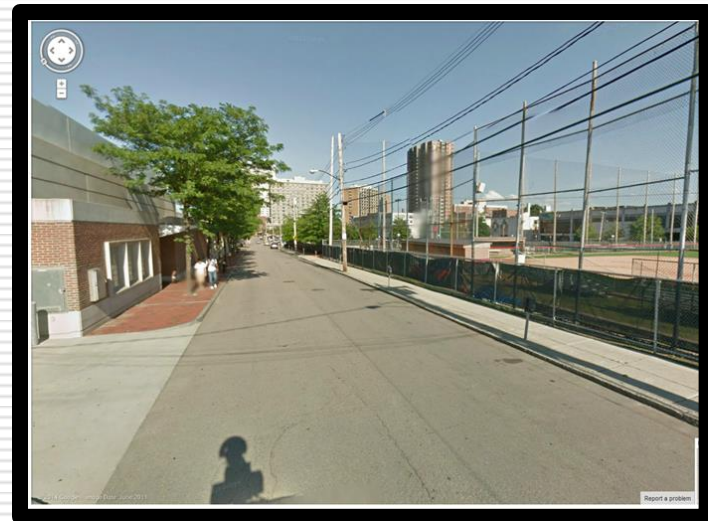
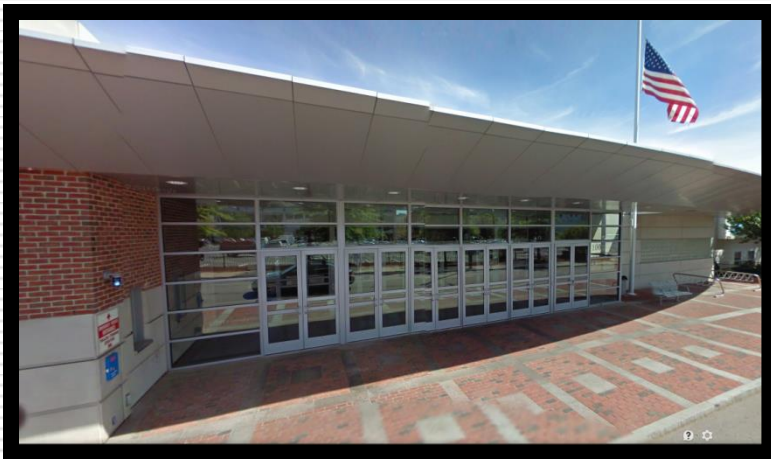


# Information for Staff

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# What's new?

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- Reception is now outside of the TTC
- Entire TTC is now open for seating with the addition of floor seats
- More assigned duties to control crowds/traffic

# What needs to happen when?

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## **Pre-Arrival (roughly 7:30AM-8:50AM)**

- Handicapped seating marked off
- Faculty/staff and reserved seating marked off
- Programs on chairs
- Students lined up and checked in behind the track

## **During Arrival (roughly 8:50AM-9:15AM)**

- MAN YOUR STATIONS!
- Feel free to improvise if you see an area that needs staff attention

# What needs to happen when?

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## **During Ceremony (roughly 9:15AM-10:50AM)**

- MAN YOUR STATIONS—IF YOU HAVE ONE
- Those who do not have a station, feel free to sit and enjoy the show

## **Very end of Ceremony/During Recessional (10:50AM- )**

- With your team, report to your assigned area
- Main responsibility is to prevent families from disrupting the recessional
- Families should be told to wait until the recessional has finished and they can meet their graduate in the tent

