# Tuition Deposit Instructions

To hold your place in the incoming class, you must return the Enrollment Reply Form and your **non-refundable** $200 tuition deposit by the deadline specified in your letter of acceptance. Please use the envelope provided. You may submit your tuition deposit via check, money order, or wire transfer.

**Note:** Members of certain groups such as Boston Teach For America, Boston University full-time employees, and several other special cohorts are exempt from submitting the tuition deposit. Admitted students receiving a full tuition scholarship are still required to submit a tuition deposit. The deposit will be posted to your student account and may be credited towards other fees.

## Payment by Check or Money Order

To pay by check or money order, please follow the directions below.

- Make checks payable to Boston University. Checks and money orders must be in U.S. dollars.
- Include your name and University ID number on the front of the check.
- Enclose the Enrollment Reply Form and check/money order in the reply envelope provided and mail to the Graduate Admissions Office (2 Silber Way, Room 124, Boston, MA 02215).

## Wire Transfer

To pay by wire transfer, please follow the directions below.

- Direct wire transfers to:
  
  **Citizens Bank**
  
  1 Citizens Drive
  
  Riverside, RI 02915
  
  Account# 110780-805-4, ABA: 011500120
  
  The Swift Code for International Wires is CTZIUS33.

- Wire funds in U.S. dollars only, and be sure to include your name and University identification number on the wire transfer. Also, please indicate that the funds are for “SED Tuition Deposit.”
- Return the Enrollment Reply Form and a copy of the bank receipt with the transfer amount to the Graduate Admissions Office (2 Silber Way, Room 124, Boston, MA 02215 or sedgrad@bu.edu).
- Processing charges and bank fees for international wire transfers vary and may be charged to your student account.
- It can take several weeks for your bank to notify Citizens Bank that money has been wired. Therefore, we recommend that students wire funds **at least two weeks** before the payment deadline.