Boston University
OFFICE OF THE UNIVERSITY REGISTRAR
NAME CHANGE FORM

Students who wish to change their name on Boston University Records must submit this form to the Office of the University Registrar, 881 Commonwealth Avenue, Second Floor, Boston, MA 02215 along with documentation of a legal name change. If a legal name change is sent by mail, this documentation must be notarized.

1. Current Name, ID Number, Sex and Birthdate must be completed for accurate identification.
2. Only the new or correct information that needs to be updated should be filled in.
3. When entering the "CURRENT NAME" or the "NEW LEGAL NAME" please format the information according to the following:
   LAST NAME (COMMA) FIRST NAME (COMMA) MIDDLE NAME / SUFFIX EXAMPLE: JONES, JOHN, MIDDLE

<table>
<thead>
<tr>
<th>ID NUMBER</th>
<th>SEMESTER AND ACADEMIC YEAR LAST REGISTERED</th>
<th>SCHOOL OR COLLEGE</th>
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CURRENT NAME Last Name (Comma) First Name (Comma) Middle Name / Suffix

NEW LEGAL NAME Last Name (Comma) First Name (Comma) Middle Name / Suffix

CURRENT SEX
M = Male
F = Female

CORRECT SEX
M = Male
F = Female

CURRENT BIRTHDATE
MO. DAY YR.

CORRECT BIRTHDATE
MO. DAY YR.

Student Signature & Date

Administrative Signature & Date