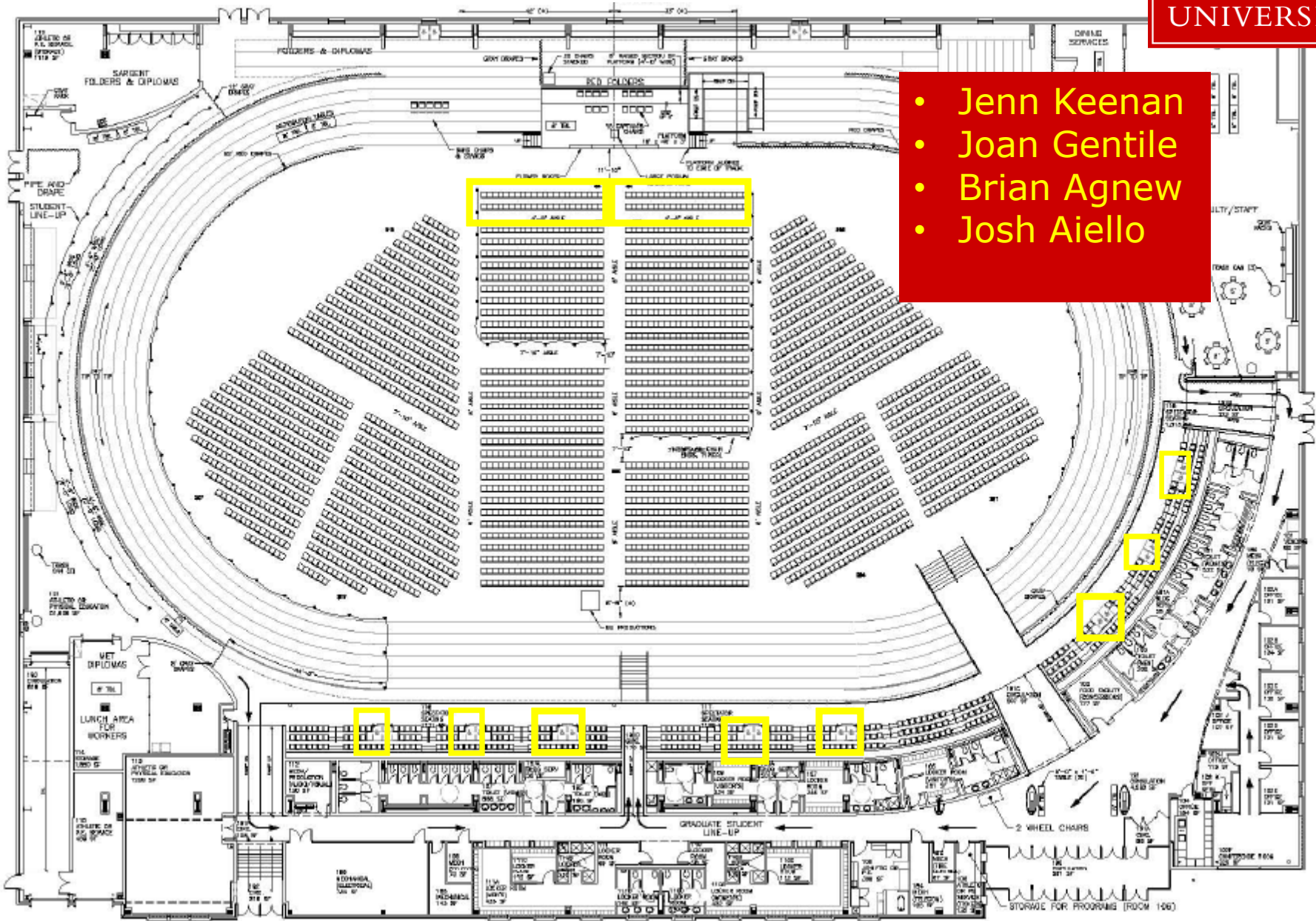
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**PRE-ARRIVAL**  
**7:30AM-8:50AM**

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# RESERVE SEATING

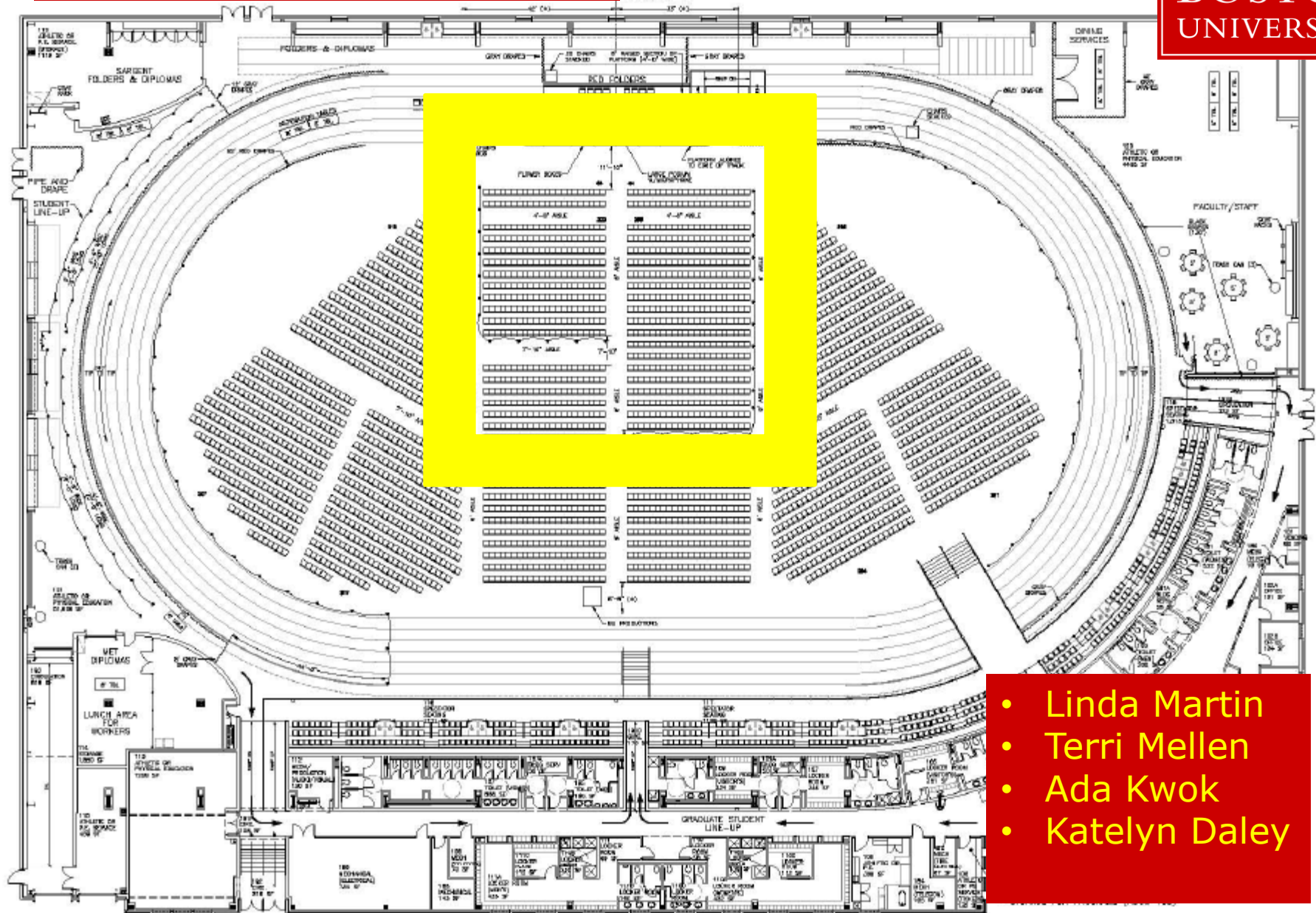
- Jenn Keenan
- Joan Gentile
- Brian Agnew
- Josh Aiello





