COLLEGE OF ENGINEERING
CERTIFICATE OF FULL-TIME PARTICIPATION IN GRADUATE PROGRAM

A student enrolled for less than twelve credits may be certified as a full-time student by filing this form, signed by the advisor, the department graduate associate chair and the Associate Dean or Director Graduate Programs. For full-time status, the student must be fully engaged at Boston University in a program composed of one or more of the general elements listed below, in ways recognized by the University as related to progress toward competence in the field of the intended degree. **FAILURE TO FILE THIS FORM AT THE TIME OF REGISTRATION EACH SEMESTER RESULTS IN PART-TIME STATUS.**

CALENDAR YEAR: 20__ __ **SEMESTER (circle one): FALL SPRING SUMMER**

NAME:_____ **DEPARTMENT:**_____

I.D.: __ __ __-__ __ - __ __ __ __ **ADVISOR:**_____

E-MAIL: _____ **DEGREE PROGRAM:** __ M.S. __ Post B.S. Ph.D. __ Post M.S. Ph.D.

As this student's advisor I certify that this student qualifies for full-time status for the reason(s) checked below:

|__| Individual is a GTF, RA or Fellow and is enrolled for a minimum of 8 credits.

|__| Individual is a GTF, RA or Fellow enrolled for a minimum of 4 credits, and is preparing for a qualifying examination (equivalent to one course). A GTF or a Fellow must obtain approval of the department graduate associate chair; an RA must obtain approval of the individual providing financial support.

EXAM: _____ APPROVAL: _____

|__| Individual is neither a GTF, RA or a Fellow and is enrolled for a minimum of 4 credits **AND** is either preparing for a qualifying examination (equivalent to one course), or is certified full time by the department graduate associate chair as making a serious effort to obtain a research advisor. This can be approved for the first attempt only.

|__| Individual is in his/her last semester and requires less than a 12 credit course load to complete all academic requirements.

|__| Individual has **completed all credit requirements** for the degree [36 credits (32 for A/M and ECE) for M.S., 64 credits for post-B.S. Ph.D. and 32 credits for post-M.S. Ph.D.] and is registered for a minimum of 2 credits of research, thesis or dissertation applicable to his/her degree objective.

|__| Other (explain):_____

|__| **SUMMER TERM** The following must be completed and the student must be registered in the Summer2 Session:

Course Number _____ Section Code _____ Credit Hours _____

Hours/Week Working (research): _____ Principal Investigator: _____

Grant Source Number: _____

|__| Approve |__| Disapprove _____
Advisor's signature Date

|__| Approve |__| Disapprove _____
Department Graduate Associate Chair's signature Date

|__| Approve |__| Disapprove _____
Associate Dean's or Director Graduate Programs' signature Date

11/11/99