

## Training Grants/Fellowships and Insurance Coverage for BU Sponsored Fellowships

When fellowships are offered through Sargent College, those applying directly for the fellowship are not considered as BU employees. Those receiving BU sponsored fellowships are paid a stipend. This stipend is not considered a payroll item.

In these cases, the following will happen:

- Recipient is set up on a re-occurring payment via a disbursement form for the duration of the fellowship. This is processed through the accounts payable office and a payment schedule is set up. Usually pays out at the end of each month. Note: this only applies to US citizens and permanent residents. International scholars are paid via payroll on a stipend form and are paid on the SC level. This is to insure that any tax treaties are applied to the payments.
- If the Fellowship recipient requires health insurance, it is up to him or her to obtain this insurance at [www.masshealthconnector.org](http://www.masshealthconnector.org).
- There are no deductions for federal and state taxes associated with this stipend payment. It is the responsibility of the award recipient to claim his/her stipend earnings when filing income tax returns if applicable. The University will mail the recipient a 1099 form sometime in January stating total earnings for the previous calendar year.
- If the recipient is an international scholar, need to check if there are any tax treaties with their country to see how income taxes are to be treated.
- The University is not responsible for any tax liability incurred by the award recipient.
- When the award term date is reached, the recipient will either stay in another capacity or return to his/her homeland if an international scholar.