# PROGRAMS

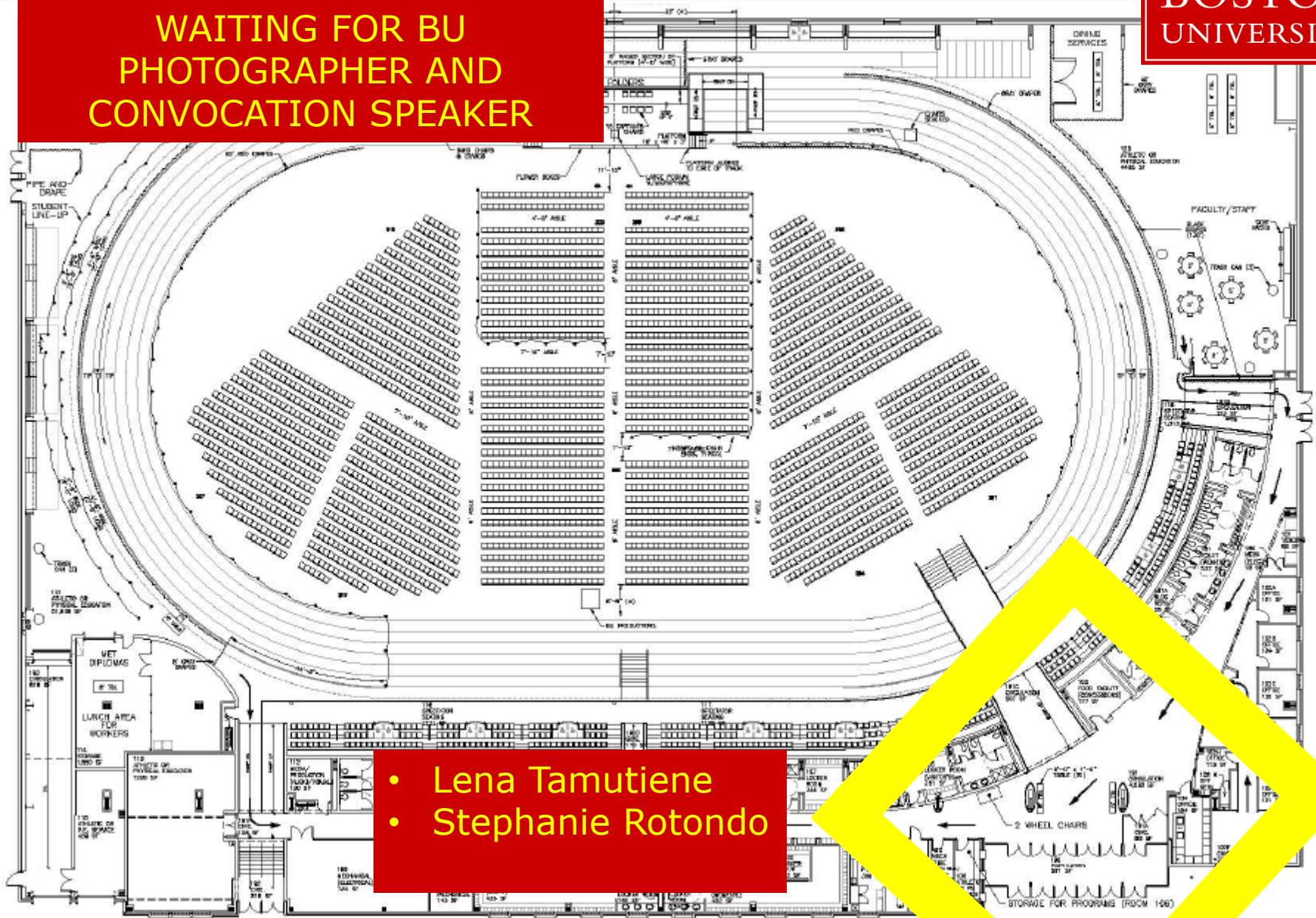
BOSTON  
UNIVERSITY



- Linda Martin
- Terri Mellen
- Ada Kwok
- Katelyn Daley

LOBBY:  
WAITING FOR BU  
PHOTOGRAPHER AND  
CONVOCAION SPEAKER

- Lena Tamutiene
- Stephanie Rotondo





# Line-Up and Check-in

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**Anna Monahan**—Human Physiology

