Overcommitted

# BREAKOUT ROOM Acitivity #2

## Review the information below and discuss with your group. choose which answers best apply to the situation.

Dr. Green has the following effort commitments

* 25% on Grant A
* 25% on Grant B
* 25% on Grant C (of which 20% is cost shared)
* Teaching, admin, and departmental research activities which comprise approx. 1-2 days/week

Dr. Green receives a notification that she will be awarded a new grant next month, on which she has a 20% commitment.

**Which of the following are acceptable methods of managing this new commitment? Discuss each option in small groups and decide which are feasible and why.**

1. Work 20% more hours than before
2. Reduce effort by approx. 5% on Grants A-C (changing payroll distribution accordingly), and reduce effort by 5% on non-sponsored activities
3. Reduce effort on Grant C by 20%. Since it is mandatory committed cost-sharing, no notification to the sponsor is necessary
4. Reduce effort on Grants A and B by 10% each, notifying each sponsor of the planned reduction in effort