



OFFICE OF THE UNIVERSITY REGISTRAR
PERSONAL DATA UPDATE FORM

SCHOOL OR COLLEGE _____

- COMPLETE ONLY THE INFORMATION YOU WISH TO CHANGE.
- NAME AND I.D. NUMBER ARE REQUIRED.
- IF YOU NEED TO CHANGE OR CORRECT YOUR NAME OR DATE OF BIRTH, USE THE I.D./NAME CHANGE FORM.
- INTERNATIONAL STUDENTS SHOULD REPORT TO INTERNATIONAL STUDENTS & SCHOLARS OFFICE FOR NAME CHANGES, COUNTRY OF CITIZENSHIP OR VISA CODE CHANGES.

LAST NAME _____ FIRST NAME _____ MI _____ ID NUMBER _____

STUDENTS ARE REMINDED THAT IN ACCORDANCE WITH THE CODE OF STUDENT RESPONSIBILITIES
THERE MUST BE A CURRENT LOCAL ADDRESS ON FILE WITH THE UNIVERSITY

<p>HOME ADDRESS:</p> <p>_____</p> <p>STREET & CITY</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>STATE _____ ZIP _____</p> <p>_____</p> <p>COUNTRY (IF FOREIGN ADDRESS)</p> <p>_____</p> <p>HOME PHONE _____</p>	<p>LOCAL ADDRESS: IF HOME IS DIFFERENT THAN LOCAL ADDRESS PLEASE FILL IN INFORMATION BELOW</p> <p>_____</p> <p>STREET & CITY</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>STATE _____ ZIP _____</p> <p>_____ - _____</p> <p>LOCAL PHONE WORK PHONE</p> <p>_____ - _____</p> <p>BU DIRECTORY PHONE CELL PHONE</p>
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ETHNICITY: (REQUIRED FOR GOVERNMENT REPORTS)

ARE YOU HISPANIC / LATINO? (CHECK ALL THAT APPLY)

YES
 AMERICAN INDIAN or ALASKA NATIVE
 BLACK or AFRICAN AMERICAN
 NO
 ASIAN
 NATIVE HAWAIIAN or PACIFIC ISLANDER
 WHITE (INCLUDING MIDDLE EASTERN)

PERSON TO NOTIFY IN PERSONAL EMERGENCY:

PHONE _____

RELATION

M- MOTHER
 F - FATHER
 O- OTHER

BU EMERGENCY ALERT CONTACT PHONE (REQUIRED FOR NOTICE OF UNIVERSITY-WIDE EMERGENCY):

_____ MARK IF CELL PHONE _____

PHONE _____

1974 PRIVACY ACT RESTRICT BOX

SEE REVERSE TO RESTRICT SPECIFIC DATA.

STUDENT SIGNATURE _____ DATE _____

Directory Information Restriction
Use this form to manage public access to your data at Boston University

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of your education records and restricts disclosure of personal information from your education records, except as authorized by law. For information on Boston University's FERPA policy, please refer to the Registrar's Office website at www.bu.edu/reg/ferpa/ferpa-policy.

The University has designated certain types of personally identifiable information as "Directory Information." A list of this information is below. Unless restricted, Boston University may disclose any of the items of Directory Information without your consent.

Boston University will not release grades or GPA information without your prior consent. In addition, Boston University does not provide student lists outside the University for purposes of marketing.

Any and all data that you restrict below will not be released outside the University.

If you wish to restrict the release of your Directory Information, you may do so by using the Student Link, by completing the information below, or by visiting the Office of the University Registrar.

Name: _____

BUID or SS Number: _____

Check to restrict:

_____ **Local Address and BU Directory Phone Number:** If restricted, this information will not be listed in the BU online directory nor printed in the BU phone book.

_____ **Email Directory Lookup:** If restricted, your email address will not be listed in the BU on-line directory.

_____ **School or College:** If restricted, this information will not be released to anyone outside BU.

_____ **Academic Program (Degree, Major, Minor):** If restricted, this information will not be released to anyone outside BU.

_____ **Dates of Attendance, Full/Part-time Status:** If restricted, this information will not be released to anyone outside BU, including insurance providers and employers.

_____ **Degrees, Honors, and Awards Received:** If restricted, this information will not be released to anyone outside BU, including insurance providers and employers.

_____ **Commencement Program:** If restricted, your name, college, degree and honors will not appear in the Commencement Program when you graduate.

_____ **Bostonia Yearbook:** If restricted, your name will not appear in the BU Yearbook when you graduate.

Please return to:

Boston University Office of the University Registrar
881 Commonwealth Avenue, 2nd floor
Boston, MA 02215
Phone: 617-353-3612
Fax: 617-358-1689
Email: registrar@bu.edu

Signature: _____

Date: _____