**Brie Goellner**—Health Science

**Kellie Daigle**—Health Science

**Danka Charland**—Nutrition

**Elaine Chu**—Occupational Therapy

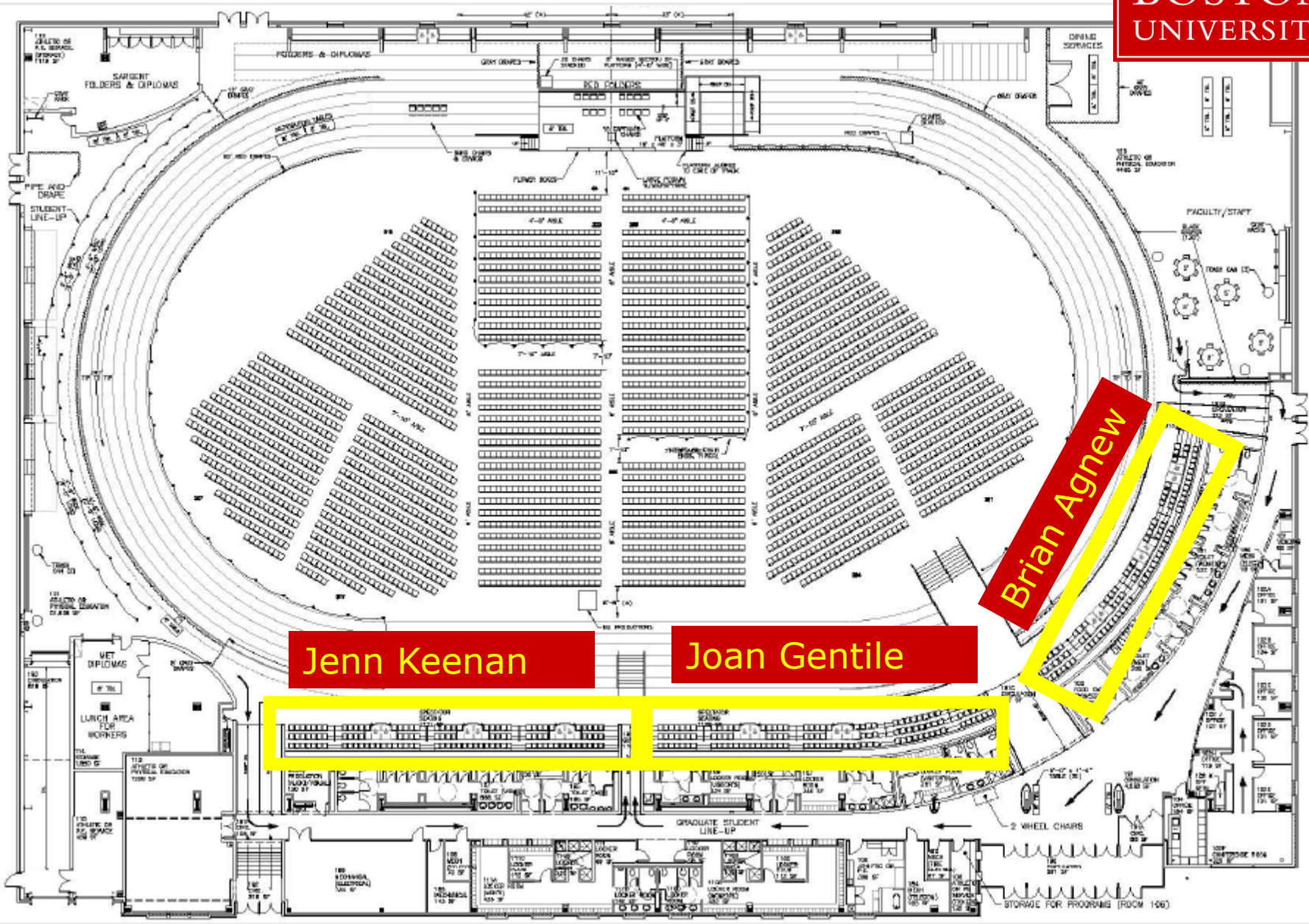
**Heather Nicholson**—Undergraduate Programs

