Directory Information Restriction
Use this form to manage public access to your data at Boston University

The Family Educational Rights and Privacy Act (FERPA) protects the privacy of your education records and restricts disclosure of personal information from your education records, except as authorized by law. For information on Boston University’s FERPA policy, please refer to the Registrar’s Office website at www.bu.edu/reg/ferpa/ferpa-policy.

The University has designated certain types of personally identifiable information as “Directory Information.” A list of this information is below. Unless restricted, Boston University may disclose any of the items of Directory Information without your consent.

Boston University will not release grades or GPA information without your prior consent. In addition, Boston University does not provide student lists outside the University for purposes of marketing.

Any and all data that you restrict below will not be released outside the University.

If you wish to restrict the release of your Directory Information, you may do so by using the Student Link, by completing the information below, or by visiting the Office of the University Registrar.

Name: _________________________________________   BUID or SS Number:  ____________________________

Check to restrict:

_____ Local Address and BU Directory Phone Number: If restricted, this information will not be listed in the BU online directory nor printed in the BU phone book.

_____ Email Directory Lookup: If restricted, your email address will not be listed in the BU on-line directory.

_____ School or College: If restricted, this information will not be released to anyone outside BU.

_____ Academic Program (Degree, Major, Minor): If restricted, this information will not be released to anyone outside BU.

_____ Dates of Attendance, Full/Part-time Status: If restricted, this information will not be released to anyone outside BU, including insurance providers and employers.

_____ Degrees, Honors, and Awards Received: If restricted, this information will not be released to anyone outside BU, including insurance providers and employers.

_____ Commencement Program: If restricted, your name, college, degree and honors will not appear in the Commencement Program when you graduate.

_____ Bostonia Yearbook: If restricted, your name will not appear in the BU Yearbook when you graduate.

Please return to:
Boston University Office of the University Registrar
881 Commonwealth Avenue, 2nd floor
Boston, MA 02215
Phone:  617-353-3612
Fax:  617-358-1689
Email:  registrar@bu.edu

Signature: ___________________________   Date: _____________________