- Dates & Times: 11/3 @ 11am-1pm & 1pm-3pm
  
  11/7 @ 7-9pm, 11/10 @ 11am-1pm
- If you have any questions, please reach out PRIOR to the P&D date.