**Janet Turner**—Graduate Programs

**Kerin Riley**—Physical Therapy and Athletic Training

During arrival  
8:50AM-9:15AM

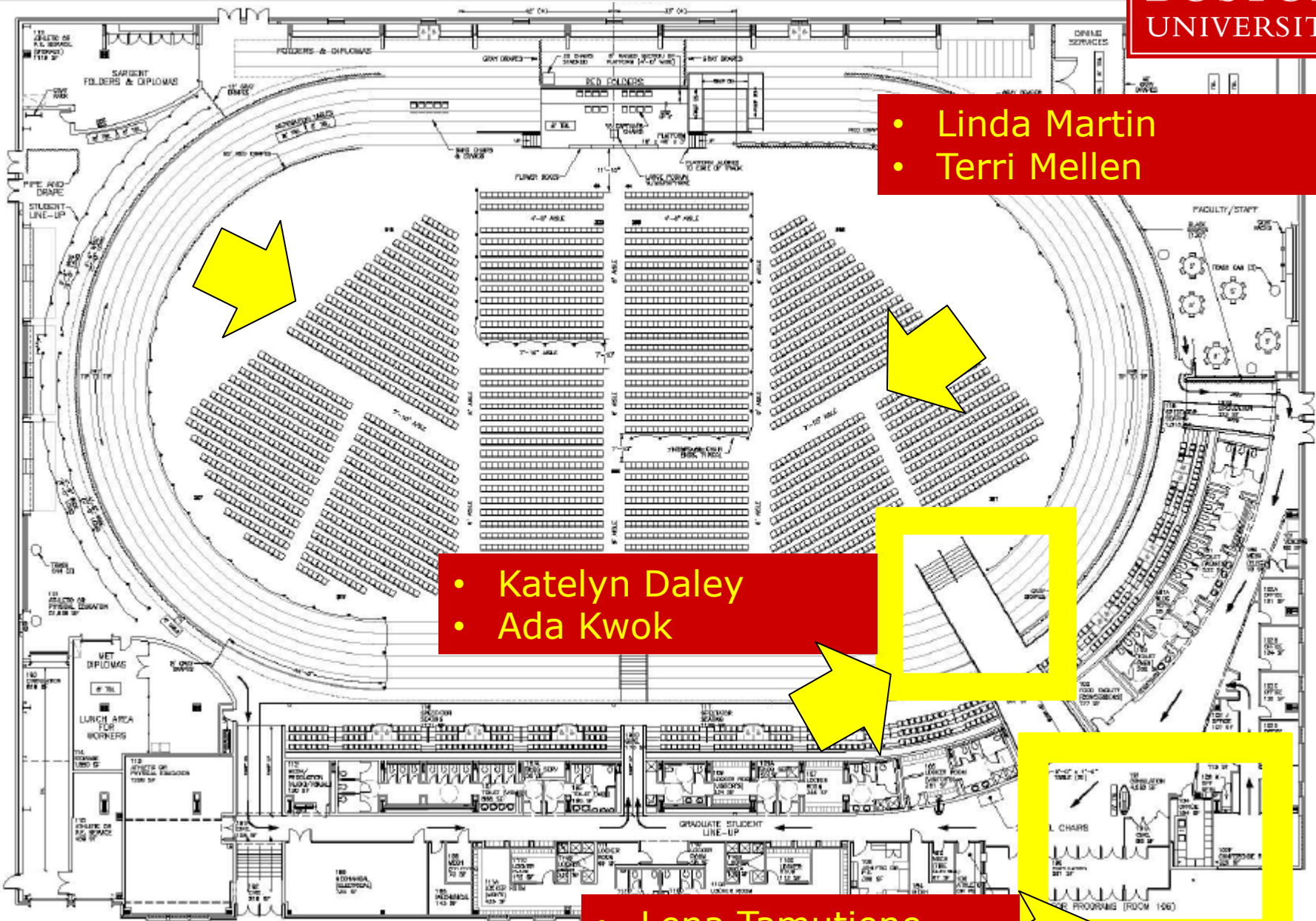
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**Jenn Keenan**

**Joan Gentile**

**Brian Agnew**

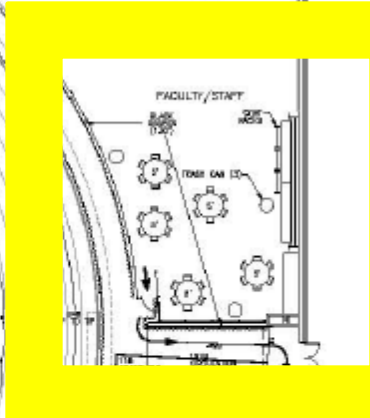
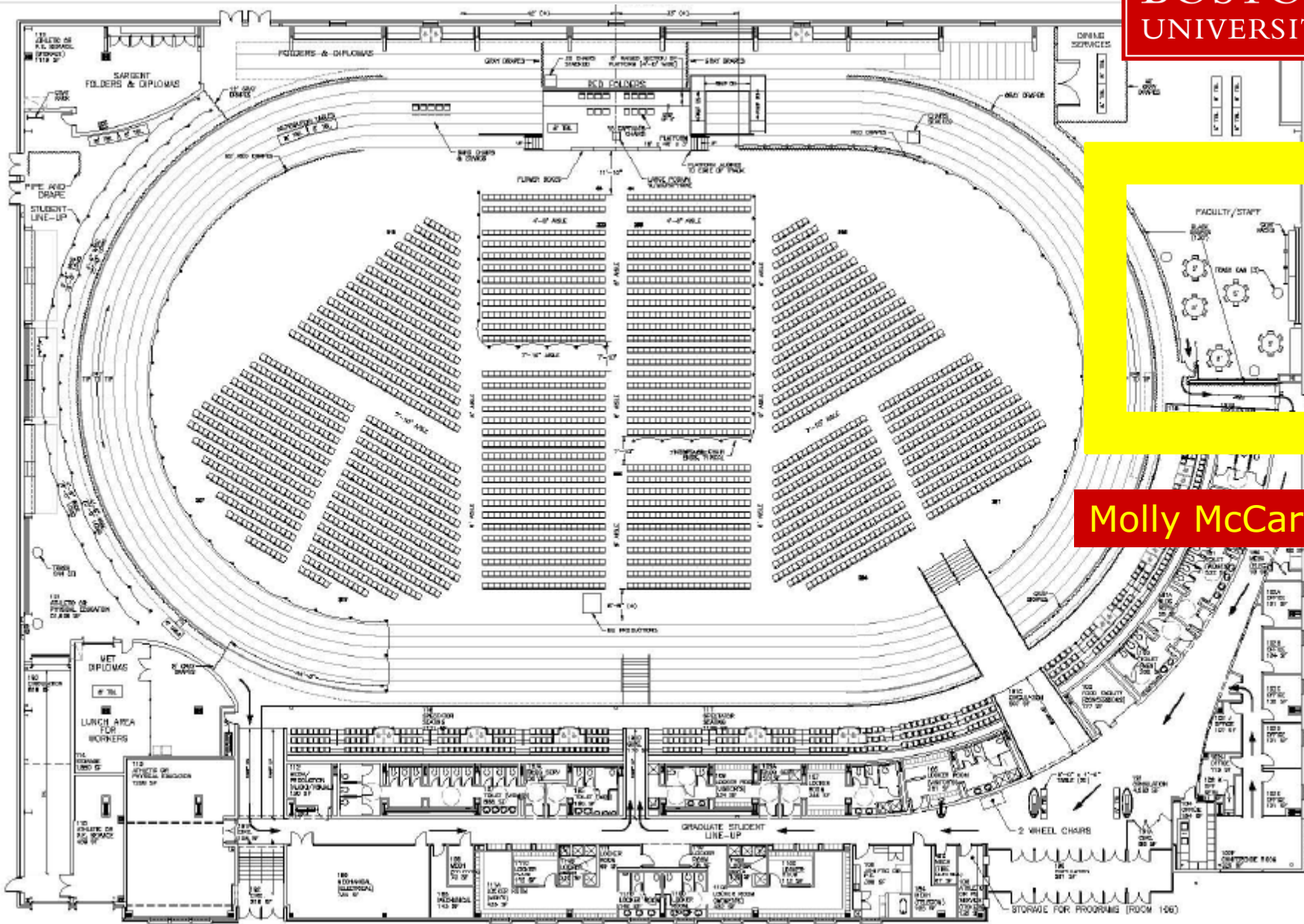


- Linda Martin
- Terri Mellen

- Katelyn Daley
- Ada Kwok

- Lena Tamutiene
- Stephanie Rotondo





**Molly McCarthy**

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**Right before  
recessional/during  
recessional**

**10:50-11:15AM**

# Recessional Teams

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## Team One

- Jenn Keenan
- Joan Gentile
- Molly McCarthy
- Terri Mellen
- Brie Goellner

## Team Two

- Stephanie Rotondo

## Team Three

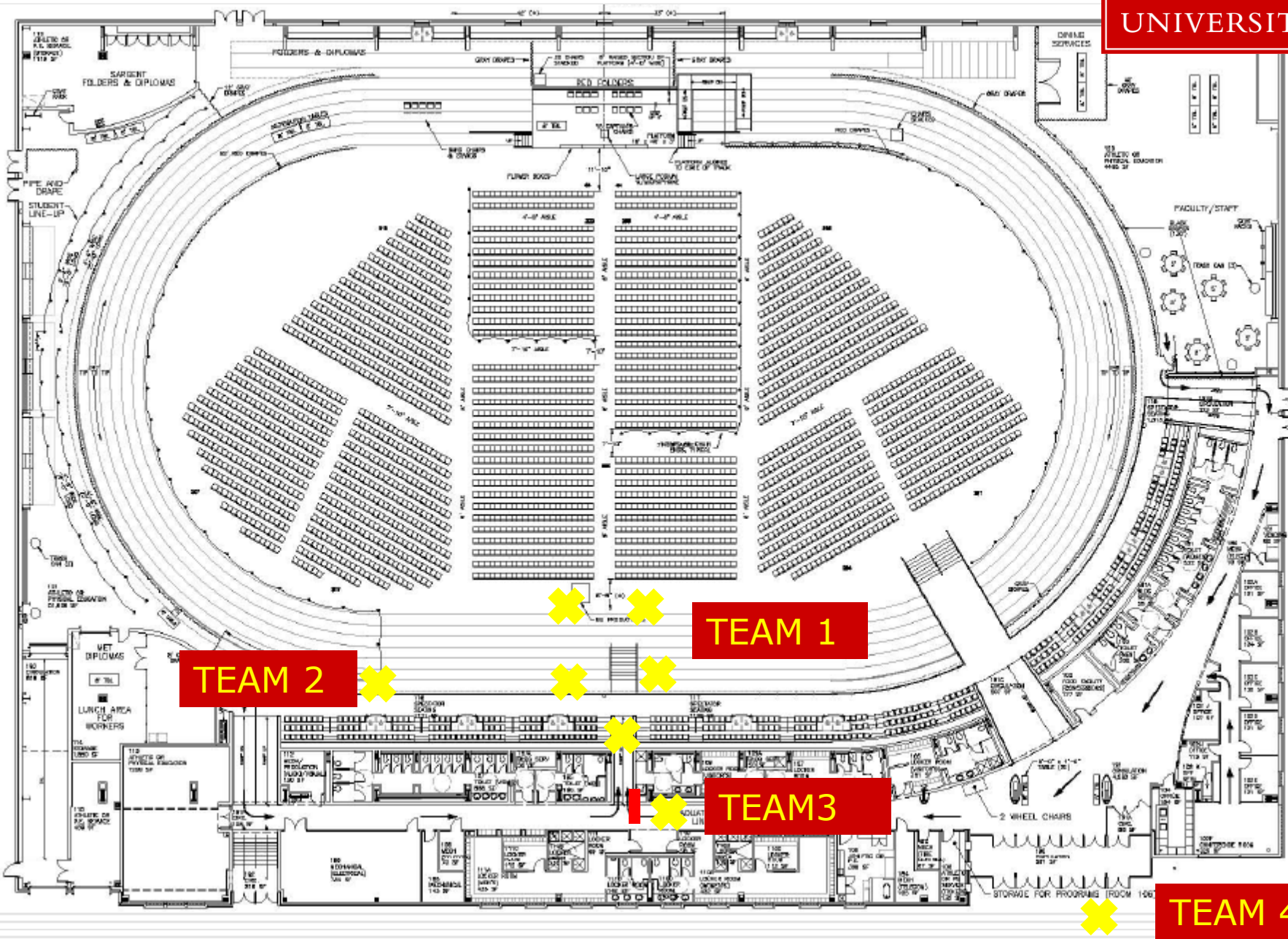
- Danka Charland

## Team Four

- Brian Agnew

## Team Five

- Linda Martin
  - Katelyn Daley
  - Lena Tamutiene
  - Anna Monahan
  - Kellie Daigle
-







Recessional

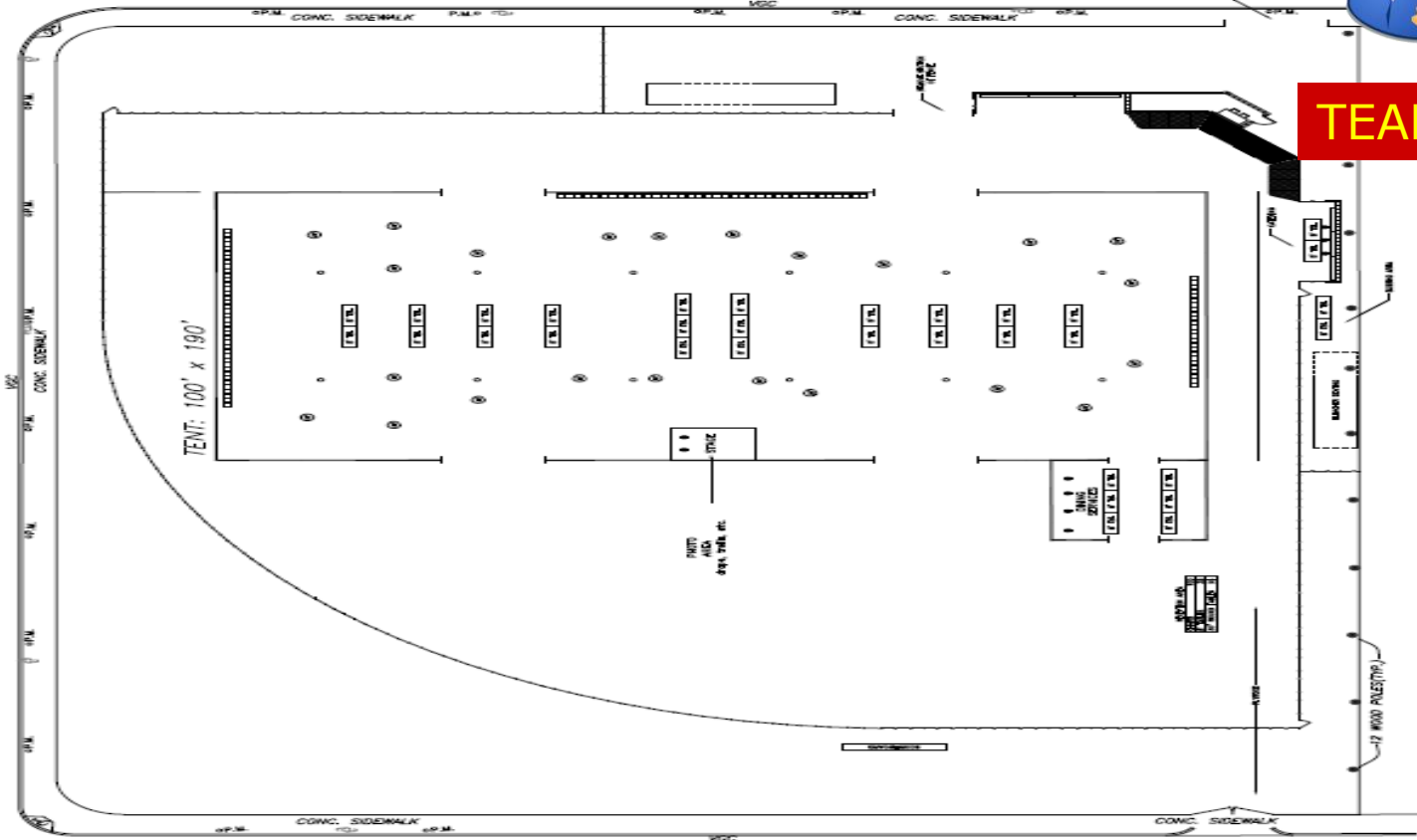


TEAM 5

MALVERN STREET

ASHFORD STREET

GARDNER STREET



4 STORY BUILDING

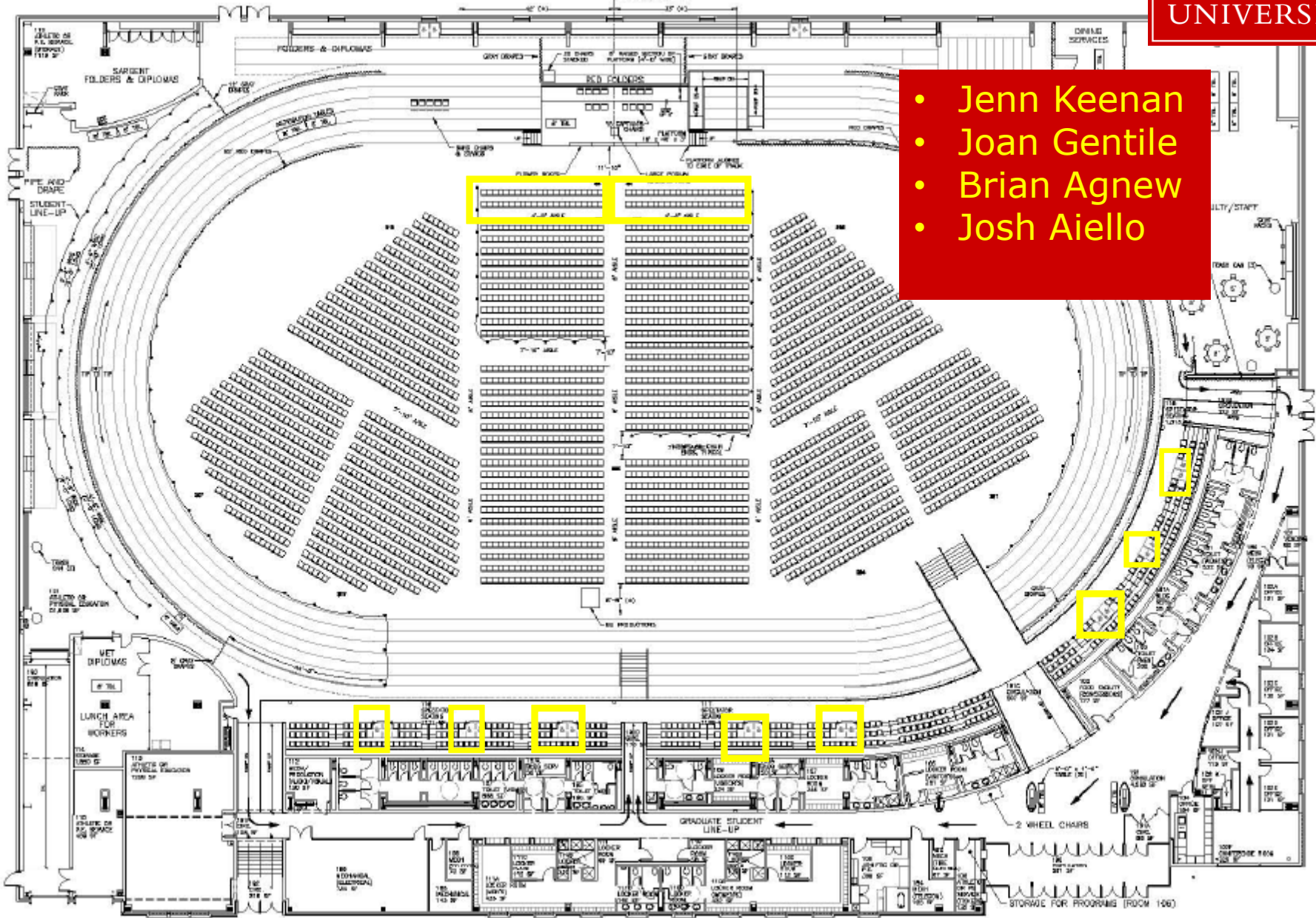
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# **SPECIAL ACCOMMODATIONS**

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# RESERVE SEATING

- Jenn Keenan
- Joan Gentile
- Brian Agnew
- Josh Aiello



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**Questions?**  
**Comments?**  
**Concerns?**





**Thank You!**